

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, AUGUST 14, 2017
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by First Selectman Thomas Sparkman at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, Sr., William Surfus.

2. Previous Minutes:

a. 07/10/17

b. 07/24/17 – Motion by R. Browne second by W. Surfus to approve the previous minutes with the following correction to 7/10/17: agenda item 7.h., \$826.00 transfer should be from line item #52721, not #55251. .

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

a. Letter, from O'Connor Davies, Town Auditor, fieldwork letter and bookkeeping checklist, in preparation for June 30, 2017 Audit, dated 7/28/2017.

b. Letter, from Greater Norwich Area Chamber of Commerce, re: "thank you" for town's support, dated 7/28/2017

c. Copy: Letter, from Eversource to all residents re: work being done in their Right of Ways, dated 7/14/2017

d. Letter, from The Last Green Valley, re: "thank you" for continued support of Walktober, dated 7/17/2017

e. Notice of Informal Sessions, from Congressman Joe Courtney, re: updates for federal grants and community development initiatives.

f. Letter, from Governor Dannel P. Malloy, through Secretary Barnes, request for Fund Balance Information, dated 8/2/2017

4. Public Comment – Benjamin Hull, III, member of the Planning and Zoning Commission, requested information about the procedure for adopting the proposed ordinance for Citation Procedures and Penalties for Zoning Violations, and ordinance for Citation Hearing Process.

5. Old Business:

a. 486 River Road – State DOT Facility – NONE

b. 1 South Burnham Highway – Update – Closing is tentatively set for August 28, 2017

c. Request, Ice House Road – Street Lights – Eversource engineers working on the installation of one street light on utility pole #1252

d. Request, Conservation Commission – Open Space Recommendation – Survey and research of Lower Blissville Road parcel is underway.

e. Request, Recreation Committee – Sand Volleyball Courts – Town Engineer has reviewed the site adjacent to softball field and is waiting to speak with Rec Chairman regarding questions pertaining to the placement of the courts in the outfield of the ballfield.

f. Strawberry Fields Sidewalk – Phase I – The project was approved by DOT and is out to bid and on State of CT Bidder's Website. Bid opening date is Friday, August 25 at 10:00 a.m.

g. Trail Committee – Recommendation - NONE

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6. Public Comment – NONE

7. New Business:

- a. Request, Tax Collector – Tax Refund, DeLage Landen Operational Services, LLC – Motion by R. Browne second by W. Surfus to approve the refund to De Lage Landen Operational Services, LLC in the amount of \$215.56. VOTE: UNANIMOUS, MOTION CARRIED
- b. Appointment(s) SCWA – Representative Advisory Board Vacancies – 2 vacancies need to be filled.
- c. DPW – Vehicle Replacement – Motion by W. Surfus second by R. Browne to approve the purchase of a 2018 Freightliner 114SD per state contract 14PSX0239 from Freightliner of Hartford at a price for chassis and body with plow package of \$182,504.75 with authorization from the Board of Finance and approval at Town Meeting. VOTE: UNANIMOUS, MOTION CARRIED

8. Public Comment – NONE

Motion by W. Surfus second by R. Browne to add the following items to the agenda:

- a. Board of Finance – Draft Lisbon Purchasing Ordinance
- b. Planning and Zoning Commission – Ordinance establishing citation procedure and penalties for zoning violations and an ordinance establishing a citation hearing process

VOTE: UNANIMOUS, MOTION CARRIED

9. Any other business which may properly come before the Board

- a. Board of Finance – Draft Lisbon Purchasing Ordinance – Draft has been forwarded to Counsel and the First Selectman is waiting for a reply.
- b. Planning and Zoning Commission – Ordinance establishing citation procedure and penalties for zoning violations and an ordinance establishing a citation hearing process – Motion by R. Browne second by W. Surfus to send to Town Meeting for adoption, as recommended by the Planning and Zoning Commission, an ordinance establishing Citation Procedures and Penalties for Zoning Violations and an ordinance establishing a Citation Hearing Process.

VOTE: UNANIMOUS, MOTION CARRIED

10. Public Comment - NONE

11. Adjournment – Motion by R. Browne second by W. Surfus to adjourn at 7:18 P.M.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON
CT ON 08/15/17 AT 1:10pm
ATTEST. LAURIE TIROCCHI, TOWN CLERK
Laurie Tirocchi