

MINUTES  
REGULAR MEETING  
FARMERS MARKET COMMITTEE  
LISBON TOWN HALL  
THURSDAY, AUGUST 16, 2018  
7:00 P.M.

1. Call to order

The regular meeting of the Farmers Market Committee was called to order by Sharon Gabiga, Chairman, at 7:20 PM

PRESENT: Sharon Gabiga, Elaine Joseph, Terry Joseph, John Algieri, Adeline Jernstrom

Noted for the record: Meredith Savluk, appointed by the Board of Selectmen as an alternate member, was present but not yet sworn in.

2. Previous Minutes – Motion by T. Joseph second by A. Jernstrom to accept the previous minutes of July 19, 2018 (regular) and August 1, 2018 (special). VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

- a. Copy, letter, from Board of Selectmen to Meredith Savluk, dated August 15, 2018 re: appointment as alternate member for the term 11/20/2017 – 11/19/2018.
- b. Memo, from CCM re: August 29 FOIA workshop
- c. Email, from E. Joseph to Thomas Sparkman re: request to consider Town payment of required Bulletin “Help Wanted” invoice.

4. Bills & Financial Report

- a. Financial Report – balance \$2,243.47 as of 8/13/2018
- b. The Bulletin, \$302.52, inv#00250855, dated 8/5/2018 re: “Help Wanted” ad. Motion by J. Algieri second by T. Joseph to pay if found to be correct. VOTE: UNANIMOUS MOTION CARRIED
- c. The Bulletin, \$88.016, inv#00249015 and inv#00249016, dated 6/21/2018 and 6/28/2018 re: GO ad Motion by J. Algieri second T. Joseph to pay. VOTE: UNANIMOUS MOTION CARRIED
- d. Sharon Gabiga, \$53.15, dated 6/26/2016 re: reimbursement for tent weights. Motion by T. Joseph second by A. Jernstrom to pay. VOTE: UNANIMOUS MOTION CARRIED

5. Old Business

- a. Market Manager – Set Per Diem Rate – Discussion. \$45.00 per week for 33-week season (February through end of September). February through June is needed to recruit vendors and set calendar of events. End of June through end of September is needed to manage the market during its open season.
- b. Market Manager – Review of Applicants and Decision Thereon – Review of all applicants (5). Interviewed one in person. All others did not respond to a request for more information and/or request for interview. Motion by J. Algieri second A. Jernstrom to recommend Amanda Moreno to the Board of Selectmen as Market Manager for a total of 33 weeks at a per diem of \$45.00 per week, on a seasonal basis. VOTE: UNANIMOUS MOTION CARRIED
- c. 2018 Market Season – Update on Vendors – Mrs. Gabiga to send Thank You note to the Fire Department for their participation in Touch-a-Truck Week
- d. Calendar of Events - Review
- e. Advertising and Promotion – The GO and Other Options - NONE

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Motion to add "Winter Market" to agenda item 6.a. by A. Jernstrom second by T. Joseph.

VOTE: UNANIMOUS MOTION CARRIED


6. New Business

- a. Winter Market – Discussion. Possible location would be the Senior Center (already discussed with Senior Center Coordinator). Most current full timer vendors would be interested in a shorter season, winter market if held indoors. More research and a survey of market goers is needed to determine if it is a viable option.

7. Any other business which may properly come before the committee – NONE

8. Adjournment - A motion was made by A. Jernstrom second by T. Joseph to adjourn at 8:11 PM.

VOTE: UNANIMOUS MOTION CARRIED



Elaine Joseph, clerk

APPROVED: \_\_\_\_\_  
Sharon Gabiga, Chairman

RECEIVED FOR RECORD AT LISBON  
CT ON 08/22/2018 AT 7:30 pm  
ATTEST, LAURIE TIROCCHI, TOWN CLERK  
*Maryanne Wakely, Asst*