

MINUTES  
REGULAR MEETING  
BOARD OF SELECTMEN  
LISBON TOWN HALL  
MONDAY, JUNE 10, 2019  
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas W. Sparkman, First Selectman at 7:02 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, William C. Surfus

OTHERS PRESENT: Kaydan Bomba-Houle, LCS Student Ambassador

2. Previous Minutes:

- a. 5/13/2019 Regular Meeting; 5/29/2019 Public Hearing & Special Meeting – Motion by R. Browne second by W. Surfus to accept the previous meeting minutes as presented, noting for the record that the agenda incorrectly listed the Public Hearing & Special Meeting as 5/22/2019 instead of 5/29/2019.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Memo, from CCM dated 6/4/2019 re: Adopted FY 20 State Budget Impact on Lisbon  
b. Notice of Grant Award, CT Emergency Management & Homeland Security  
c. Letter, from Commission on Aging, dated 6/3/2019 re: Senior Center Window & Roof Concerns  
d. Memo, from Angel Johnstone, Lisbon Town Assessor, dated 5/31/2019 re: Personal Property Audit  
e. Letter, from LT. Todd Harback, re: Appointment of Resident Trooper Joseph Robert Adams  
f. Report, from CSP Troop E re: April Activity Report  
g. Letter, from CTDOT dated 2/27/2019 re: Traffic Control Signal Revisions, State Project #0172-0484

4. Public Comment - NONE

5. Old Business:

- a. Trail Committee – Recommendation – NONE  
b. Lisbon Fire Department – NONE  
c. FY 2019/2020 General Government Budget – Mr. Sparkman reported that the Board of Finance set the mill rate at 23.23 at their May 22, 2019 Special Meeting.

6. Public Comment - NONE

7. New Business:

- a. Tax Collector's Request – Tax Refund, VW Credit Leasing, LTD – Motion by R. Browne second by W. Surfus to approve the tax refund of \$253.58.

VOTE: UNANIMOUS, MOTION CARRIED

- b. Request, Recreation Committee – Membership Action – Mr. Sparkman reported that in order to change the number of members in the Recreation Committee, it must go to Town Meeting

- c. Request, Recreation Committee – Appointment – Motion by W. Surfus second by R. Browne to appoint Megan Sikorsky as a member of the Recreation Committee to the term of 7/8/2018 – 7/8/2020.

VOTE: UNANIMOUS, MOTION CARRIED

MINUTES  
REGULAR MEETING  
BOARD OF SELECTMEN  
MONDAY, JUNE 10, 2019  
Page 2 (New Business, cont)

d. Appointment, Planning and Zoning Commission – Alternate – Motion by R. Browne second by W. Surfus to appoint Jason Lebel as an alternate to the Planning and Zoning Commission, for the term 11/20/2017 – 11/16/2021. VOTE: UNANIMOUS, MOTION CARRIED

e. Approval – Website Design – Motion by W. Surfus second by R. Browne to approve. VOTE: UNANIMOUS, MOTION CARRIED

f. Request, Commission on Aging – Line Item Transfer, Senior Center Maintenance – Motion by R. Browne second by W. Surfus to approve a line item transfer of \$200.00 from LI#70141 (Senior Center Utilities) to LI#70142 (Senior Center Maintenance). VOTE: UNANIMOUS, MOTION CARRIED

g. Request, Planning and Zoning Commission – Additional Appropriation, Supplies & Expenses – Motion by W. Surfus second by R. Browne to approve an additional appropriation of \$1000.00 to LI#51750 (Supplies & Expenses). VOTE: UNANIMOUS, MOTION CARRIED

h. Request, ZEO – Line Item Transfer, Supplies & Expenses – WITHDRAWN

i. Request, Selectmen – Line Item Transfer, Assistant Town Clerk’s Wages – Motion by R. Browne second by W. Surfus to transfer \$140.00 to LI#51212 (Assistant Town Clerk’s Wages) from LI#52726 (Deferred Compensation). VOTE: UNANIMOUS, MOTION CARRIED

j. Request, Highway & Streets – Line Item Transfer, Street Lighting – Motion by W. Surfus second by R. Browne to approve a line item transfer of \$400.00 to LI#60130 (Street Lighting) with \$350.00 from LI#52726 (Deferred Compensation) and \$50 from LI#52724 (Unemployment Compensation). VOTE: UNANIMOUS, MOTION CARRIED

k. Request, Selectmen – Line Item Transfer, Copier Maintenance – Motion by W. Surfus second by R. Browne to approve a line item transfer of \$465.00 to LI#52745 (Copier Maintenance) from LI#52724 (Unemployment Compensation). VOTE: UNANIMOUS, MOTION CARRIED

l. Request, Selectmen, Line Item Transfer, Social Security/Medicare Town Share – Motion by R. Browne second by W. Surfus to approve a line item transfer of \$654.00 to LI#52722 (Social Security/Medicare Town Share) from LI#52724 (Unemployment Compensation). VOTE: UNANIMOUS, MOTION CARRIED

m. Request, Selectmen – Line Item Transfer, Town Share Retirement Compensation – Line Item Transfer in the amount of \$3674.00 to LI#52727 (Town Share Retirement Compensation) from LI#65131 (Public Health Nursing). VOTE: UNANIMOUS, MOTION CARRIED

n. Request, Highway & Streets – Line Item Transfer, Town Garage Utilities – Motion by W. Surfus second by R. Browne to approve a line item transfer of \$5000.00 to LI#60141 (Town Garage Utilities) from LI#55230 (Resident Trooper Contract). VOTE: UNANIMOUS, MOTION CARRIED

MINUTES  
REGULAR MEETING  
BOARD OF SELECTMEN  
MONDAY, JUNE 10, 2019  
Page 3 (New Business, cont)

o. Request, Selectmen – Line Item Transfer, Town Counsel – Motion by R. Browne second by W. Surfus to approve a line item transfer of \$5000.00 to LI#52731 (Town Counsel) with \$2500.00 from LI#52130 (Purchased Services) and \$2500.00 from LI#52724 (Unemployment Compensation). VOTE: UNANIMOUS, MOTION CARRIED

p. Request, Selectmen – Line Item Transfer, Employee Insurance – Motion by W. Surfus second by R. Browne to approve a line item transfer of \$38,650.00 to LI#52727 (Employee Insurance) with \$33,000.00 from LI#60132 (Road Repair & Maintenance) and \$5000.00 from LI#65134 (Sewer Line Fees) and \$650.00 from LI#60135 (Road Repair). VOTE: UNANIMOUS, MOTION CARRIED

q. Town Buildings – Gas Conversion - Discussion

r. Town Buildings - Microgrid - Discussion

8. Public Comment – NONE

Motion was made by R. Browne second by T. Sparkman to add “Tax Collector’s Request” and “Selectmen’s Request - Fire Department” to the agenda.

VOTE: UNANIMOUS, MOTION CARRIED

9. Any other business which may properly come before the Board

a. Tax Collector’s Request – Tax Refund – Motion by R. Browne second by W. Surfus to approve a tax refund in the amount of \$114.75 to ACAR Leasing LTD.

VOTE: UNANIMOUS, MOTION CARRIED

b. Selectmen’s Request – Fire Department – Motion by R. Browne second by W. Surfus to approve an additional appropriation of \$19,999.00 to Line Item #55130 (Lisbon Volunteer Fire Department). Noted for the record: Mr. Mark Robinson, Fire Chief, was present to explain the need for this additional appropriation re: design work for the new fire house proposal.

10. Public Comment – NONE

11. Adjournment – Motion by R. Browne second by W. Surfus to adjourn at 7:26 p.m.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: \_\_\_\_\_  
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON

CT ON 06/12/2019 AT 9:10am

ATTEST. LAURIE TIROCCHI, TOWN CLERK

*Laurie Tirocchi*