

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, OCTOBER 23, 2017
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman, at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, Sr.

ABSENT: William C. Surfus

2. Previous Minutes

a. 09/25/17 Reg.

R. Browne moved to approve the previous minutes with a correction under Present: Robert T. Grant, Sr. should read Robert T. Browne, Sr. T. Sparkman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Letter, Lieutenant Jay DelGrosso, Commanding Officer, Troop E Montville, CT State Police, 10/10/17, Re: Troop E Reassignment (J. DelGrosso – Major Crime)/Assignment (Lieutenant Michael Perry – Troop E)
2. Letter, Douglas Bartkowski, Adult Probation Officer, Norwich Probation Office, 10/4/17, Re: Early Termination Victim Letter
3. Certificate of Analysis, Microbac Laboratories, Inc., 10/0210/05/17/17, Re: Town Hall Water Test 10/2/17
4. Letter, Winston Averill, Waste Management Services, 9/21/17, Re: Municipal Reporting Report FY2016/17.
5. Letter, Barbara Burzycki, Assessor's Clerk, 10/19/17, Re: Notice of Retirement 12/31/17

4. Public Comment - None

5. Old Business

a. 486 River Road – State DOT Facility

Settlement Agreement – Site ID #73-9032, Philip G. Wilde, DEEP, Office of Adjudications 10/13/17, Re: Notice of Disabled UST (underground storage tank) Systems and Notice of Violation

Mr. Sparkman advised that the situation has been addressed; a new AB Operator has been appointed and monitoring resumed. He gave a brief rundown on actions going forward regarding the tanks and boilers.

b. 1 South Burnham Highway – No Update

c. Request, Conservation Commission – Open Space Recommendation – No Update

d. Request, Recreation Committee – Sand Volleyball Courts

Mr. Sparkman advised that he is waiting for design and construction cost estimates from the town's engineer.

e. Strawberry Fields Sidewalk – Update

Mr. Sparkman reported that the work on the project has begun (10/23/17).

f. Trail Committee – Recommendation – No Update

g. DPW – Vehicle Replacement

Mr. Sparkman noted that this item should be removed from the agenda as it has been approved.

h. Board of Finance – Draft Lisbon Purchasing Ordinance

Mr. Sparkman advised that the draft of the proposed ordinance is still under review.

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
MONDAY, OCTOBER 23, 2017
Page 2

6. Public Comment – None

7. New Business

a. Board of Selectmen – 2018 Meeting Schedule – Attached

R. Browne moved to approve the 2018 Board of Selectmen's meeting scheduled as presented.

T. Sparkman seconded the motion.

VOTE UNANIMOUS MOTION CARRIED

b. Request, Town Clerk Appropriation

Request, Town Clerk, Additional Appropriation to Line Item #51252, Document Preservation Grant, from Revenue Line Item 30010.2, for vault shelving.

R. Browne moved to appropriate \$3,900 from the Town Clerk Farm Fund Mers 30010.2 (a revenue Line Item), to Line Item #51252, Document Preservation Grant. T. Sparkman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

c. Public Act 17-65

Mr. Sparkman advised that the public act gives municipalities the option of giving additional property tax exemptions to Gold Star parents and spouses. He further advised that the information will be forwarded to the Board of Finance for review and consideration.

8. Public Comment - None

9. Any other business which may properly come before the Board.

R. Browne moved to add the following items to the agenda: Request, Conservation Commission – Reappointments; Request, Farmers Market Committee - Reappointments; Request, Fire Department – Emergency Operation Center Generator; and Employee Issue. T. Sparkman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

a. Request, Conservation Commission – Reappointments

Letter, Richard Hamel, Chair., Cons. Comm. 10/18/17, Re: Reappointment Recommendations

R. Browne moved to approve the reappointment of Joseph Lewerk and Erik Freidenfelds for the term of 12/1/17 – 11/30/19, and Alternate Mark Sullivan for the term of 11/27/17 – 11/26/19.

R. Browne seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

b. Farmers Market Committee – Reappointments

Letter, Elaine Joseph, Secretary, Lisbon Farmers Market, 10/19/17, Reappoint Recommendations

R. Browne moved to reappoint Sharon Gabiga for the term of 11/20/17 – 11/19/19; Elaine Joseph for the term of 11/20/17 - 11/19/21; Terry Joseph for the term of 11/20/17 – 11/19/19; Adeline Jernstrom for the term of 11/20/17 – 11/19/19, and John Algieri, for the term of 11/20/17 – 11/19/21.

VOTE: UNANIMOUS MOTION CARRIED

c. Request, Fire Department – Emergency Operation Center Generator

Mr. Sparkman reported that the generator at the fire department, which serves as the town's emergency operations center, is no longer useable. Jack Crees (JKS Electric, LLC), the electrician who takes care of the electrical needs of the town's buildings and facilities, has provided a quote of \$10,290 for a new 22 KW Generator. Mr. Sparkman advised that the Board of Finance has approved the purchase, because it is an immediate need, without going through the bid process.

R. Browne moved to have JKS Electric, LLC, install a 22KW generator at the Lisbon Fire Department at a price of \$10,290 pursuant to the estimate dated 10/2/17.

TOWN OF LISBON

2018 SCHEDULE OF MEETINGS

In accordance with the provisions of Connecticut State Statutes §1-225, notice is hereby given that the regularly scheduled meeting of the

BOARD OF SELECTMEN

(Name of Board/Commission/Committee)

will be held on the following dates:

January 8, 22

July 9, 23

February 12, 26

August 13, 27

March 12, 26

September 10, 24

April 9, 23

October 22

May 14

November 26

June 11, 25

December 10

The above meetings will be held at 7:00 o'clock P m in the

Town Hall Conference Room in Lisbon.

Signed:

[Signature]

Chairman

Secretary

Chairman and Secretary of all administrative and executive boards, commissions, agencies, bureaus or other bodies must file with the Town Clerk no later than January 31st of each year a schedule of the regular meetings of such bodies for the ensuing year, and no such meeting may be held sooner than thirty (30) days after the schedule has been filed. Thus, it is imperative that the Chairman and Secretary of these respective bodies file with the Town Clerk not later than December 1, 2017 a schedule of the regular meetings to be held in 2018.

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
MONDAY, OCTOBER 23, 2017
Page 3

d. Employee Issue

Mr. Sparkman noted a hand-out to be discussed at a later meeting.

10. Public Comment – None

11. Adjournment

R. Browne moved to adjourn at 7:09 p.m. T. Sparkman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED


Marlene LePine, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON
CT ON 10/24/17 AT 10:20am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
