

MINUTES
REGULAR MEETING
BOARD OF SELECCTMEN
LISBON TOWN HALL
MONDAY, JULY 9, 2018
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman, at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, Sr.,

ABSENT: William C. Surfus

2. Previous Minutes

a. 6/25/18 Reg. Mtg.

R. Browne moved to approve the previous minutes as presented. T. Sparkman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Email – Meeting Request, Matthew Collins, ST CT COT, 6/20/18, Re: Project 172-456 Horizontal Curve Treatment on Various Local Roads in the Town of Lisbon
2. Request, Vic Butsch & Tommy Coletti, Re: Aaron White Pardon Petition
3. Request, United Community & Family Services, Inc., 7/2/18, Re: Release of Approved FY2018/19 Funding (\$15,000)
4. C: Letter of Notification, to Laurie Tirocchi, Town Clerk from CT State Library, 6/29/18, Re: Approved Historic Documents Preservation Grant #073-PC-19, Cycle 1, FY 2019 (\$4,500)
5. Letter w/Reports, Jennifer Hutchins, Animal Services Administrative Assistant/Kristian Hernandez, Director of Animal Services, NECCOG (Northeastern Connecticut Council of Governments) 6/22/18, Re: Monthly State Report and Lisbon's Incident Report)

4. Public Comment - None

5. Old Business

a. 486 River Road – State DOT Facility – No Update

b. 1 South Burnham Highway

After noting information forwarded from Senator Catherine Osten regarding a brownfields initiative municipal assistance program, Mr. Sparkman advised that there still has been no announcement for grant funding. He also advised that he has applied for a community assessment through a program with the University of Connecticut which is at no cost to the town.

c. Request, Recreation Committee – Sand Volleyball Courts – No Update

d. Strawberry Fields Sidewalk – Phase 1

Mr. Sparkman reported that the project has been completed noting that he is awaiting the final inspection and invoice.

e. Trail Committee – Recommendation – No Update

f. Veterans' Property Tax Exemption

Mr. Sparkman advised that, at the request of the Board of Finance, he has requested Town Counsel, to review the proposed exemption, in conjunction with the state exemption, and recommend the proper language and procedure for adoption.

MINUTES
REGULAR MEETING
BOARD OF SELECCTMEN
MONDAY, JULY 9, 2018
Page 2 Old Business contd.

- g. Lisbon Fire Department
Mr. Sparkman advised that the Board of Finance will be addressing funding for the project at its next meeting.
- h. Wheelabrator Lisbon
The consultants review is still in process.

6. Public Comment - None

7. New Business

- a. Line Item Transfer Request – Resident Trooper Contract
Line Item Transfer Request – Resident Trooper for a line item transfer in the amount of \$8,222, to LI #55230, Resident Trooper Contract, from LI #55252, Resident Trooper Overtime
R. Browne moved to approve a line item transfer in the amount of \$8,222, to LI #55230, Resident Trooper Contract, from LI #55252, Resident Trooper Overtime. T. Sparkman seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED
- b. Line Item Transfer Request – Auditor’s Contracted Services
Line Item Transfer Request – Auditor’s Contracted Services for a line item transfer in the amount of \$1,580 to LI #52749, Auditor’s Contracted Services, Board of Finance, from LI #60131, Highway/Streets, Contracted Services, needed for payment of unbudgeted additional services.
R. Browne moved to approve a line item transfer in the amount of \$1,580 to LI #52749, Auditor’s Contracted Services, Board of Finance, from LI #60131, Highway/Streets, Contracted Services.
The motion was seconded by T. Sparkman. VOTE: UNANIMOUS MOTION CARRIED
- c. Line Item Transfer Request – P & Z Purchased Services
Line Item Transfer Request – P & Z Purchased Services for a line item transfer in the amount of \$610 to LI #51750, Supplies and Expenses, Planning and Zoning Comm. from LI #51730, Purchased Services – Planning and Zoning Comm. needed for legal notice billing.
R. Browne moved to approve a line item transfer in the amount of \$610 to LI #51750, Supplies and Expenses, Planning and Zoning Comm. from LI #60131, Highway/Streets – Contracted Services (as recommended by the First Selectman). T. Sparkman seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED

8. Public Comment - None

9. Any other business which may properly come before the Board

- R. Browne moved to add “Line Item Transfer Request” to the agenda. T. Sparkman seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED

- a. Line Item Transfer Request
Line Item Transfer Request for a line item transfer in the amount of \$1,507 to LI #51730, Purchased Services – Planning and Zoning Commission, from LI #60131, Highway/Streets – Contracted Services, needed for final billing for planning services.

MINUTES
REGULAR MEETING
BOARD OF SELECCTMEN
MONDAY, JULY 9, 2018
Page 3

R. Browne moved to approve a line item transfer in the amount of \$1,507 to LI #51730, Purchased Services – Planning and Zoning Commission. From LI #60131, Highway/Streets – Contracted Services. T. Sparkman seconded the motion. VOTE: UNANIMOUS MOTION CARRIED

10. Public Comment - None

11. Adjournment

R. Browne moved to adjourn at 7:05 p.m. T. Sparkman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED



Marlene LePine, Clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON
CT ON 7/10/18 AT 9:10am
ATTEST. LAURIE TIROCOHI, TOWN CLERK
