

MINUTES
REGULAR MEETING
BOARD OF SELECCTMEN
LISBON TOWN HALL
MONDAY, MARCH 26, 2018
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman, at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, Sr., William C. Surfus

OTHERS PRESENT: Haylee Zinewicz, Student Ambassador

2. Previous Minutes

a. 02/26/18

b. 03/12/18 Cancellation

R. Browne moved to approve the previous minutes as presented. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence:

1. Savings Report, CCM Prescription Discount Program, January 31, 2018
2. Highway Use Permit #072-001-18, Re: 6th Annual Team Joe Kelly Road Race, 4/28/18
3. Letter, Natalia Sudyka, Associate Energy Efficiency Consultant, Energize Connecticut, 2/20/18, Re: Approval of the \$5,000 Town of Lisbon's Bright Idea Grant (November 2017 Lighting Project)
4. Repair Quote (\$4,549), DiRoma Landscaping Poolscapeing & Design, 3/6/18, Re: Repair of Damage at 78 Kendall Road (former golf course property)
5. Notice of EAP Non-Compliance, Arthur P. Christian, II, P.E., Supervising Civil Engineer, Dam Safety Section, Water Planning and Management Division ST CT Dept. Energy & Environmental Protection (DEEP), 2/23/18, Re: Lower Blissville Pond Dam, Dam ID# 7301, Hazard Class B, Lisbon, CT, Emergency Action Plan
6. c: Letter, Susan Jacobson, Environmental Analyst, Land & Water Resources Division, Bureau of Water Protection and Land Reuse to Kevin Carifa Connecticut Department of Transportation, 1/25/18, Re: #201709691-GPCST, Statewide General Drainage System Maintenance Plan
7. c: Letter, Robert D. Adams, Chairman, Town of Lisbon Planning and Zoning Commission to Sharon Gabiga, Chair., Lisbon Farmers Market, 3/22/18, Re: Zoning Regulations Text Amendments (approval)

4. Public Comment - None

5. Old Business

a. 486 River Road – State DOT Facility

After noting the copy of the letter (in the Selectmen's meeting packet) from Senator Osten sent to the Government Administration and Election Committee regarding the transfer of the 486 River Road property and her proposed legislation regarding same, Mr. Sparkman advised that the State has confirmed the removal of the two underground tanks and the remediation any ground contamination sometime during the first week or so in April.

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- b. 1 South Burnham Highway
Mr. Sparkman advised that he is still waiting for the announcement of any available greenfield remediation grants.
- c. Request, Recreation Committee – Sand Volleyball Courts
Mr. Sparkman advised that Town Engineer is in the process of completing the site plans for the project.
- d. Strawberry Fields Sidewalk – Phase 1
Mr. Sparkman advised that with the warmer weather he expects the project to restart.
- e. Trail Committee – Recommendation
Email, Joseph Lewerk, Chair., Trail Committee, 3/7/18
Mr. Sparkman reported that the Trail Committee is in the process of completing the trail mapping for the 223 North Burnham Highway property and has indicated their desire to work on the trails. It was the general consensus of the board that before work begins on the trails and signage associated with the grant from The Last Green Valley, the board would like to review the proposed plans, work and signage.
- f. Board of Finance – Purchasing Ordinance – No Update
- g. Public Act 17–65 – No Update
- h. Lisbon Fire Department
E-mail, Brian W. Humes, Jacunski Humes Architects, LLC, 3/15/18, Re: Project Budget Worksheet – Funding Appropriations, March 15, 2018; Site Civil Proposal from CLA Engineers
Mr. Sparkman advised that the board has received the projected budget worksheet and site civil proposal. He noted that the project is still before the Board of Finance.
- i. Town-Wide Recycling
After discussing the recommendation of the town’s Recycling Coordinator, Winston Averill, W. Surfus moved to approve “option one” and agree to the biweekly manual curbside collection; the town will continue to own the bins, with Willimantic Waste agreeing to supplement additional bins to accommodate the change in the collection schedule. We agree to change the collection geography by dividing the tow in half with Willimantic Waste providing a collection map prior to final approval of the agreement, and leave current service in place until the beginning of Fiscal Year 2018/19 (July 1, 2018) at which time we agree to a five (5) year contract at \$53,000 per year for the first two (2) years with a 3% increase in the final three (3) years. Willimantic waste will work directly with the Town of Lisbon to notify the residents of the change in their recycling service. Willimantic Waste will continue with the current agreement with the Town of Lisbon for use by the residents of the Rhoode Road Transfer Station with no reduction in the scope of the services provided for five years at the cost beginning July 1, 2018 of \$9,500 per year for the first three (3) years with a 3% increase in the final two (2) years. R. Browne seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

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- j. FY2018/19 Budget
Mr. Sparkman reported that the Board of Finance has scheduled the public budget hearing on the 4th of April in the school cafeteria/gymnasium.
 - k. Wheelabrator Lisbon
Mr. Sparkman advised that he and Town Council are in the process of locating an appraiser to place a value on the facility for tax purpose noting the proposed legislation that Senator Osten will be introducing that will preserve the ability of the town to tax the facility should it be operated by an "Authority".
6. Public Comment – None
7. New Business
- a. MA Agreement – Hilltop Securities
R. Browne moved to approve the Municipal Advisory Agreement between Hilltop Securities, Inc. (the town's financial advisor) and the Town of Lisbon. W. Surfus seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED
8. Public Comment
A member of the Fall Festival Committee thanked the Selectmen for help getting some doors moved from where they were delivered to the "barn".
9. Any other business which may properly come before the Board
- R. Browne moved to add "Request, A Reason to Ride" and "Tax Collector's Request – Tax Refunds" to the agenda. W. Surfus seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED
 - a. Request – A Reason to Ride
Letter, Mark J. Boulanger, Sr., A Reason to Ride, Inc., 2/24/18, Re: Highway Use Permit – The Annual A Reason to Ride Bike Run, June 10, 2018.
R. Browne moved to approve the Highway Use Permit request for "A Reason to Ride Bike Run" for Sunday, June 10, 2018". W. Surfus seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED
 - b. Tax Collector's Request – Tax Refund to Timothy J. Minor, in the amount of \$15.21.
R. Browne moved to approve a tax refund to Timothy J. Minor, in the amount of \$15.21. The motion was seconded by W. Surfus.
VOTE: UNANIMOUS MOTION CARRIED
 - c. Tax Collector's Request – Tax Refund to Judith A. Wawrzonwicz, in the amount of \$90.23
R. Browne moved to approve a tax refund in the amount of \$90.23 to Judith A. Wawrzonwicz. The motion was seconded by W. Surfus.
VOTE: UNANIMOUS MOTION CARRIED
 - d. Tax Collector's Request – Tax Refund to Teresa M. Sass in the amount of \$8.23
R. Browne moved to approve a tax refund to Teresa M. Sass in the amount of \$8.23. W. Surfus seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED

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- e. Tax Collector's Request – Tax Refund to Gary Raymond in the amount of \$51.07
R. Browne moved to approve a tax refund to Gary Raymond in the amount of \$51.07. W. Surfus seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- f. Tax Collector's Request – Tax Refund to Gary Raymond in the amount of \$64.35
R. Browne moved to approve a tax refund to Gary Raymond in the amount of \$64.35. W. Surfus seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- g. Tax Collector's Request – Tax Refund to Herbert W. Peck in the amount of \$54.23
W. Surfus moved to approve a tax refund to Herbert W. Peck in the amount of \$54.23. The motion was seconded by R. Browne. VOTE: UNANIMOUS MOTION CARRIED
- h. Tax Collector's Request – Tax Refund to David J. Paradis, in the amount of \$18.00
W. Surfus moved to approve a tax refund to David J. Paradis, in the amount of \$18.00. R. Browne seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- i. Tax Collector's Request – Tax Refund to David J. Paradis, in the amount of \$42.52
W. Surfus moved to approve a tax refund to David J. Paradis, in the amount of \$42.52. R. Browne seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- j. Tax Collector's Request – Tax Refund to Paul L. Mallett, Jr., in the amount of \$7.20
W. Surfus moved to approve a tax refund to Paul L. Mallett, Jr., in the amount of \$7.20. The motion was seconded by R. Browne. VOTE: UNANIMOUS MOTION CARRIED
- k. Tax Collector's Request – Tax Refund to Steven L. Lawhead, in the amount of \$84.15
W. Surfus moved to approve a tax refund to Steven L. Lawhead, in the amount of \$84.15. The motion was seconded by R. Browne. VOTE: UNANIMOUS MOTION CARRIED
- l. Tax Collector's Request – Tax Refund to Louis J. Iacoi, 3rd, in the amount of \$14.18
R. Browne moved to approve a tax refund to Louis J. Iacoi, 3rd, in the amount of \$14.18. W. The motion was seconded by W. Surfus. VOTE: UNANIMOUS MOTION CARRIED
- m. Tax Collector's Request – Tax Refund to Jessica A. Duddie, in the amount of \$55.13
R. Browne moved to approve a tax refund to Jessica A. Duddie, in the amount of \$55.13. The motion was seconded by W. Surfus. VOTE: UNANIMOUS MOTION CARRIED
- n. Tax Collector's Request – Tax Refund to John J. Champagne in the amount of \$11.25
R. Browne moved to approve a tax refund to John J. Champagne in the amount of \$11.25. The motion was seconded by W. Surfus. VOTE: UNANIMOUS MOTION CARRIED
- o. Tax Collector's Request – Tax Refund to Jon M. Bazinet, in the amount of \$32.62
R. Browne moved to approve a tax refund to Jon M. Bazinet, in the amount of \$32.62. W. Surfus seconded the motion VOTE: UNANIMOUS MOTION CARRIED
- p. Tax Collector's Request – Tax Refund to Michael J. Barry, in the amount of \$4.73
R. Browne moved to approve a tax refund to Michael J. Barry, in the amount of \$4.73. W. Surfus seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- q. Tax Collector's Request – Tax Refund to Adam E. Zubrowski in the amount of \$19.81
R. Browne moved to approve a tax refund in the amount of \$19.81 to Adam E. Zubrowski. The motion was seconded by W. Surfus. VOTE: UNANIMOUS MOTION CARRIED

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10. Public Comment

A member of the Fall Festival Committee inquired about the status of the town issuing Bingo permit to which Mr. Sparkman that a procedure is in the process of being developed.

11. Adjournment

R. Browne moved to adjourn at 7:15 p.m. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED



Marlene LePine, Clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON
CT ON 03/28/2018 AT 10:15am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
