

MINUTES
RECREATION COMMITTEE
REGULAR MEETING
LISBON TOWN HALL
MONDAY, DECEMBER 18, 2017
7:00 P.M.

1. Call to Order - The Regular Meeting of the Recreation Committee was called to order by Chad Johnson, Chairman, at 7:03 pm.

MEMBERS PRESENT: Chad Johnson, Andrea Kelly, Darrin Butts,
Lauren Sylvestre, Keen Tart, Nancy Smigiel, James Synott
MEMBERS ABSENT: Chris Fabry, Thomas Restivo
OTHERS PRESENT: Dante Gigliotti, Adelle Johnson
- LCS Student Ambassadors

2. Reading of Previous Minutes: Motion was made by K. Tart second by D. Butts to waive the reading of the previous minutes. VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

- a. Memo, from First Selectman T, Sparkman re: Holiday Luncheon Friday, December 22, 11:00 P.M. at Lisbon Town Hall.
- b. Copy: Final draft of 2018 Schedule of Meetings with corrections
- c. Service Agreement, Jordan Brook Lawn Care: \$3,395.00 – soccer fields (LMP); \$1125.00 – softball fields. Motion by J. Synott second by L. Sylvestre to go into agreement with Jordan Brook Lawn Care and approve the following invoices for payment:
Jordan Brook Lawn Care: \$3,395.00 dated 12/4/2017, prepay for 2018 (70230)
Jordan Brook Lawn Care: \$1,125.00 dated 12/4/2017 prepay for 2018 (70230)
VOTE: UNANIMOUS MOTION CARRIED
- d. Spec sheet from CLA Engineers re: Volley Ball Court construction estimates

4. Bills and action thereon –

- a. Anthem, \$1051.42, inv#200876, dated 12/15/2017 re: 98 T-shirts (Basketball) (70201)
Motion by L. Sylvestre second D. Butts to pay. VOTE: UNANIMOUS MOTION CARRIED
- b. Anthem, \$99.90, inv#198423, dated 11/21/2017 re: 2 basketballs. Motion by N. Smigiel second by L. Sylvestre to pay. (70201) VOTE: UNANIMOUS MOTION CARRIED
- c. Constitution Coach, \$1600, inv#116932, dated 10/17/2017 re: 2/11/18 ski trip. Motion by L. Sylvestre second by K. Tart to pay. (70201) VOTE: UNANIMOUS MOTION CARRIED
- d. Minuteman Press, \$115.73, inv#103136, dated 11/28/2017 re: 325 color copies of trail map. Motion by J. Synott second D. Butts to pay (70220) VOTE: UNANIMOUS MOTION CARRIED
- e. Jordan Brook Lawn Care, dated 11/28/2017, \$225.00; 11/28/2017 \$565.00: PAID (noted for the record).
- f. di Siato, \$1,318.60 CREDIT (noted for the record)
- g. C. Johnson, \$40.71, dated 12/18/2017 re: reimbursement for locks, clips and net. Motion by N. Smigiel second D. Butts to reimburse. VOTE: UNANIMOUS MOTION CARRIED

5. Old Business

- a. LMP –
 - i. Gate Installation – Gate installed, new lock
 - ii. Winter Closing – nets are down, tennis courts locked, pitching machine, generators in garage.

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- b. Program Updates
 - i. Volleyball – Brief update by N. Smigiel. All going well.
 - ii. Men's Basketball – Update by K. Tart.
 - iii. Youth Basketball - NONE
- c. Committee Calendar - Review
- d. Safety - NONE
- e. Lowe's Community Outreach - A. Kelly sent letter of thanks.
- f. Fall Festival – NONE
- g. Annual Report – Motion by N. Smigiel second by L. Sylvestre to approve submission of Annual Report, after correction of grammatical errors. VOTE: UNANIMOUS MOTION CARRIED
- h. 2018/2019 Budget Proposal – Motion by L. Sylvestre second J. Synott to approve the following Budget Proposal:
 - Lisbon Meadows Park (70260) - \$5200.00
 - Maintenance and Improvement of Rec Fields (70220) - \$2150.00
 - Purchased Services (70230) - \$21,000.00
 - Special Events (70201) - \$51,750.00
 - Supplies & Equipment (70250) - \$1305.00

VOTE: UNANIMOUS MOTION CARRIED

- 6. New Business - NONE
- 7. Any other business which may properly come before the Committee – Gathering Certificates of Insurance for field use – discussion.
- 8. Adjournment – Motion by N. Smigiel second by K. Tart to adjourn at 8:06 PM.

VOTE: UNANIMOUS MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Chad Johnson, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 12/19/17 AT 11:00pm
ATTEST. LAURIE TIROCCHI, TOWN CLERK
Laurie Tirocchi