

MINUTES  
REGULAR MEETING  
BOARD OF SELECCTMEN  
LISBON TOWN HALL  
MONDAY, OCTOBER 22, 2018  
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, Sr., William C. Surfus

2. Previous Minutes

a. 9/2/4/18 Reg. Mtg.

R. Browne moved to approve the previous minutes as presented. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Letter, Katherine Verano, Executive Director, Safe Futures (formally Women's Center of Eastern Connecticut), 10/4/18, Re: Contribution Acknowledgement
2. Report, MICROBAC, Microbac Laboratories, Inc., 10/11/18, Re: Water Testing CT0730144  
Lisbon Town Hall
3. Report, PHOENIX Environmental Laboratories, Inc., 10/4/18, Re: Required Testing Per the DEEP MS4 Storm Water Discharge Permit
4. Report, Lt. Todd Harbeck, Commanding Officer, Troop E, Montville, 10/2/18, Re: Calls for Service
5. Letter, Marlene D. LePine, 10/1/18, Re: Notice of Retirement 10/31/18
6. Report, Winston Averill, (Recycling Coordinator), Waste Management Services 9/24/18, Re: Municipal Reporting Form
7. Report, Municipal Animal Control Officer's Report, Re: August 2018 (7/1 – 8/24)

4. Public Comment - None

5. Old Business

a. 486 River Road – State DOT Facility

Mr. Sparkman advised that with Town Counsel's review and approval of a draft of a 98-year lease with the State for the DOT site at 486 River Road, it has been forwarded to DEEP and OPM for review before final approvals.

b. 1 South Burnham Highway

Mr. Sparkman advised that he will be submitting, on behalf of the town, an application for the recently announced four-million dollar remediation and revitalization of brownfields grant due October 31<sup>st</sup>.

c. Trail Committee – Recommendation

Mr. Sparkman reported that on October 14<sup>th</sup>, the Trail Committee hosted an official un-vailing of signage and trails on the Burnham Tavern property.

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- d. Lisbon Fire Department  
Mr. Sparkman advised that the project is going forward with funding on hold until the negotiations with NECCRA are completed.
- e. Wheelabrator Lisbon  
Mr. Sparkman advised that going forward with negotiations, the town will be required to comply with a confidentially agreement.

6. Public Comment - None

7. New Business

a. 2018 EMPG Program – Authorizing Resolution

Mr. Sparkman explained that as part of the requirements for the annual matching grant by the Connecticut Department of Emergency Services and Public Protection Homeland Security Division for costs associated with providing emergency management services, a Resolution is required authorizing the First Selectman to deliver documents necessary to execute the grant.

R. Browne moved to approve the authorizing Resolution of the Town of Lisbon Board of Selectmen and the State of Connecticut Division of Emergency Management and Homeland Security Department of Emergency Services and Public Protection. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

b. Trail Committee & Recreation Committee – Trail Program Grant Approval

Mr. Sparkman reported that the Trail Committee and Recreation Committee are in the process of applying for a \$50,000 (20% required matching) grant to complete the trail project at the Burnham Tavern and Lisbon Meadows Park trail rehabilitation due October 31, 2018.

R. Browne moved to approve the DEEP Connecticut Recreational Trails Program Grant application titled Lisbon Meadows Park/Burnham Tavern Trail Rehabilitation and Development. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

c. Titan Energy – Electric Supplier Recommendation

After noting communication from Titan Energy, the town's energy consultant, regarding notice that the town's contracted energy supplier, Blue Rock, will be leaving the energy supply market, Mr. Sparkman advised the board that the town can elect to use Eversource or consider one of six suppliers recommended by Titan Energy.

R. Browne moved to contract with Direct Energy for the supply of electricity for 24 months at a rate of 0.09390. W. Surfus seconded the motion.

VOTE: UNANINOUS MOTION CARRIED

d. Board of Selectmen – 2019 Meeting Schedule – Attached

W. Surfus moved to approve and submit the attached 2019 meeting schedule for the Board of Selectmen. R. Browne seconded the motion.

e. Tax Collector's Request – Tax Refund, Toyota Lease Trust

Request, Gail Izbicki, Tax Collector, for a tax refund in the amount of \$78.53 to Toyota Lease Trust.

## TOWN OF LISBON

### 2019 SCHEDULE OF MEETINGS

In accordance with the provisions of Connecticut State Statutes §1-225, notice is hereby given that the regularly scheduled meeting of the

BOARD OF SELECTMAN

(Name of Board/Commission/Committee)

will be held on the following dates:

January 14, 28

July 8, 22

February 11, 25

August 12, 26

March 11, 25

September 9, 23

April 8, 22

October 28

May 13

November 25

June 10, 24

December 9, 23

The above meetings will be held at 7 o'clock P m in the  
Town Hall Conference Room in Lisbon.

Signed:

[Signature]

Chairman

Secretary

Chairman and Secretary of all administrative and executive boards, commissions, agencies, bureaus or other bodies must file with the Town Clerk no later than January 31<sup>st</sup> of each year a schedule of the regular meetings of such bodies for the ensuing year, and no such meeting may be held sooner than thirty (30) days after the schedule has been filed. Thus, it is imperative that the Chairman and Secretary of these respective bodies file with the Town Clerk not later than December 1, 2018 a schedule of the regular meetings to be held in 2019.

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- R. Browne moved to approve a tax refund in the amount of \$78.53 to Toyota Lease Trust. The motion was seconded by R. Browne. VOTE: UNANIMOUS MOTION CARRIED
- f. Tax Collector's Request – Tax Refund, Bazinet LLC  
Request, Gail Izbicki, Tax Collector, for a tax refund to Bazinet LLC, in the amount of \$27.68  
R. Browne moved to approve a tax refund to Bazinet LLC, in the amount of \$27.68. The motion was seconded by W. Surfus. VOTE: UNANIMOUS MOTION CARRIED
- g. Tax Collector's Request – Tax Refund, Bazinet LLC  
Request, Gail Izbicki, Tax Collector, for a tax refund to Bazinet LLC, in the amount of \$118.58.  
W. Surfus moved to approve a tax refund to Bazinet LLC, in the amount of \$118.58. The motion was seconded by R. Browne. VOTE: UNANIMOUS MOTION CARRIED
- h. Administrative Assistant  
R. Browne move to go into Executive Session to discuss an employment application pursuant to Article 16 of the agreement between the Town of Lisbon and the Municipal Employees Union Independent (MEUI). W. Surfus seconded the motion. VOTE: UNANIMOUS MOTION CARRIED

The Selectmen entered into Executive Session at 7:12 p.m. which concluded at 7:16 p.m.

R. Browne moved to hire Elaine Joseph as the Administrative Assistant/Clerk to the Boards replacing the retiring Marlene LePine. W. Surfus seconded the motion. VOTE: UNANIMOUS MOTION CARRIED

8. Public Comment - None
9. Any other business which may properly come before the Board - None
10. Public Comment – None
11. Adjournment  
R. Browne moved to adjourn at 7:16 p.m. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

  
Marlene LePine, clerk

APPROVED: \_\_\_\_\_  
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON

CT ON 10/23/2018

AT 01:50pm

ATTEST. LAURIE TIROCCHI, TOWN CLERK

 Asst