

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, NOVEMBER 26, 2018
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, Sr., William C. Surfus
OTHERS PRESENT: Zane Baton, Kaydan Bomba-Houle, Student Ambassadors

2. Previous Minutes

a. 10/22/18

R. Browne moved to accept the previous minutes with a correction to the motion that was both made by and seconded by Mr. Browne. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Notification, Joseph T. Cristalli, Transportation Principal Safety Program Coordinator, CT Dept. of Transportation, 10/26/18, Re: Grant Approval Confirmation (\$24,900, 100% reimbursed) Comprehensive DUI Enforcement)
2. Memo, Stephen E. Brown, LCS Service-Learning Coordinator, Re: Student Ambassadors (Zane Baton, Kaydan Bomba-Houle)
3. Letter, Lloyd L. Langhammer, Law Offices of Lloyd L. Langhammer, LLC, 10/30/18, Re: Cushman – Release of Welfare Lien
4. Notice, Denise Ruzicka, Director, Water Planning and Management Division Bureau of Water Protection and Land Reuse, ST CT Dept. of Energy & Environmental Protection, Notice of Tentative Determination to Approve an Application for Diversion of Water Permit and Intent to Waive Public Hearing (Wheelabrator Lisbon, Inc., Appl. No. DIVC-201809210)
5. C: Letter, James S. Butler, AICP, Ex. Dir., Southeastern Connecticut Council of Governments (SCCOG), to Robert LaChapelle, Chair., Lisbon WPCA, 11/2/18, Re: Commencement of Southeastern Connecticut Regional Wastewater Management Plan-Kickoff Meeting and Request for Data
6. Letter, Melanie Bachman, Ex. Dir., ST CT Siting Council, 11/2/18, Re: PETITION NO. 1293 – Eversource Energy declaratory ruling that no Certificate of Environmental Compatibility and Public Need is required for all transmission facility asset condition maintenance improvements statewide to comply with the updated National Electrical Safety Code clearance requirements (PLCPB-01 Preston, Lisbon, Canterbury, Plainfield, Brooklyn)
7. Memo, Karen Kowalski, Assistant to the Chief Financial Officer, CT State Dept. of Education, 11/8/18, Re: 2018-19 Education Revenue Estimates
8. Connecticut Conference of Municipalities (CCM) Savings Report, 9/30/18, Re: CCM's Discount Prescription Drug Card Program
9. Report, Lt Todd Harbeck, Commanding Officer, Troop E, Montville, 11/2/18, Re: Calls for Service (October)
10. Memo, Rick Ives, First Selectman, Town of Brooklyn, Subject NECCOG Complaint

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11. Proposal, Regional Emergency Services Dispatch Center (QV), Re: Proposal PR2017-19 to Modify the Regulations of State Agencies, Comments of Quinebaug Valley Emergency Communications
4. Public Comment - None
5. Old Business
 - a. 486 River Road – ST DOT Facility – Under Review
 - b. 1 South Burnham Highway
Mr. Sparkman advised that he doesn't expect a decision about the Brownfields Grant before the new Governor is sworn in.
 - c. Trail Committee – Recommendation
Mr. Sparkman advised that the town is in receipt of the grant funds from The Last Green Valley.
 - d. Lisbon Fire Department – No Update
 - e. Wheelabrator Lisbon
Mr. Sparkman advised that he expects that the initial watershed analysis report will be completed this week or next week at the latest.
6. Public Comment - None
7. New Business
 - a. Tax Collector's Request – Tax Refund, JP Morgan Chase Bank NA
Request, Gail Izbicki, Tax Collector – \$461.03 Tax Refund, JP Morgan Chase Bank NA
R. Browne moved to approve a \$461.03 tax refund to JP Morgan Chase Bank NA. W. Surfus seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
 - b. Tax Collector's Request – Tax Refund, CAB East LLC
Request, Gail Izbicki, Tax Collector - \$109.58, Tax Refund, CAB East LLC
R. Browne moved to approve a \$109.58 tax refund to CAB East LLC. W. Surfus seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
 - c. Tax Collector's Request – Tax Refund, Donna R. Gahrman
Request, Gail Izbicki, Tax Collector - \$16.65, Tax Refund, Gahrman, Donna R
R. Brown moved to approve a \$16.65 tax refund to Donna R. Gahrman. W. Surfus seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
 - d. Tax Collector's Request – Tax Refund, Kendall L. Davis
Request, Gail Izbicki, Tax Collector – \$142.65 Tax Refund, Davis, Kendall L.
R. Browne moved to approve a \$142.65 tax refund to Kendall L. Davis. W. Surfus seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
 - e. Town of Lisbon Solicitation – Auditing Services
Mr. Sparkman noted the distributed copies of the Board of Finance's Request for Proposals (RFP) for Auditing Services published November 15, 2018, due January 11, 2019.

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- f. DESPP/DEMHS FY2018 Homeland Security Grant Program – Memorandum of Agreement Resolution

Mr. Sparkman requested approval of a Memorandum of Agreement and Authorizing Resolution as part of the annual funding process for the Department of Homeland Security from the federal government.

W. Surfus moved to approve the Memorandum of Agreement and Authorizing Resolution for the Fiscal Year 2018 Regional 4 Homeland Security Grant Program. R. Browne seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

- g. Hawkins Delafield & Woods – General Obligation Bond Anticipation Notes

Mr. Sparkman reported that Hawkins Delafield & Woods has sent billing, for their services regarding the town's bond anticipation notes, for the period of 2014 through 2018 for which the town had not previously been bill. He advised that the 2017/18 and 2018/19 invoices will be covered noting that the remaining invoices will need to be discussed with the Board of Finance for additional funding.

- h. Clerk to the Assessor

R. Browne moved to pass this item until the end of the meeting. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

- i. Conservation Commission Request – Reappointments

Letter, Richard Hamel, Chair., Conservation Commission, 10/22/18, Re: Reappointment Recommendations (Leonora Szruba, Mark Robinson, Richard Hamel)

R. Browne moved to approve the reappointments of Richard Hamel, Leonora Szruba and Mark Robinson to the Conservation Commission for the term of 12/1/18 – 11/30/2020. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

8. Public Comment - None

9. Any other business which may properly come before the Board

R. Browne moved to add: Tax Collector's Request – Tax Refund, Louise L. Ritchie, and Request, Conservation Commission – Additional Appropriation. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

- a. Tax Collector's Request Tax Refund, Louise L. Ritchie

Request, Gail Izbicki, Tax Collector – \$41.85 Tax Refund, Louis L. Ritchie

W. Surfus moved to approve a \$41.85 tax refund to Louis L. Ritchie. R. Browne seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

- b. Conservation Commission – Additional Appropriation

Appropriation Request, Conservation Commission, 11/20/18, Re: \$1,000 additional appropriation to Line Item ##52050, Supplies & Expenses to complete the fiscal year.

R. Browne moved to approve an additional appropriation of \$1,000 to Line Item #52050, Supplies & Expenses. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

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R. Browne moved to take up Clerk to the Assessor. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

h. Clerk to the Assessor

At 7:17 p.m. R. Browne moved to go into Executive Session to discuss employment applications. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

The Selectmen came out of Executive Session at 7:19 p.m. after which R. Browne moved to offer the position of Clerk to the Assessor to Theresa Williams-Bodinger of Canterbury, Connecticut. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

10. Public Comment – None

11. Adjournment

R. Browne moved to adjourn at 7:20 p.m. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED


Marlene LePine, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON
CT ON 11/27/18 AT 9:20am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
