

MINUTES  
REGULAR MEETING  
BOARD OF SELECCTMEN  
LISBON TOWN HALL  
MONDAY, APRIL 23, 2018  
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman, at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, Sr. William C. Surfus  
OTHERS PRESENT: Haylee Zinewicz, Student Ambassador

2. Previous Minutes

a. 4/09/18 Reg. Mtg.

R. Browne moved to approve the previous minutes as presented. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Emergency Action Plan, Re: Lower Blissville Pond Dam, CT Dam ID No. 7301, 4/3/18
2. Notice, Eversource, April 2018, Re: Vegetation Management

4. Public Comment - None

5. Old Business

a. 486 River Road – State DOT Facility

Mr. Sparkman reported that the three underground tanks have been removed, noting that after the holes are filled repaving will take place.

b. 1 South Burnham Highway – No Update

c. Request, Recreation Committee – Sand Volleyball Courts

Mr. Sparkman noted receipt of the completed plans and cost estimates for the project advising that they will be submitted to the Conservation Commission for review/comments.

d. Strawberry Fields Sidewalk – Phase 1

Mr. Sparkman advised that the Phase 1 work is underway.

e. Trail Committee – Recommendation

Mr. Sparkman noted receipt of a 1.5 mile trail plan for the 223 North Burnham property. He advised that before the Selectmen give approve for the clearing for the trails, he would like it reviewed by the Conservation Commission, Planning and Zoning, town counsel, and the town's insurance carrier to see if there are any issues to be addressed.

f. Board of Finance – Purchasing Ordinance – No Update

g. Public Act 17-65 – No Update

h. Lisbon Fire Department

Mr. Sparkman advised that the Board of Finance will be discussing funding at their May meeting.

MINUTES  
REGULAR MEETING  
BOARD OF SELECCTMEN  
MONDAY, APRIL 23, 2018  
Page 2 Old Business contd.

i. FY20018/19 Budget – Annual Town Meeting

Mr. Sparkman reported that the Annual Town Meeting will take place at 7:00 p.m. in the Lisbon Central School Cafeteria/Gymnasium on Monday, May 7<sup>th</sup> advising that the referendum on the budgets will be on Thursday, May 17<sup>th</sup> from 6:00 a.m. – 8:00 p.m. in the town hall. He noted that the warning for the Annual Town Meeting will be in the Norwich Bulletin on Wednesday (May 25<sup>th</sup>).

j. Wheelabrator Lisbon – No Update

6. Public Comment - None

7. New Business

a. Tunnel Hill Road – Culvert Repair

Mr. Sparkman advised that the bid notice for the culvert repair work on Tunnel Hill Road has been published with the bid opening scheduled for Friday, May 11<sup>th</sup> at 10:00 a.m.

b. Request, Jewett City VFW – Highway Use Permit

Mr. Sparkman advised that the Jewett City VFW has requested approval, from the Lisbon Board of Selectmen, for their application for a highway use permit to the state for the Memorial Day parade scheduled for Monday, May 28<sup>th</sup> beginning in Jewett City at 10:30 a.m. then ending at St. Mary's Cemetery in Lisbon (Route 12).

R. Browne moved to approve the Jewett City VFW Highway Use Permit application for the Memorial Day Parade on Monday, May 28<sup>th</sup> starting at 10:30 a.m. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

c. Vehicle Disposal – 1985 International

After noting approval at the October 5<sup>th</sup> special town meeting, for the disposal of the 1985 International dump truck including a plow and slide in sander, Mr. Sparkman advised that he has advertised the bid with the opening to take place on Friday, May 11<sup>th</sup> at 11:00 a.m.

d. Request, Lisbon Historical Society – Neighborhood Assistance Act Program

Email, Paul Adams, President, Lisbon Historical Society, 4/18/18, Re: Request for a public hearing on the Society's application for a CT Neighborhood Assistance Act Grant.

R. Browne moved to approve a public hearing, to be held on Monday, May 14<sup>th</sup> at 6:30 p.m. regarding the Lisbon Historical Society's Neighborhood Assistance Act Program Grant application. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

e. Board of Selectmen, Additional Appropriation Request – Town Share Retirement Compensation Request, \$13,745 Additional Appropriation to Line Item #52727, Town Share Retirement Compensation, needed because the line item was underfunded partially due to overtime.

W. Surfus moved to approve an additional appropriation in the amount of \$13,745 to Line Item #52727, Town Share Retirement Compensation. R. Browne seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

8. Public Comment – None

MINUTES  
REGULAR MEETING  
BOARD OF SELECCTMEN  
MONDAY, APRIL 23, 2018  
Page 3

9. Any other business which may properly come before the Board

R. Browne moved to add "Tax Collector's Request – Tax Refund, David J. Starr, to the agenda.

W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

a. Tax Collector's Request – Tax Refund

Gail Izbicki, Tax Collector – Request, \$41.82 tax refund to David J. Starr

R. Browne moved to approve a tax refund in the amount of \$41.82 to David J. Starr. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

R. Browne moved to add Fall Festival to the agenda. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

a. Fall Festival


Raymond Joly advised the board that he has submitted the proposed plans for a 30' x 48' picnic pavilion, to be located in the open area next to the barn, to the Building Official and the Conservation Commission for review and comments noting that the Conservation Commission will review it at their May meeting.

10. Public Comment – None

11. Adjournment

R. Browne moved to adjourn at 7:12 p.m. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

  
Marlene LePine, clerk

APPROVED: \_\_\_\_\_  
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON  
CT ON 4/24/18 AT 10:35am  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
