

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, SEPTEMBER 23, 2013
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Finance was called to order by Thomas Sparkman, First Selectman, at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, John D. Gwiazdowski

2. Previous Minutes

a. 9/9/13 - Reg. Mtg.

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the previous minutes with a correction under Correspondence, number 2; \$25,000 should read \$2,500.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. E-mail, Gina Calabro, Dir. of Member Services and Marketing, Connecticut Conference of Municipalities (CCM), 9/19/13, Re: CCM Prescription Discount Card Program Results Report - August 2013 (\$840 Residents Savings)
2. Letter, Douglas W. Glowacki, EMPG Program Manager, ST CT Dept. of Emergency Services & Homeland Security 9/16/13, Re: 2014 Emergency Management Performance Grant Program (EMPG) Application
3. White Paper, SCCOG (Southeastern Connecticut Council of Governments), Re: Review of Three State Grant Programs (Main Street Investment Fund (MSIF); Small Town Economic Assistance Program (STEAP); Small Cities Program (Small cities CDBG)
4. Public Notice, ST CT Department Energy and Environmental Protection (DEEP), Re: Public Notice of Proposed Stream Flow Classifications Southeast Coastal, Pawcatuck & Thames Major River Basin
5. Letter, Catherine Osten, State Senator - 19th District, Re: Available Grants
6. Letter, Leonora J. Szruba, Chair., Commission on Aging, 9/17/13, to Board of Finance, Re: Bill Paying Procedure Policy
7. Public Notice, CT Dept. of Energy and Environmental Protection, (DEEP) Re: Proposed Stream Flow Classifications Southeast Coastal, Pawcatuck & Thames Major River Basins
8. Letter, Tim Grills, Director, Nutrition Services, Thames Valley Council for Community Action, Inc. (TVCCA), 9/5/13, Re: Town of Lisbon Senior Services
9. Letter, Recreation Committee, 9/20/13, Re: Notification of Newly Elected Officers (Nancy Smigiel, Chair.; Kenneth Washburn, Vice Chair.)
10. Letter, Esther Pendola, MSW, Coordinator, Safe Kids New London County, 9/6/13, Re: Discontinuance of the Safe Kids Programs (car seat checks, certification classes, update classes, parent workshops, outreach activities & school based programing) due to L & M budget cuts.

4. Public Comment - None

5. Old Business

- a. State of Connecticut Department of Veterans' Affairs - Veterans' Service Contract
Mr. Sparkman reported that Lisbon resident Robert Murphy, Chair., Norwich Area Veterans Council, has volunteered to be Lisbon's representative on the board.

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A motion was made by R. Browne, seconded by J. Gwiazdowski, to designate Robert Murphy, as Lisbon's veterans service contact person. VOTE: UNANIMOUS MOTION CARRIED

b. Eastern Regional Tourism District/Mystic Country - Vacancy

Mr. Sparkman advised that Christine Strick, 72 Bushnell Road, has expressed interest in representing Lisbon on the tourism board.

A motion was made by J. Gwiazdowski, seconded by R. Browne, to appoint Christine Strick, to representative Lisbon on the Eastern Regional Tourism District/Mystic Country board.

VOTE: UNANIMOUS MOTION CARRIED

6. Public Comment - None

7. New Business

a. Tax Collector's Request - Tax Refund, Amy Schroeder

A motion was made by R Browne, seconded by J. Gwiazdowski, to approve a \$5.82 tax refund to Amy J. Schroeder. VOTE: UNANIMOUS MOTION CARRIED

b. Tax Collector's Request - Tax Refund, Christopher or Stefanie Davis

A motion was made by J. Gwiazdowski, seconded by R. Browne, to approve a \$236.49 tax refund to Christopher R. or Stefanie A. Davis. VOTE: UNANIMOUS MOTION CARRIED

c. Seat Membership

Mr. Sparkman advised that while Lisbon currently splits the cost associated with SEAT bus transportation with Griswold, Lisbon has never been represented on the board but with the recent restructuring of the SEAT (Southeastern Area Transit) board, Lisbon now has an opportunity to be represented.

A motion was made by R. Browne, seconded by J. Gwiazdowski, for Lisbon to join SEAT.

VOTE: UNANIMOUS MOTION CARRIED

d. Potential Litigation (Executive Session)

A motion was made by J. Gwiazdowski, seconded by R. Browne, to go into executive session to discuss potential litigation. VOTE: UNANIMOUS MOTION CARRIED

The board went into executive session at 7:04 p.m. returning to the regular meeting at 7:30 p.m.

8. Public Comment - None

9. Any other business which may properly come before the Board.- None

10. Public Comment - None

11. Adjournment

Mr. Sparkman adjourned the meeting at 7:30 p.m.


Mariene Lepine, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON

CT ON 09/24/2013 AT 12:10pm

ATTEST. LAURIE TIROCCHI, TOWN CLERK


Laurie Tirocchi, asst