

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, MAY 22, 2017
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, Sr., William C. Surfus

OTHERS PRESENT: Haylee Zinewcz

2. Previous Minutes

a. 05/08/17 Reg.

R. Browne moved to approve the previous minutes as presented. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Email, M. Zelasky, Chair., Lisbon Board of Finance, 6/16/17, Re: Governor's Revised State Budget Proposal
2. Information Packet, Eversource, Re: Plainfield-to-Franklin resiliency project to ensure (Eversource gas delivery) reliability for customers

4. Public Comment - None

5. Old Business

a. 486 River Road - ST DOT Facility – No Update

b. 1 South Burnham Hwy.

W. Surfus moved to address this item later in the agenda. R. Browne seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

c. Request, Ice House Road – Street Lights

Mr. Sparkman reported that he has been advised that an engineer is reviewing the lighting conditions on the street and will soon forward a recommendation.

d. Request, Conservation Commission – Open Space Recommendation

R. Browne moved to address this item later in the agenda. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

6. Public Comment - None

7. New Business

a. Indenture of Lease – 223 North Burnham Highway

Mr. Sparkman advised that the Indenture of Lease document is the first of a 3-year lease (April 1, 2017 – March 31, 2020) between the town and Curt and Glen Loser for 25 acres which is part of a larger parcel at 223 North Burnham Highway (\$1,000 each year).

R. Browne moved to approve the Indenture of Lease between the Town of Lisbon and Curt and Glen Loser, both of Canterbury, Connecticut. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

b. Resolution Designating Public Depository and Authorizing Withdrawal of Municipal Moneys

Mr. Sparkman advised that the Town Treasurer, Chris Maynard, has recommended the transfer of funds in the trust for the Henry F. Palmer Fund, C/O Asher Palmer Lot Ames Cemetery to the Dime Bank.

W. Surfus moved to approve the Resolution designating public depository and authorizing withdrawal of municipal public moneys. R. Browne seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

- c. Tree Removal – 57 Bundy Hill Road
Mr. Sparkman reported that the Tree Warden, Terry Joseph, has posted some dead trees on town property in the area of 57 Bundy Hill Road. He explained that Raymond Duhaime, 36 Bundy Hill Road, has taken exception to the removal of the trees because the Tree Warden has denied his request to remove a town tree on his property which the Tree Warden has determined not to be dead. He advised that he will be meeting with the Tree Warden to determine if Mr. Duhaime's request for a hearing meets the requirements of the Statutes.
- d. Town Clerk – Line Item Transfer Request, Assistant Town Clerk's Wages
Request, Laurie Tirocchi, Town Clerk for a line item transfer of \$85 to Line Item #51212, Asst. Town Clerk's Wages, from Line Item #51251, Vital Statistics, to cover shortage.
R. Browne moved to approve a line item transfer of \$85 to Line Item #51212, Asst. Town Clerk's Wages, from Line Item #51251, Vital Statistics. W. Surfus seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED
- e. Board of Selectmen – Line Item Transfer Request, Administrative Assistant
The Selectmen's request is for a \$156 line item transfer, to Line Item #51115, Administrative Assistant's Wages, from Line Item #51114, Bookkeeper's Wage, to cover a miscalculation by the previous Bookkeeper.
R. Browne moved to approve a \$156 line item transfer, to Line Item #51115, Administrative Assistant's Wages, from Line Item #51114, Bookkeeper's Wages. W. Surfus seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED
- f. Board of Selectmen – Line Item Transfer Request, Street Lighting
The Board of Selectmen's request is for a \$4,250 line item transfer to Line Item #60130, Street Lighting from Line Item #52721, Employee Insurance, needed because utility figures and yearly costs were not available during budget preparation.
W. Surfus moved to approve a \$4,250 line item transfer to Line Item #60130, Street Lighting from Line Item #52721, Employee Insurance. R. Browne seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED
- g. Board of Selectmen – Line Item Transfer Request, Town Share Retirement Compensation
Request from the Board of Selectmen for a \$3,800 line item transfer to Line Item #52727, Town Share Retirement Compensation, from Line Item #52721, Employee Insurance, needed due to figures based on earnings, raises and overtime being unavailable at budget time.
R. Browne moved to approve a \$3,800 line item transfer to Line Item #52727, Town Share Retirement Compensation, from Line Item #52721, Employee Insurance.
VOTE: UNANIMOUS MOTION CARRIED
- 8. Public Comment – None
- 9. Any other business which may properly come before the Board.
R. Browne moved to add: Commission on Aging – Line Item Transfer Request, Contract Renewal – Titan Energy and Local Traffic Control Authority Request – Lisbon Fall Festival Road Race., to the agenda. W. Surfus seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
 - a. Commission on Aging – Line Item Transfer Request
Request for a \$500 line item transfer to Line Item #70113, Nutrition Site Server's Wages, from Line Item #70112, Van Driver's Wages, needed due to a budget miscalculation.
W. Surfus moved to approve a \$500 line item transfer to Line Item #70113, Nutrition Site Server's Wages, from Line Item #70112, Van Driver's Wages. R. Browne seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED
 - b. Contract Renewal – Titan Energy
Email, Elaine Lind, 5/22/17, Re: Renewal Quote
R. Browne moved to contract with Blue Rock Energy for a period of twenty-four months at a rate of .0775. W. Surfus seconded the motion. VOTE: UNANIMOUS MOTION CARRIED

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- c. Local Traffic Control Authority Request – Lisbon Fall Festival Road Race
Email, Ellen Joly, Coordinator, Lisbon Fall Festival Road Race, 5/22/17, Re: Highway Use Permit
R. Browne moved that the Board of Selectmen, acting as the local traffic authority, approve the Fall Festival Committee's request to hold the Lisbon Fall Festival Road Race on Saturday, September 23, 2017, beginning in front of the Town Hall at 10:00 a.m. W. Surfus seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED

10. Public Comment - None

At this time R. Browne moved to return to Old Business items: (a) 1 South Burnham Highway and (d) Request Conservation Commission Open Space. W. Surfus seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED

At 7:14 p.m. R. Browne moved to go into Executive Session for discussion on possible litigation and contract modification. W. Surfus seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED

The Board came out of Executive Session at 7:24 p.m.

11. Adjournment

R. Browne moved to adjourn at 7:24 p.m. W. Surfus seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED


Marlene Lepine, Clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON
CT ON 05/23/2017 AT 11:20am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
