

MINUTES
REGULAR MEETING
BOARD OF SELECCTMEN
LISBON TOWN HALL
MONDAY, AUGUST 13, 2018
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman, at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, Sr.
ABSENT: William C. Surfus

2. Previous Minutes

- a. 7/9/18 Reg. Mtg.
- b. 7/23/18 Can.

R. Browne moved to approve the previous minutes as presented. The motion was seconded by Thomas Sparkman.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

- 1. Report Form, ST CT Division of Emergency Management & Homeland Security, 7/31/18, Re: On-Site Monitoring Report Form (Emergency Management Grant Program)
- 2. Letter, Brian Ragozzini, Eversource Project Manager, Eversource, August 2018, Re: Right-of-Ways Inspections Montville, Norwich, Lebanon, Lisbon, Bozrah
- 3. Letter, Lt. Todd Harbeck, 7/26/18, Re: Notification of Assignment as Commanding Officer of Troop E. Montivlle
- 4. Letter, Kevin Lembo, State Comptroller, Denise L. Nappier, State Treasurer, State o Connecticut, 7/25/18, Re: Request for Review/Confirmation, Town Payment Report for the period July 1, 2017 through June 30, 2018.
- 5. Memo, LeAnn R. Power, CRM, Public Records Administrator, CT State Library, Office of the Public Records Administrator, 7/25/18, Re: Grant Contract – FY2019 Cycle 1 Historic Documents Preservation Program (Approval \$4,500)
- 6. Prescription Drug Program Monthly Report – 6/30/18, CCM (Connecticut Conference of Municipalities)
- 7. Letter, Lyn A. Weaver, Chairman, Steering Committee, Celebrating Agriculture, 7/18/18, Re: Free Celebrating Agriculture Event, 9/22/18, 9 – 3, Woodstock Fairgrounds
- 8. Note, Anonymous Pleasant View Cove Residents, 7/19/18, Re: Fitch Road
- 9. Highway Use Permit #072-002-18, State of Connecticut Department of Transportation District II, Re: Lisbon Fall Festival Road Race, 9/22/18
- 10. C: Letter to Commissioner Rob Klee, CT Department of Energy and Environmental Protection, from Thomas W. Sparkman, First Selectman, 7/18/18, Re: Draft Request for Proposal for Zero-Carbon Resources (opposition)
- 11. C: Letter to The Honorable Alex Azar, Secretary, United States Department of Health and Human Services from Thomas W. Sparkman, First Selectman, 7/18/18, Re: Community Service Block Grant (advocating continuation of grant)

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12. Letter, John Horgan, Plant Manager, Wheelabrator Lisbon, Inc., 7/12/18, Re: Notice of Permit Application (renewal of existing water diversion permit DIV-90-46)
 13. MS4 General Permit, Town of Lisbon 2017 Annual Report, DEEP (State of Connecticut Department of Energy and Environmental Protection)
 14. Report, Lt Todd Harbeck, Commanding Officer, Troop E, Montville, 8/1/18, Re: July 2018 Calls for Service
4. Public Comment – None
5. Old Business
- a. 486 River Road – State DOT Facility
Mr. Sparkman reported that at a recent meeting with Senator Osten and representatives from the Dept. of Transportation confirmation was given that the River Road property will be deeded to the town as well as for the commitment that they will be responsible for the environmental clean-up.
 - b. 1 South Burnham Highway – No update regarding brownfields grants.
 - c. Request, Recreation Committee – Sand Volleyball Courts
Mr. Sparkman advised that he has had no update since learning that the proposed project was sent to the Planning and Zoning Commission in February.
 - d. Strawberry Fields Sidewalk – Phase 1
Mr. Sparkman reported that the project has been completed noting that application for Phase 11 will be made when the next round of STEAP (Small Town Economic Assistance Program) funding is announced.
 - e. Trail Committee – Recommendation
Mr. Sparkman advised that he has forwarded information to the committee regarding DEEP (Connecticut Department of Energy and Environmental Protection) applications for funding of recreational trails.
 - f. Veterans' Property Tax Exemption
c: Letter to Kari Olson, Murtha Cullina, LLP (Town Counsel), 7/27/18, from Thomas W. Sparkman Re: Board of Finance Issue (Request for review of exemption in conjunction with the State exemption and also a recommendation for proper language and procedure.) Mr. Sparkman advised that he has forwarded the proposed ordinance to the Board of Finance for review, noting that the Assessor has indicated, after reviewing it, that she has no issues with the proposed ordinance.
 - g. Lisbon Fire Department
c: letter, Laurie A. Hall, Bonding Counsel, 7/30/18, Re: \$11,000,000 Lisbon Fire Station Project (Check List)
Mr. Sparkman noted receipt of the check list which he advised having forwarded a copy to the Board of Finance.

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h. Wheelabrator Lisbon

Legal Notice, Special Town Meeting, 8/9/18, Re: Approval of NewGen Strategies and Solutions, LLC, for Watershed Review & Appraisal Proposal - \$85,000

Mr. Sparkman reported that the residents approved the \$85,000 expenditure for the review and appraisal at the special town meeting on August 11th.

6. Public Comment – None

7. New Business

a. Request, Sexual Assault Crisis Center of Eastern Connecticut – Donation Request

Letter, Hope Botti, Executive Assistant, Sexual Assault Crisis Center of Eastern Connecticut, Inc., 7/9/18, Re: Donation Request

R. Browne moved to approve a \$200 donation to the Sexual Assault Crisis Center of Eastern Connecticut with funds from Line Item #52748, Unbudgeted Donations. T. Sparkman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

b. Request Farmers Market Committee – Appointment

Letter, Sharon Gabiga, Chairman, Lisbon Farmers Market, 8/3/18, Re: Appointment – Meredith Savluk

R. Browne moved to approve the appointment of Meredith Savluk to the Farmers Market Committee for the term of 11/20/17 to 11/19/19. T. Sparkman econded the motion.

VOTE: UNANIMOUS MOTION CARRIED

c. Resident Request – Recreation Committee Appointment

Letter-of-Request, Jason Bazinet, 7/26/18, Re: Recreation Committee Appointment

R. Browne moved to approve the appointment of Jason Bazinet to the Recreation Committee for the term of 7/8/18 to 7/8/20. T. Sparkman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

d. Request – Local Traffic Authority – Highway Use Permit, Cycle for the Cause

Email, Lauren D’Amico, 7/20/18, Re: Highway Use Permit, 9/21/18, 11:45 a.m. – 3:00 p.m., 300 Bikers (Papermill Rd., Inland Rd., Taftville-Occum Rd., Canterbury Turnpike, Washington St., Town St. (Rt. 2), Washington St., Re: Cycle for the Cause (Farmington, MA to New York City) to raise funds for HIV and Aids

R. Browne moved to approve the Cycle for the Cause highway use permit through the Town of Lisbon on September 21st between 11:45 a.m. and 3:00 p.m. T. Sparkman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

e. Tax Collector’s Request – Tax Refund, Forrest N. Burke III

Tax Collector’s Request for a tax refund in the amount of \$45.68 to Forrest N. Burke III

R. Browne moved to approved a tax refund in the amount of \$45.68 to Forrest N. Burke III. The motion was seconded by T. Sparkman.

VOTE: UNANIMOUS MOTION CARRIED

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- f. Tax Collector's Request – Tax Refund, Edward P. Hogan
Tax Collector's Request for a tax refund in the amount of \$61.88 to Edward P. Hogan
R. Browne moved to approve a tax refund in the amount of \$61.88 to Edward P. Hogan. The motion was seconded by T. SDparkman. VOTE: UNANIMOUS MOTION CARRIED
- g. Tax Collector's Request – Tax Refund, Victor S. Moore
Tax Collector's Request for a tax refund in the amount of \$83.03 to Victor S. Moore
R. Browne moved to approve a tax refund in the amount of \$83.03 to Victor S. Moore. The motion was seconded by T. Sparkman. VOTE: UNANIMOUS MOTION CARRIED
- h. Tax Collector's Request – Tax Refund, De Lang Landen Financial Services, Inc.
Tax Collector's Request for a tax refund in the amount of \$194.28 to DeLang Landen Financial Services, Inc.
R. Browne moved to approve a tax refund in the amount of \$194.28 to DeLang Landen Financial Services, Inc. T. Sparkman seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- i. Tax Collector's Request – Tax Refund, Rebecca L. Schmidt
Tax Collector's Request for a tax refund in the amount of \$48.83 to Rebecca L. Schmidt
R. Browne moved to approve a tax refund in the amount of \$48.83 to Rebecca L. Schmidt. The motion was seconded by T. Sparkman. VOTE: UNANIMOUS MOTION CARRIED
- j. Tax Collector's Request – Tax Refund, Rebecca L. Schmidt
Tax Collector's Request for a tax refund in the amount of \$90.90 to Rebecca L. Schmidt
R. Browne moved to approve a tax refund in the amount of \$90.90 to Rebecca L. Schmidt. The motion was seconded by T. Sparkman. VOTE: UNANIMOUS MOTION CARRIED
- k. Tax Collector's Request – Tax Refund, Armand D. Dumaine
Tax Collector's Request for a tax refund in the amount of 7.65 to Armand D. Dumaine
R. Browne moved to approve a tax refund in the amount of 7.65 to Armand D. Dumaine. The motion was seconded by T. Sparkman. VOTE: UNANIMOUS MOTION CARRIED
- l. Tax Collector's Request – Tax Refund, Sandra L. Field
Tax Collector's Request for a tax refund in the amount of \$34.42 to Sandra L. Field
R. Browne moved to approve a tax refund in the amount of \$34.42 to Sandra L. Field. The motion was seconded by T. Sparkman. VOTE: UNANIMOUS MOTION CARRIED
- m. Tax Collector's Request – Tax Refund, Katarina H. Moroch
Tax Collector's Request for a tax refund in the amount of \$41.40 to Katarina H. Moroch
R. Browne moved to approve a tax refund in the amount of \$41.40 to Katarina H. Moroch. The motion was seconded by T. Sparkman. VOTE: UNANIMOUS MOTION CARRIED
- n. Tax Collector's Request – Tax Refund, John J. Champaine
Tax Collector's Request for a tax refund in the amount of \$13.72 John J. Champaine
R. Browne moved to approve a tax refund in the amount of \$13.72 John J. Champaine. The motion was seconded by T. Sparkman. VOTE: UNANIMOUS MOTION CARRIED

8. Public Comment – None

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9. Any other business which may properly come before the Board

R. Browne moved to add "Request, Lisbon Meadows Park Parking". T. Sparkman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

a. Resident Request, Lisbon Meadows Park Parking

Request for use of Lisbon Meadows Park parking for approximately thirty cars for attendees of a wedding at a Kinsman Hill Road residence on October 13th.

Mr. Sparkman reported that the town's insurance carrier has suggested a special events policy listing the town as an additional insured. He advised having forwarded the parking request to the Recreation Committee.

10. Public Comment - None

11. Adjournment

R. Browne moved to adjourn at 7:14 p.m. T. Sparkman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED


Marlene LePine, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON
CT ON 08/15/18 AT 9:45am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
