

MINUTES
REGULAR MEETING
FARMERS MARKET COMMITTEE
LISBON SENIOR CENTER
THURSDAY, FEBRUARY 15, 2018
7:00 P.M.

1. Call to order

The regular meeting of the Farmers Market Committee was called to order by Sharon Gabiga, Chairman, at 7:04 PM

PRESENT: Sharon Gabiga, Elaine Joseph, Terry Joseph, John Algiere, Adeline Jernstrom

OTHERS PRESENT: Micah Mlyniec, Makayla Sykes - LCS Student Ambassadors

2. Previous Minutes – Motion by J. Algiere second by T. Joseph to accept the previous minutes.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

- a. Memo, from BoF re: Budget
- b. Copy: Minutes, Board of Selectmen 1/8/2018 re: FMC member terms corrections: John Algiere, Elaine Joseph and Adeline Jernstrom: 11/20/17 – 11/19/21; Terry Joseph, Sharon Gabiga and vacant alternate: 11/20/17 – 11/19/19 with the term being a four-year term.

4. Bills & Financial Report – Motion by J. Algiere second by A. Jernstrom to accept the budget balance of \$2,450.78.

VOTE: UNANIMOUS MOTION CARRIED

5. Old Business

- a. Vendor Types and Zoning Regulations – P&Z Public Hearing 3/6/2018 – review
- b. 2018 Market Season – Motion by J. Algiere second A. Jernstrom to open June 28th and go through to September 27, 2018.

6. New Business

- a. Committee Officers, Roles of Market Master and Market Manager – Motion by J. Algiere second by T. Joseph to appoint Sharon Gabiga as FMC Chairman.

VOTE: UNANIMOUS MOTION CARRIED

Motion by J. Algiere second by A. Jernstrom to appoint Elaine Joseph as FMC Recording Secretary.

VOTE: UNANIMOUS MOTION CARRIED

Motion by J. Algiere second by A. Jernstrom to accept the following descriptions of Market Manager and Market Master:

Market Master

- Dealing with vendors and ensuring they are adhering to LFM Rules and Regulations
- Listening to vendor complaints and rectifying issues at the market
- Physical presence at each market day to set up, or designating someone to manage the market in their absence.

Market Manager

- Soliciting vendors
- Soliciting entertainment
- Advertising
- Communications
- Signing authorized documents and contracts (i.e. advertising contracts)

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page 2 (New Business, cont.)

VOTE: UNANIMOUS MOTION CARRIED

Motion by J. Algieri second by T. Joseph to appoint Sharon Gabiga as Market Master.

VOTE: UNANIMOUS MOTION CARRIED

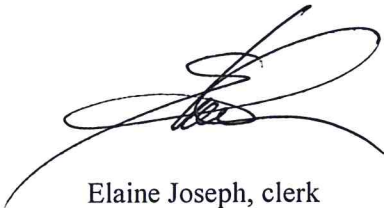
Motion by J. Algieri second by A. Jernstrom to appoint Elaine Joseph as Market Manager.

VOTE: UNANIMOUS MOTION CARRIED

7. Any other business which may properly come before the committee

8. Adjournment - A motion was made by J. Algieri second by A. Jernstrom to adjourn at 8:11 PM.

VOTE: UNANIMOUS MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Sharon Gabiga, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 02/20/18 AT 10:30 am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
