

MINUTES  
REGULAR MEETING  
BOARD OF SELECTMEN  
LISBON TOWN HALL  
MONDAY, OCTOBER 22, 2012  
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman, at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, Sr., John D. Gwiazdowski

2. Previous Minutes

a. 09/24/12 Reg. Mtg.

A motion was made by R. Browne, seconded by J. Gwiazdowski, to accept the previous minutes as presented.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Email, Brian and Louise Willett, 508 River Rd., Re: Request for 510 River Rd. Condemnation Update Mr. Sparkman noted he will be advising them that the process is moving forward.
2. Letter, Barbara Henry, First Selectman, Town of Roxbury, President, Connecticut Council of Small Towns, 9/24/12, Re: Executive Director Appointment (Elizabeth Gara)
3. Letter, Stephen E. Brown, Lisbon Central School Service-Learning Coordinator, Re: Re: Service Learning Program/Introduction Student Ambassadors (Emma Foss, Katie Kelly, Mia Whittaker)
4. Letter, Deborah Monahan, Executive Director, Thames Valley Council for Community Action, Inc (TVCCA), Re: New Café' Program Introduction-10/1/12
5. Letter, Elin Swanson Katz, Consumer Council, 9/28/12, Re: Telecommunications, Electric/Gas Storm Response (municipal input)
6. Letter, Winston Averill, Waste Management Services, 9/30/12, Re: Annual Municipal Reporting Report
7. Newsletter Deadline Notice - 11/2/12

4. Public Comment - None

5. Old Business

a. Lisbon Valley Golf Resort, LLC

Mr. Sparkman advised that he is awaiting the Planning and Zoning Commission's Section 8-24 Report before proceeding.

b. Hoydila Property Update

Mr. Sparkman reported that the environmental review and the survey of the property are in progress as well as plans being made to secure the building from the elements. He also reported that Steven Mikutel, State Representative, has sent a letter dated October 15, 2012 to Governor Dannel P. Malloy, Governor, Re: Request \$900,000 State Bonding Funding

6. Public Comment - None

7. New Business

- a. An Ordinance of the Town Providing for the Collection of a Fee for DMV Reporting

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Mr. Sparkman advised that the Tax Collector forwarded an ordinance being used by the Town of Stonington which allows the town to collect a \$2.00 fee from a delinquent motor vehicle taxpayer, that the town reports to the Department of Motor Vehicles; the town is charged \$2.00 to report.

A motion was made by J. Gwiazdowski, seconded by R. Browne, to send the ordinance to town council for review from the Town of Lisbon's perspective and then send it to town meeting for approval.

VOTE: UNANIMOUS MOTION CARRIED

- b. Request, George Hutnan - Halloween Parking

Email, George Hutnan, 10/11/12, Re: Halloween Parking - Strawberry Fields (one side of the street non-parking)

It was the general consensus of the Board to look at it going forward.

- c. Board of Selectmen - 2012 Schedule of Meeting - Attached

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the Selectmen's 2013 schedule of meetings for the second and fourth Monday of each month at 7:00 p.m. in the Town Hall.

VOTE: UNANIMOUS MOTION CARRIED

- d. Tax Collector's Request - Tax Refund, Nissan Infinity, LT

\$64.70 - Nissan Infiniti LT

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the refund.

VOTE: UNANIMOUS MOTION CARRIED

- e. Tax Collector's Request - Tax Refund, Stephen and Zorta Harrison

\$4.43 - Stephen and Zorta Harrison

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the refund.

VOTE: UNANIMOUS MOTION CARRIED

- f. Tax Collector's Request - Tax Refund, James Woodmansee

\$3.90 - James Woodmansee

A motion was made by J. Gwiazdowski, seconded by R. Browne, to approve the refund.

VOTE: UNANIMOUS MOTION CARRIED

- g. Tax Collector's Request - Tax Refund, Malcolm Graves

\$97.11 - Malcolm Graves

A motion was made by J. Gwiazdowski, seconded by R. Browne, to approve the refund.

VOTE: UNANIMOUS MOTION CARRIED

- h. Tax Collector - Tax Clerk

Letter, Gail L. Izbicki, CCMC, Tax Collector, 10/10/12, Re: New Hire-Janice Majcher, Tax Clerk

A motion was made by R. Browne, seconded by J. Gwiazdowski, to support the hiring of Janice Majcher as a part-time Tax Clerk.

VOTE: UNANIMOUS MOTION CARRIED

8. Public Comment - None

9. Any other business which may properly come before the Board.

A motion was made by R. Browne, seconded by J. Gwiazdowski, to add: Farmers' Market Request, Tax Collector's Request, and Resident Trooper to the agenda. VOTE: UNANIMOUS MOTION CARRIED

- a. Farmers' Market Request

Email, Kim Magness, Chair., Farmers' Market Committee, 10/22/12, Re: Request to Use Senior

TOWN CLERKS OFFICE  
TOWN OF LISBON

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Center December 1, 2012 9:00 a.m. - 2:00 p.m. for a Winter Market

A motion was made by J. Gwiazdowski, seconded by R. Browne, to approve the request.

VOTE: UNANIMOUS MOTION CARRIED

b. Tax Collector's Request

Letter, Gail L. Izbicki, CCMC, Tax Collector, 10/18/12, Re: Request to Waive Tax Bills under \$2.00, and Relief from refunding amounts less than \$5.00 or \$10.00

It was the general consensus of the Board to forward the request to the Board of Finance.

c. Resident Trooper


Mr. Sparkman reported that he has been advised that the process of choosing a new Resident Trooper has concluded and the with an official announcement yet to me made by the State Police. He noted that he has been advised that the new Resident Trooper will not be replacing the interim Resident Trooper before December.

10. Public Comment - None

11. Adjournment

A motion was made by J. Gwiazdowski, seconded by R. Browne, to adjourn at 7:14 p.m.

VOTE: UNANIMOUS MOTION CARRIED

  
Marjorie D. Mahely, clerk

APPROVED: \_\_\_\_\_  
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON  
CT ON 10/23/2012 AT 2:40pm  
ATTEST. LAURIE TIRACCHI, TOWN CLERK  
