

MINUTES
REGULAR MEETING
PLANNING AND ZONING COMMISSION
LISBON TOWN HALL
TUESDAY, MAY 7, 2019
7:00 P.M.

1. Call to Order

The regular meeting of the Planning and Zoning Commission was called to order by Chairman Robert Adams, at 7:23 P.M.

MEMBERS PRESENT: Robert Adams, Ron Giroux, Benjamin Hull, III, Kim Sperry, Sharon Gabiga, Cheryl Blanchard, Trevor Danburg, Gary Ritacco, John Dempsey, Timothy Minor (ALT)

2. Previous Minutes – Motion by R. Giroux second by B. Hull to accept the previous minutes of April 2, 2019. VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Copy, Letter: from Heller, Heller & McCoy to First Selectman, dated 4/3/2019 re: Fee in Lieu of Open Space, 195 Mell Road (Lot 31).
- b. Memo: from SCCoG re: May 23, 29019 PZC Training Opportunity
- c. Copy, Letter: from CTDOT to Bpundaries, LLC dated April 8, 2019 re: 36 N. Burnham Hwy
- d. Copy, Letter: from CTDOT to Bpundaries, LLC dated April 29, 2019 re: 36 N. Burnham Hwy
- e. Copy, Letter, from Michael Murphy, Town Planner to Michael Zizka, Town Attorney, dated April 23, 2019 re: Fee in Lieu of Open Space, Burnham Hill Associates, 332 N. Burnham Hwy (see agenda item 7.c.)
- f. Budget vs. Actual, July 2018 – April 2019 – LI#51730 Purchased Services: \$24,755.06 / LI#51750 Supplies & Expenses: \$1,034.41.

4. Bills and action thereon


- a. Halloran & Sage, \$660.00, inv#11290825, dated 4/8/2019 re: Savin Gasoline suit vs. Town of Lisbon. Motion by G. Ritacco second by K. Sperry to pay. VOTE: UNANIMOUS, MOTION CARRIED
- b. The Bulletin, \$157.67, inv#00260627, dated 4/10/2019. Motion by R. Giroux second by S. Gabiga to pay. VOTE: UNANIMOUS, MOTION CARRIED
- c. The Bulletin, \$457.30, inv#00261053, dated 4/23/2019. Motion by R. Giroux second by K. Sperry to pay. VOTE: UNANIMOUS, MOTION CARRIED

5. Reports

- a. ZEO – Brief report by Carl Brown, ZEO: Businesses on Route 12; 7 houses currently being built; Barber Farm requesting property line adjustments in some areas.

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page 2 (New Business, cont)

- b. Regulations - NONE
 - 1. MS4 Storm Water Regulation/Ordinance Update – NONE
- c. Zoning Map Subcommittee - NONE
 - 1. Update Regarding Route 12 Corridor Study and Zoning Amendments per POCD 2016 - NONE
- 6. Old Business:
 - a. Regional Planning Commission – Mr. Giroux reported on the most recent meeting. He noted that there is an opening for an alternate to represent the Town of Lisbon. Motion by G. Ritacco second by K. Sperry to appoint C. Blanchard as an alternate to the Regional Planning Commission.
VOTE: UNANIMOUS, MOTION CARRIED
 - b. Application for Zoning Text Amendment, for Contractor's Home Enterprise Regulations – Joshua Armstrong, Applicant – It was noted for the record that Michael Murphy, Town Planner was not present for the Public Hearing and the Regular Meeting, and the Commission needed clarification regarding some of the language within the proposed text amendments (sections 10.28.11 and 10.28.2) before making a decision. Motion by R. Giroux second by K. Sperry to table a decision.
VOTE: UNANIMOUS, MOTION CARRIED
- 7. New Business
 - a. Receipt of New Applications - NONE
 - b. Referrals – NONE
 - c. Update Regarding Fee in Lieu of Open Space, Burnham Hill Associates, 332 N. Burnham Hwy
Chairman Adams read into the record a copy the letter from Michael Murphy, Town Planner to Michael Zizka, Town Attorney, dated April 23, 2019 (see agenda item 3.e.). It was the consensus of the Board to table until receipt of a response from Attorney Zizka.
- 8. Any other business which may properly come before the commission – NONE
- 9. Public Comment – NONE
- 10. Adjournment - Motion made by R. Giroux second by K. Sperry to adjourn at 7:59 P.M.
VOTE: UNANIMOUS MOTION CARRIED


Elaine Joseph, clerk

Approved: _____
Robert Adams, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 05/13/2019 AT 9:10am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
