

MINUTES
REGULAR MEETING
COMMISSION ON AGING
LISBON SENIOR CENTER
MONDAY, MARCH 3, 2014
7:00 P.M.

1. Call to Order

The regular meeting of the Commission on Aging was called to order by Leonora Szruba, Chairman, at 7:01 p.m.

MEMBERS PRESENT: Dorothy Coggins, Joseph Doran, Mary Grant, Judith Jencks,
Leonora Szruba

MEMBERS ABSENT: Edwin Brown, Cava Castagnaro, Fidelis Kershaw, Carol Sadowski

OTHERS PRESENT: Chris Arpin, Student Ambassador

2. Reading of Previous Minutes

A motion was made by J. Doran, seconded by M. Grant, to approve the previous minutes with corrections to the spelling, throughout the minutes, of "Doren" which should read "Doran".

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Note regarding the health status of a senior.

2. Lisbon Senior Center Certificate of Recognition from the Senior Resource Area Agency on Aging for the center being designated to provide critical information and services to older adults and serve as a community hub for the local senior activities.

4. Bills and action thereon - Attached 1 - 7

A motion was made by J. Doran, seconded by M. Grant, to pay all of the bills (1-7) plus \$26.48 to AT & T regarding the senior van cel phone.

Mr. Doran made an amendment to the motion to not pay #7, pending further research. M. Grant seconded the amendment.

VOTE: UNANIMOUS MOTION CARRIED

VOTE ON MOTION AS AMENDED: UNANIMOUS MOTION CARRIED

5. Senior Coordinator's Report - Attached

6. Old Business

a. Retirement Planning

Mrs. Szruba reviewed the letter sent to the Board of Selectmen regarding the hiring process for the Senior Coordinator's position which will become available upon Mrs. Jencks retirement.

b. Policies and Procedures

Mrs. Szruba advised that the revised policies and procedures document has been forwarded to the Board of Selectmen for their review and approval.

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- c. Special Appropriation (van maintenance)
Mrs. Jencks reported that the request for the additional appropriation to the van maintenance line item was approved by the Board of Selectmen and forwarded to the Board of Finance.
- d. JKS Electric-contested billing
Mrs. Szruba advised that the ASP Security bill (\$140) will not be reimbursed by JKS Electric as it was determined that their work did not cause the lose battery which in turn caused a trouble signal to which ASP Security responded.

7. New Business

- a. Shooting Stars
Mrs. Szruba reported that the Shooting Stars have voted to turn over their financial records to the Town Auditor. She also reported that a sub-committee has been formed to meet with the Board of Finance after reviewing all of the organization's previously proposed paperwork (special revenue account, ordinance). She noted that, to date, the Shooting Stars have not determined whether they will pursue a "non-profit" status or have their finances handled through a special revenue account with the town.

8. Any other business that may come before the Commission

A motion was made by J. Doran, seconded by M. Grant, to add "Mini Golf" to the agenda.

VOTE: UNANIMOUS MOTION CARRIED

- a. Mini Golf

A motion was made by M. Grant, seconded by J. Doran, to purchasing indoor mini golf equipment (\$329 & balls \$18.95).

VOTE: UNANIMOUS MOTION CARRIED

9. Adjournment

A motion was made by M. Grant, seconded by J. Doran, to adjourn at 7:56 p.m.

VOTE: UNANIMOUS MOTION CARRIED


Marlene Lefine, clerk

APPROVED: _____
Leonora Szruba, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 03/04/14 AT 9:30am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
