

MINUTES  
REGULAR MEETING  
BOARD OF SELECCTMEN  
LISBON TOWN HALL  
MONDAY, NOVEMBER 27, 2013  
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman, at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, Sr., William A. Surfus  
Haley Zinewicz, Student Ambassador

2. Previous Minutes

a. 11/13/17 Reg. Mtg.

R. Browne moved to approve the previous minutes as presented. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Transmittal: Mandy Ranslow, Transportation Planner, ST CT Department of Transportation, : State No.: 9072, P.A.P. No.: N/A, Project Title: Bridge No. 072004 Replacement (Bundy Hill Road over Blissville Brook), Town: Lisbon; Subject: SHPO Consultation Documentation
2. Memo, Stephen E. Brown, Service Learning Coordinator, Lisbon Central School, Re: Lisbon Board of Selectmen Student Ambassadors (Haylee Zinewicz, Tyler McDermott)
3. Letter, John F., Dempsey, Jr., 11/15/17, Re: Appointment Request – Planning and Zoning Comm.
4. Letter, Benjamin Barnes, Secretary, ST CT Office of Policy and Management (OPM), 11/22/17, Re: Fiscal Years 2018-2019 Budget Amendments Regarding Payments
5. Flyer, CT State Police Troop E Montville CRISIS Initiative (Crisis Intervention Team (CIT) is a partnership between the CT State Police, substance use disorder and mental health professionals, and the community, working toward safety, understanding, and service to people in crisis, and their families) Mr. Sparkman noted that flyers with contact information are located at Lisbon Central School, Lisbon Senior Center, Lisbon Town Hall, and the town's web site.

4. Public Comment - None

5. Old Business

a. 486 River Road – State DOT Facility

Mr. Sparkman reported that the underground diesel fuel storage tank has been removed to be replaced by a newly purchased 1,000 gallon above ground tank which he advised should be in place later in the week.

b. 1 South Burnham Highway – No Update

c. Request, Conservation Commission – Open Space Recommendation – No Update

d. Request, Recreation Committee – Sand Volleyball Courts – No Update

e. Strawberry Fields Sidewalk

Mr. Sparkman advised that the project is still in progress in spite of bad weather.

f. Trail Committee – Recommendation – No Update

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- g. Board of Finance – Draft Purchasing Ordinance  
E-mail, Michael Zelasky, Chair., Board of Finance, 9/27/17, Re: Final Draft Purchasing Ordinance (BoF approved 11/15/17)  
W. Surfus moved to approve the Board of Finance “Lisbon Purchasing and Competitive Bidding Ordinance” and send it to a town meeting for approval by the residents. R. Browne seconded the motion. Mr. Browne questioned who would be in charge of enforcing the ordinance, and if there would be an associated cost for that person. Mr. Sparkman advised that he will contact the Chair. W. Surfus withdrew his motion as did Mr. Browne his second.
- h. Public Act 17 – 65  
Mr. Sparkman reported that the Board of Finance has tabled this item.
- i. Assessor  
R. Browne moved to pass on this until the end of the agenda. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

6. Public Comment – None

7. New Business

- a. Appointment – Planning and Zoning Commission  
Letter, Robert Adams, Chair., Planning and Zoning Commission, 11/2/17, Re: Appointment Recommendation (John Dempsey)  
R. Browne moved to appoint John Dempsey, Jr. to a full seat on the Planning and Zoning Commission for the term of 11/21/17 – 11/16/21. W. Surfus seconded the motion.  
VOTE: UNANIMOUS MOTION CARRIED
- b. Tax Collector’s Request – Tax Refund, JP Morgan Chase Bank NA  
W. Surfus moved to approve a tax refund in the amount of \$50.67 to JP Morgan Chase Bank. R. Browne seconded the motion.  
VOTE: UNANIMOUS MOTION CARRIED
- c. Tax Collector’s Request – Tax Refund, CAB East LLC  
R. Browne moved to approve a tax refund in the amount of \$77.40 to CAB East LLC. W. Surfus seconded the motion.  
VOTE: UNANIMOUS MOTION CARRIED
- d. Tax Collector’s Request – Tax Refund, CAB East LLC  
W. Surfus moved to approve a tax refund in the amount of 209.92 to CAB East LLC. The motion was seconded by R. Browne.  
VOTE: UNANIMOUS MOTION CARRIED
- e. Tax Collector’s Request – Tax Refund, Brouillard, Brian D.  
R. Browne moved to approve a tax refund in the amount of \$68.56 to Brouillard, Brian D. The motion was seconded by W. Surfus.  
VOTE: UNANIMOUS MOTION CARRIED

(5. Old Business)

- i. Assessor  
R. Browne moved to go into executive session to discuss an employment application. The motion was seconded by W. Surfus.  
VOTE: UNANIMOUS MOTION CARRIED

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The Selectmen entered into Executive Session at 7:06 p.m. returning to the meeting at 7:12 p.m.

R. Browne moved to offer the full time certified Assessor's Position to Angel Johnstone of Norwich, beginning as soon as she is able, and at a starting pay scale of Grade IX, Step 5, which is \$28.97 per hour. W. Surfus seconded the motion. VOTE: UNANIMOUS MOTION CARRIED

8. Public Comment - None

9. Any other business which may properly come before the Board

R. Browne moved to add: Tax Collector's Request – Depietro, Suzanne L. to the agenda. W. Surfus seconded the motion. VOTE: UNANIMOUS MOTION CARRIED

a. Tax Collector's Request – Depietro, Suzanne L.

W. Surfus moved to approve a tax refund in the amount of \$172.70 to Depietro, Suzanne L.

VOTE: UNANIMOUS MOTION CARRIED

10. Public Comment - None

11. Adjournment

R. Browne moved to adjourn at 7:12 p.m. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

  
Marlene Lepine, clerk

APPROVED: \_\_\_\_\_  
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON  
CT ON 11/28/13 AT 9:45 am  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
