

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, OCTOBER 28, 2013
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman, at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, John D. Gwiazdowski

2. Previous Minutes

a. 9/23/13 - Reg. Mtg.

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the previous minutes as presented.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Letter, Peter Albert Nystrom, Mayor of Norwich, (Rec. 10/24/13), Re: Request for Letter-of-Support for the placement of prisoners into the town they came from. Mr. Sparkman advised that he will send a letter of support.
2. Letter, Charles P. Samaris, Colonel, Corps of Engineers, District Engineer, Department of the Army, 9/30/13, Re: Dam Safety Determination - Westville Lake Dam, South Bridge, MA (flood risk mitigation for several communities along the Quinebaug River)
3. Letter, Terry Joseph, Tree Warden, 10/21/13, Re: Hazardous Tree - 155 Ross Hill Rd.
4. Letter, Kenneth C. Tucker, III, Director, CONN-OSHA, 10/9/13, Re: December 1, 2013 OSHA Training Requirements for the Revised Hazard Communication Standard
5. Letter, Winston Averill, Waste Management Services, 10/8/13, Re: FY2012/13 Municipal Reporting Report - Curbside Collection Program
6. Letter, Lt. Michael J. Thomas, Commanding Officer, Troop E, Montville, ST CT Dept. of Emergency Services and Public Protection Division of ST Police, 10/7/13, Re: Monthly Police Services
7. Newsletter Deadline Notice - November 15, 2013
8. Letter, Aileen Natta, Air Pollution Control engineer 2, Engineering and Enforcement Division, Bureau of Air Management, Dept. Of Energy and Environmental Protection, 9/23/13, Re: Notice of Enforcement Action, Wheelabrator Lisbon Inc.
9. Memo, Wayne Donaldson, Chair., Board of Finance, 10/16/13, Re: Revised FY2013/14 Budget Schedule

4. Public Comment - None

5. Old Business

a. Burnham Tavern - Funding Approval

Mr. Sparkman reviewed a letter from W. David LeVasseur, Acting Undersecretary, Intergovernmental Policy Division, ST CT Office of Policy and Management (OPM), 10/3/13, Re: LoCIP Project Number 073-13-010 (Approved Burnham Tavern Renovation/Repairs/Improvements)

b. Letter, SEAT - Board Membership

Letter, Michael J. Carroll, General Manager SEAT (Southeast Area Transit District), 10/16/13, Re: Board Membership

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Page 2 Old Business b. contd.

Mr. Sparkman advised that the SEAT Board met on the 23rd noting that, to date, he has not received confirmation regarding Lisbon's membership on the board..

6. Public Comment - None

7. New Business

a. Letter, Michael Buffin - Land

A motion was made by R. Browne, seconded by J. Gwiazdowski, to move this item to the end of the meeting to go into Executive Session.

VOTE: UNANIMOUS MOTION CARRIED

b. Local Traffic Authority - State Highway Use Permit

1) E-mail, Stacey Curry, Bethel Community UMC Bike Run, 10/11/13, Re: DOT Application, Highway Use Permit - Bike Run May 10, 2014; 2) E-mail, Stacey Curry, Bethel Community UMC Bike Run, 10/21/13, Re: Advising that per the State as a "poker run" a permit is not required.

c. Additional Appropriation Request - Building Inspector's Supplies & Expenses

\$1,500 additional appropriation to Line Item #55351, Supplies & Expenses, needed due to unbudgeted mileage reimbursement.

A motion was made by J. Gwiazdowski, seconded by R. Browne, to approve the \$1,500 additional appropriation to LI #55351.

VOTE: UNANIMOUS MOTION CARRIED

d. Additional Appropriation Request - Tax Collector's Computer Maintenance/Support

\$1,500 additional appropriation to Line Item #51343, Computer Maintenance/Support, as expenses for significant improvements/purchases made to support the computers/printers/software exceeded amount budgeted.

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the additional appropriation of \$1,500 to LI #51343.

VOTE: UNANIMOUS MOTION CARRIED

e. Southeastern Connecticut Water Authority - Representative Advisory Board Vacancy

Letter, Jeffrey Callahan, Chairman, Representative Advisory Board, 9/20/13 (two appointments, bi-annually, two-year terms) Mr. Sparkman advised that he will contact the town committees regarding the vacancies.

f. Tax Collector's Request - Tax Refund, Glenn T. Sylvestre

A motion was made by R. Browne, seconded by J. Gwiazdowski to approve a \$27.95 tax refund to Glen T. Sylvestre.

VOTE: UNANIMOUS MOTION CARRIED

g. Tax Collector's Request - Tax Refund, Dawn M. Field

A motion was made by R. Browne, seconded by J. Gwiazdowski to approve a \$99.79 tax refund to Dawn M. Field.

VOTE: UNANIMOUS MOTION CARRIED

h. Tax Collector's Request - Doreen Sylvestre

A motion was made by R. Browne, seconded by J. Gwiazdowski to approve a \$33.23 tax refund to Doreen Sylvestre.

VOTE: UNANIMOUS MOTION CARRIED

i. Tax Collector's Request - George R. Hutnan

A motion was made by R. Browne, seconded by J. Gwiazdowski to approve a \$19.01 tax refund to George R. Hutnan.

VOTE: UNANIMOUS MOTION CARRIED

j. Board of Selectmen - 2014 Schedule of Meetings (attached)

A motion was made b J. Gwiazdowski, seconded by R. Browne, to approve the 2014 Board's schedule of meetings to be held on the second and forth Monday of each month at 7:00 p.m. in the town hall conference room.

VOTE: UNANIMOUS MOTION CARRIED

TOWN OF LISBON

2014 SCHEDULE OF MEETINGS

In accordance with the provisions of Connecticut State Statutes §1-225, notice is hereby given that the regularly scheduled meeting of the

BOARD OF SELECTMEN

(Name of Board/Commission/Committee)

will be held on the following dates:

January 13, 27

July 14, 28

February 10, 24

August 11, 25

March 10, 24

September 8, 22

April 14, 28

October 27

May 12

November 10

June 9, 23

December 8, 22

The above meetings will be held at 7:00 o'clock P m in the

Town Hall Meeting Room in Lisbon.

Signed:

[Signature]

Chairman

Secretary

Chairman and Secretary of all administrative and executive boards, commissions, agencies, bureaus or other bodies must file with the Town Clerk no later than January 31st of each year a schedule of the regular meetings of such bodies for the ensuing year, and no such meeting may be held sooner than thirty (30) days after the schedule has been filed. Thus, it is imperative that the Chairman and Secretary of these respective bodies file with the Town Clerk not later than December 1, 2013.

RECEIVED
OCT 30 2013
TOWN CLERK'S OFFICE
TOWN OF LISBON


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8. Public Comment - None
9. Any other business which may properly come before the Board - None.
10. Public Comment - None

A motion was made by J. Gwiazdowski, seconded by R. Brown, to go into Executive Session to discuss Item New Business a. Letter, Michael Buffin - Land. VOTE: UNANIMOUS MOTION CARRIED
The board went into executive session at 7:07 p.m. returning to the regular meeting at 7:18 p.m.

11. Adjournment

A motion was made by J. Gwiazdowski, seconded by R. Browne, to adjourn at 7:18 p.m.
VOTE: UNANIMOUS MOTION CARRIED


Marlene Lapine, Clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON
CT ON 10/30/13 AT 9:00am
ATTEST. LAURIE TROCCHI, TOWN CLERK
