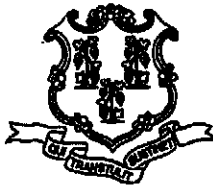


# STATE OF CONNECTICUT



## DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION DIVISION OF STATE POLICE

Office of Resident State Trooper – Lisbon

**TO:** Pistol Permit Applicant  
**FROM:** Lisbon Resident Trooper  
**SUBJECT:** Pistol Permit State Requirements

1. Fill out the pistol permit application (most current form available on line) and have it notarized.
2. Complete and provide a COPY of your NRA Firearms Safety Course Certificate.
3. Provide a passport size photo to the Resident Trooper's Office
4. Provide a copy of your birth certificate and photo identification (preferably a CT drivers license).
5. Fingerprints- (1) card, a green applicant card for the State Police (*Fingerprinting will be done at the Lisbon Resident Troopers Office for Lisbon Town residents ONLY*). You may also go to Troop E in Montville, Monday –Friday at either at 8:15 AM or 4:15PM.
6. The following bank checks or money orders must be presented when you submit your application at the resident Troopers Office:  
*One (1) bank check or money order made out to "Treasurer State of CT" in the amount of \$16.50.*  
*One (1) bank check or money order made out to "Treasurer State of CT" in the amount of \$50.00.*  
*One (1) bank check or money order made out to "Treasurer State of CT" in the amount of \$15.00.*  
*One (1) bank check or money order made out to the "Town of Lisbon" in the amount of \$70.00.*  
*(It is a total of four checks and the current fees are mandated by state statute)*
7. Upon completing steps 1-5 your print cards will be sent out for a criminal history check. If the criminal history check is negative and or shows no disqualifying information the Lisbon Resident Trooper, at his or her discretion, may issue a **TEMPORARY** state pistol permit. The temporary permit is valid for a period of sixty (60) days from the date it is signed by the Resident Trooper, during which time the applicant must go to one of the designated locations to obtain a state permit. The state permit will require an additional bank check or money order in the amount of \$70.00 made out to "Treasurer State of CT" and you will have to have a photo ID and birth certificate. The entire process typically takes approximately eight to ten weeks. Please refer to the Special Licenses and Firearms website for frequently asked questions, state permit locations and additional information. The Resident Trooper Office **does not** issue state permits. Thank you for your cooperation in this process.

Tfc. Michael Browning # 1211  
Tel. (860) 376-8868 ext: 5001  
Fax. (860) 376-4369  
Lisbon, CT 06351  
*An Equal Opportunity Employer*  
mbrowning@lisbonct.com

Department of Emergency Services and Public Protection  
Division of State Police  
Special Licensing and Firearms Unit

## PISTOL PERMIT APPLICATION

• Before completing this application, it is suggested that you review the Connecticut General Statutes pertaining to firearms. These can be accessed on the Internet at [www.cga.ct.gov](http://www.cga.ct.gov). For those without Internet access, please contact your local library.  
• For DESPP, Division of State Police, pistol permit locations, access [www.ct.gov/despp](http://www.ct.gov/despp) and follow the link to the Special Licensing and Firearms Unit or call (860) 685-8290.

### I. Type of Permit Requested:

Check Box:

- ☐ Temporary State Pistol Permit  
☐ Non-Resident State Pistol Permit  
☐ Eligibility Certificate to Purchase Pistols or Revolvers

### II. Instructions:

#### Instructions for Temporary State Pistol Permits:

1. Complete this form (DPS-799-C) and submit to appropriate local authority (local police, resident state trooper or first selectperson, as applicable) along with the below:

- Completed State and Federal fingerprint cards with \$50.00 fee and a \$16.50 fee payable to Treasurer, State of Connecticut for criminal history background checks;
- Firearms Safety & Use Course Certificate;
- \$70.00 payable to the local authority;
- Proof you are legally and lawfully in the United States (e.g., certified copy of birth certificate, U.S. passport or documentation issued by I.C.E.).

2. Upon approval, the local authority will issue a Temporary State Permit to Carry Pistols and Revolvers (DPS-11-C), effective for 60 days.

3. Within the 60 day period, go to a DESPP, Division of State Police, pistol permit location and submit the following:

- The Temporary State Permit to Carry Pistols and Revolvers (DPS-11-C) issued by the local authority;
- A completed Application for State Permit to Carry Pistols and Revolvers (DPS-46-C);
- \$70.00 payable to Treasurer, State of Connecticut;
- Proof you are legally and lawfully in the United States (e.g., certified copy of birth certificate, U.S. passport or documentation issued by I.C.E.).

• Your photograph will be taken at DESPP.

#### Instructions for Non-Resident State Pistol Permits: (Contact DESPP for packet)

*You must hold a valid permit or license to carry a pistol or revolver issued by a recognized United States jurisdiction.*

Complete this form and submit to DESPP, Division of State Police, pistol permit location along with the below:

- Completed State of CT and Federal fingerprint card with \$50.00 fee and \$16.50 fee payable to Treasurer, State of Connecticut for criminal history background checks;
- Firearms Safety & Use Course Certificate;
- \$70.00 payable to Treasurer, State of Connecticut;
- Completed Application for State Permit to Carry Pistols and Revolvers form (DPS-46-C);
- Complete DPS-129-C and attach 2x2 color photograph (passport style), sign and notarize form;
- A copy of the permit or license to carry a pistol or revolver issued to you by a recognized United States jurisdiction;
- Proof you are legally and lawfully in the United States (e.g., certified copy of birth certificate, U.S. passport or documentation issued by I.C.E.).

#### Provide Out of State Pistol Permit Information:

State of Issue: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_

#### Instructions for Eligibility Certificates to Purchase Pistols or Revolvers:

Complete this form and submit to DESPP, Division of State Police, pistol permit location along with the below:

- Completed State and Federal fingerprint card with \$50.00 fee and \$16.50 fee payable to Treasurer, State of Connecticut for criminal history background checks;
- Firearms Safety & Use Course Certificate;
- \$35.00 payable to Treasurer, State of Connecticut;
- Application for a State Eligibility Certificate for a Pistol or Revolver (DPS-164-C);
- Proof you are legally and lawfully in the United States (e.g., certified copy of birth certificate, U.S. passport or documentation issued by I.C.E.).

**Note: All fees for all categories are separate payments.**

### III. COMPLETE BELOW: (All Applicants)

## Name of Applicant

Provide all other names by which you have been known (Maiden name, Aliases, Nicknames, etc.)  
(Attach additional sheet(s), if necessary)

**The reason for the denial, suspension or revocation:**

**D. Medical History:**

Have you been confined in a hospital for mental illness in the past twelve (12) months by order of a Probate Court? ☐ NO ☐ YES If "YES," explain: (Attach additional sheet(s), if necessary)

Have you been discharged from custody within the past twenty years after having been found Not Guilty of a crime by Reason of a Mental Disease or Defect? ☐ NO ☐ YES  
If "YES," explain: (Attach additional sheet(s), if necessary)

*Notice: Department of Emergency Services and Public Protection herein notifies the applicant that, pursuant to Connecticut General Statutes Sections 29-28 through 29-38b, DESPP will be notified by the Department of Mental Health and Addiction Services if the applicant has been confined to a hospital for psychiatric disabilities within the preceding twelve (12) months by order of probate court.*

**E. Criminal History:**

Have you ever been ARRESTED for any crime, in any jurisdiction? ☐ NO ☐ YES If "YES," list all arrests, indicating charges, locations, dates of arrest and dispositions. (Attach additional sheet(s), if necessary)

*Notice: You are not required to disclose the existence of any arrest, criminal charge or conviction, the records of which have been erased pursuant to C.G.S. 46b-146, 54-76o, or 54-142a. If your criminal records have been erased pursuant to one of these statutes, you may swear under oath that you have never been arrested. Criminal records that may be erased are records pertaining to a finding of delinquency or that a child was a member of a family with service needs (C.G.S. 46b-146), an adjudication as a youthful offender (C.G.S. 54-76o), a criminal charge that has been dismissed or nolle, a criminal charge for which the person has been found not guilty, or a conviction for which the person received an absolute pardon (C.G.S. 54-142a).*

*With regard to criminal history information arising from jurisdictions other than the State of Connecticut: You are not required to disclose the existence of any arrest, criminal charge or conviction, the records of which have been erased pursuant to the law of the other jurisdiction. Additionally, you are not required to disclose the existence of an arrest arising from another jurisdiction if you are permitted under the law of that jurisdiction to swear under oath that you have never been arrested.*

Have you ever been CONVICTED under the laws of this state, federal law or the laws of another jurisdiction? ☐ NO ☐ YES If "YES," list all convictions, include charges, location, date of arrest, and disposition. (Attach additional sheet(s), if necessary)

Are you currently on probation, parole, work release, in an alcohol and/or drug treatment program or other pre-trial diversionary program or currently released on personal recognizance, a written promise to appear or a bail bond for a pending court case? ☐ NO ☐ YES. If "YES," explain. (Attach additional sheet(s), if necessary)

Have you ever been the subject of a Protective Order or Restraining Order issued by a court in a case involving the use, attempted use or threatened use of physical force against another person, regardless of the outcome or result of any related criminal case? ☐ NO ☐ YES  
If "YES," which court issued the order?

**F. Military History:**

Were you ever discharged from the Armed Forces of the United States with a less than Honorable Discharge? ☐ NO ☐ YES.

*\*If you have ever been a member of the Armed Forces of the United States and have been discharged, attach a copy of your DD-214*

Department of Emergency Services and Public Protection  
Division of State Police

**G. Proof of Training:**

*\*Attach a copy of the letter or certificate attesting that you have completed a course in the safety and use of pistols and revolvers, signed by the pistol or revolver instructor.*

Instructor: (Check applicable box)

- ☐ National Rifle Association  
☐ Department of Energy and Environmental Protection (formerly Department of Environmental Protection)  
☐ Other: \_\_\_\_\_

State Instructor's Name and ID Number: \_\_\_\_\_

**H. Declaration:**

I understand that any false statement made herein, which I do not believe to be true and which is intended to mislead a public servant in the performance of their official function, is punishable in Connecticut pursuant to state statute (C.G.S. Sec. 53a-157b). I further understand that any statements in this application that is determined to be false or inaccurate shall constitute grounds for the permit or certificate not to be issued, or if issued before the facts are known, shall be cause for revocation. My signature below attests to the accuracy, completeness, and to the truth of all information supplied on this application.

I declare, under the penalties of False Statement, that the answers to the above are true and correct.

Date: \_\_\_\_\_

Signed \_\_\_\_\_

STATE OF \_\_\_\_\_

Print Name \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
Name:  
Notary Public  
My Commission Expires:  
Commissioner of Superior Court

**NOTICE: Appeal Process for Permits**

In the event that your application to carry pistols or revolvers is denied or your permit is revoked, you may notify the Board of Firearm Permit Examiners, in writing, within ninety (90) days, in order to begin your appeal process. At a hearing before the Board, you may request that your application be reconsidered or that your permit be reinstated. Additionally, in the event that your permit application has not been processed by the local issuing authority within eight (8) weeks, you should notify the Board of Firearm Permit Examiners. Contact Information for the Board of Firearm Permit Examiners, State Office Building 20 Trinity St., Hartford, CT 06106. Telephone (860) 256-2977 or (800) 996-7078.

**For Official Use Only**

**Application Received:**

□□/□□/□□□□  
Month/Day/Year

FBI Sent: ☐ No ☐ Yes  
FBI Reply: ☐ No ☐ Yes  
ICE Response: ☐ No ☐ Yes  
DMHAS: ☐ No ☐ Yes  
SPBI: ☐ No ☐ Yes  
Number: \_\_\_\_\_

**Application Status:**

☐ Approved ☐ Denied

\_\_\_\_\_  
(Signature and title of issuing authority)