

**TOWN OF LISBON  
EMPLOYMENT OPPORTUNITY**

The Town of Lisbon is accepting applications for the position of Clerk to the Assessor. This is a part-time union position. The clerk assists the Assessor in clerical administrative work in the valuing of taxable property to establish the grand list, provides technical and administrative assistance to the Assessor and is responsible for the office in the temporary absence of the Assessor. The successful candidate will have a high school diploma with competent arithmetic skills, working knowledge of assessment practices and procedures, ability to deal with the public and other service users, as well as the ability to set up and maintain a complete filing system. Employment applications are available until 11:00 a.m. on Friday, November 16, 2018 in the office of the First Selectman, Town of Lisbon, 1 Newent Road, Lisbon, Connecticut 06351 during normal business hours.

Date Posted:   October 19, 2018