

MINUTES  
REGULAR MEETING  
FARMERS MARKET COMMITTEE  
LISBON TOWN HALL  
THURSDAY, JUNE 16, 2016  
7:00 P.M.

1. Call to order

The regular meeting of the Farmers Market Committee was called to order by Sharon Gabiga, Interim-Chairman, at 7:02 PM

PRESENT: Sharon Gabiga, Elaine Joseph, Terry Joseph, Michelle Landry, Adeline Jernstrom  
Ellie Grant (Alternate)

2. Previous Minutes –

Motion by M. Landry second by A. Jernstrom to approve regular meeting minutes of 5/19/2016 and special meeting minutes of June 2, 2016.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence –

- a. Public Act No. 16-103 “Farm Wineries & Farmers Markets”
- b. Email, from Standish Brook Farm re: interest in being a vendor and questions about baked goods

4. Bills & Financial Report

- a. Elaine Joseph, \$67.70, 6/3/16 re: reimbursement for market buttons (pins). Motion by A. Jernstrom second by T. Joseph to pay.

VOTE: UNANIMOUS MOTION CARRIED

Motion by M. Landry second by A. Jernstrom to increase the up-to amount for promotions and signage from \$200 to \$260.00

VOTE: UNANIMOUS MOTION CARRIED

- b. Elaine Joseph, \$250.98, 6/9/16 re: reimbursement for signage. Motion by A. Jernstrom second T. Joseph to reimburse E. Joseph for signage.

VOTE: UNANIMOUS MOTION CARRIED

- b. Motion by M. Landry second by T. Joseph to accept financial report as of 4/16/16 of \$2063.19.

VOTE: UNANIMOUS MOTION CARRIED

5. Old Business

- a. Vendor Types and Zoning Regulations – TABLED
- b. Farmers Market Committee Members and Volunteers – TABLED
- c. Promotion and Advertising – Discussion of possible banner advertising on Norwichbulletin.com. E. Joseph to get more details. “Go” advertising to start June 23. E. Joseph to send out more press releases. “Preferred Customer Buttons” to be sold for \$10 each at market tent.
- d. 2016 Vendor Updates – Review of applications received.
- e. Market Layout – Discussion of layout based on current vendors.
- f. SNAP Grant Update – E. Joseph reported that Josh Stoffel had no new information as of June 14.
- g. Opening Day – Discussion. Motion to authorize E. Joseph to purchase a Helium Balloon tank and supplies with an up-to amount of \$30 by A. Jernstrom second T. Joseph.

VOTE: UNANIMOUS MOTION CARRIED

6. New Business

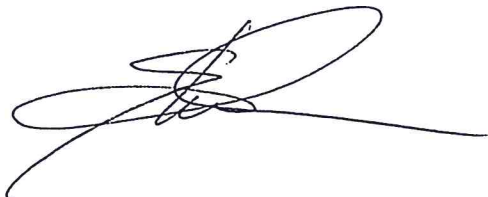
- a. Market Sponsors Update – Update of current sponsors: Renewal by Andersen, Farm Family, Judy Jencks, Jewett City Savings Bank. Thank you notes to be sent out and arrangements to be made with each for market participation. Rec Committee to participate at some markets with activities.

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7. Any other business which may properly come before the committee – NONE

8. Adjournment - A motion was made by T. Joseph second by A. Jernstrom to adjourn at 8:00 PM.

VOTE: UNANIMOUS MOTION CARRIED



Elaine Joseph, clerk

APPROVED: \_\_\_\_\_  
Sharon Gabiga, Interim-Chairman

RECEIVED FOR RECORD AT LISBON

CT ON 6/17/16

AT 10:35am

ATTEST. LAURIE TIROCCHI, TOWN CLERK

*Margaret Wakely, Asst*