

MINUTES  
REGULAR MEETING  
BOARD OF SELECTMEN  
LISBON TOWN HALL  
MONDAY, JUNE 11 , 2012  
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman at 7:00 p.m.

MEMBERS PRESENT: Thomas W. Sparkman, Robert T. Browne, John D. Gwiazdowski

2. Previous Minutes

a. 05/14/12 Reg. Mtg.

A motion was made by R. Browne, seconded by J. Gwiazdowski, to accept the previous minutes as presented.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Advertisement, Lori R. V. Fenner, Property Manager, Re: Cambridge Estates and Meadow Ridge
2. Letter, William W. Britnell, P. E., Transportation Principal Engineer, Bureau of Engineering and Construction, 5/17/12, Subject: State Project No. 0085-0142, Federal Administration Project No. - to Be Determined, Pavement Preservation on I-395
3. Letter, John Guskowski, Board President, Eastern Connecticut RC&D Council & James Sipperly, Board President, King's Mark RC&D Project, 6/12, Re: Environmental Review Team (ERT) Program (Free multi disciplinary, expert, non-partisan, advise to municipalities regarding land use decisions)
4. C: Letter-of-Appreciation, Leonora J. Szruba, Secretary, Lisbon Conservation Commission, 5/25/12, to Susan Rainville Re: Acting Clerk to the Commission
5. Letter, Susan Scott, Manager, Southern New England Divisional Headquarters & Dave Champlin, Major, Divisional Commander Manager, The Salvation Army, 5/23/12, Re: Unit Budget Reduction (Payless Shoe Program)
6. Information Release, Re: Backus and Hartford HealthCare Signed Memorandum of Understanding
7. Summons-Civil, State of Connecticut Superior Court, Lowes Home Centers, Inc. Plaintiff, Town of Lisbon Defendant, Re: Assessment
8. Letter, Deborah Monahan, Ex. Director & Tim Grills, Dir., Nutrition Services, Thames Valley Council for Community Action, Inc. (TVCCA), Re: Senior Nutrition Program Funding Reduction/Service Reduction (Service 5 to 4 days)
9. Letter, John Horgan, Wheelabrator Lisbon Inc., 5/15/12, Re: Host Community Royalties for the Month of April 2012
10. Letter, Albert Gosselin, Jr. Registered Sanitarian, Uncas Health District, 5/20/12, Re: Health Code Violation, 510 River Rd.

4. Public Comment - None

5. Old Business

a. LVFD Space Needs Assessment

Mr. Sparkman advised the Town Engineer and an Architect did a "walk-through" at the Fire House.

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- b. 223 North Burnham

Mr. Sparkman noted that this item has been approved to go to town meeting.

6. Public Comment - None

7. New Business

- a. Land Use Billing Procedures

Mr. Gwiazdowski led a discussion regarding requesting more detail (time spent on projects) on billing for planning services and conservation enforcement. Mr. Sparkman advised the he has made that request and has been assured that there will be more detail in the billing.

- b. Conference Room Public Address System

1 Mr. Browne led a discussion regarding getting quotes for a sound system for the conference room. It was the general consensus of the Board to get quotes for a sound system.

- c. Road Project - Bushnell Road

Mr. Sparkman reviewed the propose road widening project of a section of the east side of Bushnell Road bringing that section to 20' wide. It was noted that the widening of the road will have no impact on private property.

A motion was made by R. Browne seconded by J. Gwiazdowski, to go forward and send the project out to bid.

VOTE: UNANIMOUS MOTION CARRIED

- d. Recreation Committee - Additional Appropriation Request, Line Item #70201, Special Events

\$700 additional appropriation to Line Item #70201, Special Events, which is the amount donated to the town by WalMart and Wheelabrator for the Community Day event expenses and deposited into the General Fund; the funds are now needed for reimbursement for expenditures.

A motion was made by J. Gwiazdowski, seconded by R. Browne, to approve the additional appropriation to the Special Events line item.

VOTE: UNANIMOUS MOTION CARRIED

- e. Fire Marshal - Additional Appropriation Request, Line Item #55352, Fire Marshal's Supplies & Expenses

\$492.24 additional appropriation to Line Item #55352, Fire Marshal's Supplies & Expenses, which is the amount of a grant deposited in the General Fund, for the purchase of a camera, that the Fire Marshal is requesting be moved to the supplies & expense line item for the purchase.

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the additional appropriation.

VOTE: UNANIMOUS MOTION CARRIED

- f. Letter, Attorney Harry Heller - Barber Farm Road and Jeanette Court Acceptance

Mr. Sparkman noted Mr. Heller's letter dated May 16, 2012 as well as a letter from Robert Adams, Chair., Planning and Zoning Commission, 6/11/12, recommending the acceptance of the two new roads. He advised that the deeds and easements are still being reviewed by the Town Engineer.

A motion was made by R. Browne, seconded by J. Gwiazdowski, to table the request.

VOTE: UNANIMOUS MOTION CARRIED

8. Public Comment

A resident suggested using a wireless microphone, as the Senior Center uses, instead of a sound system.

9. Any other business which may properly come before the Board.

A motion was made by R. Browne, seconded by J. Gwiazdowski, to add the following items to the

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agenda: Commission on Aging-Line Item Transfer Request; Recreation Committee-Line Item Transfer Request; Recreation Committee-Line Item Transfer Request; Additional Appropriation-Bookkeeper's Wages; Additional Appropriation-Assistant Town Clerk's Wages; Additional Appropriation-Assessor's Wages; Additional Appropriation-Highway Department Wages; Additional Appropriation-Highway Department Supplies & Expenses. VOTE: UNANIMOUS MOTION CARRIED

- a. Commission on Aging-Line Item Transfer Request  
\$550 line item transfer from Line Item #70141, Senior Center Utilities, to Line Item #70143, Senior Van Maintenance for costs associated with recent repairs to the senior van.  
A motion was made by J. Gwiazdowski, seconded by R. Browne, to approve the line item transfer.  
VOTE: UNANIMOUS MOTION CARRIED
- b. Recreation Committee-Line Item Transfer Request  
\$8,000 line item transfer from Line Item #70260, Lisbon Meadows Park, to Line Item #70220, Mnt. of Municipal Rec. Fields, for the costs for fencing and dugout concrete pads for the softball field, and the sidewalk to the track.  
A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the line item transfer.  
VOTE: UNANIMOUS MOTION CARRIED
- c. Recreation Committee-Line Item Transfer Request  
\$1,500 line item transfer from Line Item #70260, Lisbon Meadows Park, to Line Item #70201, Special Events, to cover the Radio City bus trip which will be reimbursed through ticket sales.  
A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the line item transfer.  
VOTE: UNANIMOUS MOTION CARRIED
- d. Additional Appropriation-Bookkeeper's Wages  
\$5,425 additional appropriation to Line Item #51114, Bookkeeper's Wages, for additional hours; the hours for this position were increased, with the newly hired Bookkeeper, from 19 to 30.  
A motion was made by J. Gwiazdowski, seconded by R. Browne, to approve the additional appropriation.  
VOTE: UNANIMOUS MOTION CARRIED
- e. Additional Appropriation-Assistant Town Clerk's Wages  
\$5,593 additional appropriation to Line Item #51212, Assistant Town Clerk's Wages, to cover new hire training hours and retiree's accrued benefits.  
A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the additional appropriation to the Assistant Town Clerk's wage line item.  
VOTE: UNANIMOUS MOTION CARRIED
- f. Additional Appropriation-Assessor's Wages  
\$7,456 additional appropriation to Line Item #51411, Assessor's Wages, to reimburse the line item for accrued benefits paid to the retiring Assessor.  
A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the additional appropriation.  
VOTE: UNANIMOUS MOTION CARRIED
- g. Additional Appropriation-Highway Department Wages  
\$1,734 additional appropriation to Line Item 60111, Highway Department Wages, for a shortfall caused by the unbudgeted periodic use of a seasonal employee.

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A motion was made by J. Gwiazdowski, seconded by R. Browne, to approve the additional appropriation.

VOTE: UNANIMOUS MOTION CARRIED

h. Additional Appropriation-Highway Department Supplies & Expenses

\$114 additional appropriation to Line Item #60150, Highway Dept. Supplies & Expenses, needed because of the cost increases for water, coffee, and paper products.

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the additional appropriation.

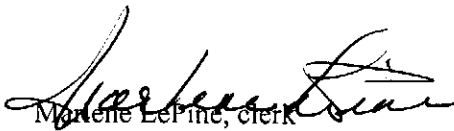
VOTE: UNANIMOUS MOTION CARRIED

10. Public Comment - None

11. Adjournment

A motion was made by R. Browne, seconded by J. Gwiazdowski, to adjourn at 7:25 p.m.

VOTE: UNANIMOUS MOTION CARRIED

  
Marlene Lepine, clerk

APPROVED: \_\_\_\_\_  
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON  
CT ON 06/13/2012 AT 29:05  
ATTEST. LAURIE TIROCCHI, TOWN CLERK 