

MINUTES  
REGULAR MEETING  
BOARD OF SELECCTMEN  
LISBON TOWN HALL  
MONDAY, FEBRUARY 12, 2018  
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman, at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, Sr., William C. Surfus

OTHERS PRESENT: Haylee, Zinewicz, Tyler McDermott, Student Ambassadors

2. Previous Minutes

a. 01/22/18 Reg.

b. 01/31/18 Budget Workshop

R. Browne moved to approve the previous minutes as presented. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Savings Report, CCM Prescription Discount Program, Re: May 2013 – December 2017

2. Letter, Gary S. Rose, Director, Engineering & Enforcement Division, Bureau of Air Management, Department of Energy and Environmental Protection (DEEP), 1/31/18, Subject, Connecticut General Statutes Section 22a-6h Notice, Wheelabrator Lisbon, Inc., P.O. Box 220 Taftville, CT 06380, Application No.: 201610668 (approved renewal of a Title V permit)

3. Letter, Kerry Bogdan, Risk Analysis Branch Chief, Mitigation Division, FEMA Region 1, 1/31/18, Subject: Town of Lisbon, New London County, Connecticut Community No.: 090172 (Shetucket Watershed, FEMA's Risk Mapping, Assessment and Planning Risk MAP Program)

4. Letter, Roxanne Huff, Eversource Project Manager – Transmission, 1/29/17 18, Re: Improvement Work – Electric Transmission System

5. Handout, CT School-Based Child Health (SBCH) Medicade Program

6. Letter, Leonora J. Szruba, Chair, Commission on Aging 2/8/18, Re: Newly Adopted Policy – Meals-on-Wheels Delivery (delivery by senior van only)

4. Public Comment - None

5. Old Business

a. 486 River Road – State DOT Facility

Mr. Sparkman advised that the finalization of the language of the legislation that will be proposed by Senator Osten (to have the property turned over to the town) is in process at this time.

b. 1 South Burnham Highway

Mr. Sparkman reported that he will be working with Sprague's grant writer to prepare Lisbon's brownfields grant that he has been advised may be noticed in the next few months.

c. Request, Conservation Commission – Open Space Recommendation

Mr. Sparkman advised that since the town does not have frontage to access the property along the river on Lower Blissville Road, he will be speaking with the commission find out how they would like to proceed.

d. Request, Recreation Committee – Sand Volleyball Courts

Mr. Sparkman advised that, to date, he hasn't been made aware of the final proposal.

e. Strawberry Fields Sidewalk – Phase 1 – No Update

f. Trail Committee – Recommendation

Mr. Sparkman advised that he will be speaking with the committee to discuss how to proceed.

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- g. Board of Finance – Purchasing Ordinance – No Update
- h. Public Act 17–65 – No Update
- i. Lisbon Fire Department  
Mr. Sparkman advised that the new fire station project has received CGS Section 8-24 approval from the Planning and Zoning Commission noting that that item will be on the agenda for the February 21<sup>st</sup> Board of Finance meeting.
- j. Town-Wide Recycling  
Mr. Sparkman advised that the proposals are still in the review/research process by the town’s recycling coordinator.
- k. FY2018/19 Budget  
R. Browne moved to approve the 2018/2019 General Government budget in the amount of \$2,786,920 and forward it to the Board of Finance. W. Surfus second the motion.

VOTE: UNANIMOUS MOTION CARRIED

6. Public Comment

A resident questioned to whom complaints regarding the Strawberry Fields Sidewalk Project should go.  
Mr. Sparkman advised that complaints should be directed to him.

7. New Business

- a. Request – Board of Finance Vacancy  
Letter-of-Interest, Philip Kiley, 1/31/18, Re: Alternate Vacancy – Board of Finance  
W. Surfus moved to appoint Phillip Kiley of 174 Strawberry Street as an Alternate to the Board of Finance for the term of 11/17/15 – 11/5/19. R. Browne seconded the motion.  
VOTE: UNANIMOUS MOTION CARRIED
- b. Tax Collector’s Request – Tax Refund, Paul L. Mallett, Jr.  
Request, Gail Izbicki, Tax Collector, for a tax refund in the amount of \$25.42 to Paul L. Mallett.  
R. Browne moved to approve a tax refund in the amount of \$25.42 to Paul L. Mallett. W. Surfus seconded the motion.  
VOTE: UNANIMOUS MOTION CARRIED
- c. Tax Collector’s Request – Tax Refund, Rebecca G. Snay  
Request, Gail Izbicki, Tax Collector, for a tax refund in the amount of \$147.60 TO Rebecca G. Snay.  
R. Browne moved to approve a tax refund in the amount of \$147.60 to Rebecca G. Snay.  
VOTE: UNANIMOUS MOTION CARRIED
- d. Tax Collector’s Request – Tax Refund, Kenneth A. Jambor  
Request, Gail Izbicki, Tax Collector, for a tax refund in the amount of \$13.50 to Kenneth A. Jambor.  
W. Surfus moved to approve a tax refund in the amount of \$13.50 to Kenneth A. Jambor.  
VOTE: UNANIMOUS MOTION CARRIED
- e. Tax Collector’s Request – Tax Refund, Kenneth A. Jambor  
Request, Gail Izbicki, Tax Collector, for a tax refund in the amount of \$48.77 to Kenneth A. Jambor.  
W. Surfus moved to approve a tax refund in the amount of \$48.77 to Kenneth A. Jambor.  
VOTE: UNANIMOUS MOTION CARRIED
- f. Request, Eastern CT Woodturners Association – Senior Center  
Letter, Karen Washington, Senior Coordinator-Town of Lisbon, 2/25/18, Re: COA Approval – Eastern CT Woodturners Assoc., Meetings  
W. Surfus moved to approve the request by the Eastern Connecticut Woodturners Association to use the senior center for their meetings. R. Browne seconded the motion.  
VOTE: UNANIMOUS MOTION CARRIED



- g. Line Item Transfer Request – Assessor’s Clerk’s Wages  
Request to transfer \$2,221 from Line Item #51411, Assessor’s Wages, and \$1,269, from Line Item #51450, Assessor’s Supplies & Expenses, totaling \$3,490 to Line Item #51412, Assessor’s Clerk’s Wages needed due to retirement payout for the clerk (vacation/sick time) and coverage for a vacancy in that office.  
R. Browne moved to approve a line item transfer of \$2,221 from Line Item #51441, Assessor’s Wages, and \$1,269 from Line Item #51450, Assessor’s Supplies & Expenses, totaling \$3,490 to Line Item #51412, Assessor’s Clerk’s Wages. W. Surfus seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
  - h. Additional Appropriation – Insurance and Bonding  
Request for an additional appropriation of \$2,372 to Line Item #52733, Insurance and Bonding needed due to increased insurance costs for mid-budget purchase of public and safety vehicles (fire department ladder) and property (1 Newent Road).  
W. Surfus moved to approve an additional appropriation of \$2,372 to Line Item #52733, Insurance and Bonding. R. Browne seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
  - i. Additional Appropriation – Unemployment Compensation  
Request for an additional appropriation of \$8,232 to Line Item #52724, Unemployment Compensation, needed to cover Department of Labor compensation award amounting to a potential \$11,726 charge to the town.  
R. Browne moved to approve an additional appropriation of \$8,232 to Line Item #52724, Unemployment Compensation. W. Surfus seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
8. Public Comment - None
9. Any other business which may properly come before the Board  
W. Surfus moved to add the following items to the agenda: Tax Collector’s Request – Tax Refund, Stanley Wildowsky; Tax Collector’s Request – Tax Refund, Yu Qian; Tax Collector’s Request – Tax Refund, Linda I. Boldt Estate; Tax Collector’s Request – Tax Refund, Christopher R. Mattson; Letter, Commission on Aging; Request, Additional Appropriation, Tax Refunds; Tax Collector’s Request – Tax Refund, Enterprise FM Trust.  
R. Browne seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- a. Request, Tax Collector, Tax Refund, Stanley Wildowsky  
Request, Gail Izbicki, Tax Collector, Tax Refund, Stanley Wildowsky  
R. Browne moved to approve a tax refund to Stanley Wildowsky in the amount of \$335.59. W. Surfus seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
  - b. Request, Tax Collector, Tax Refund, Yu Qian,  
Request, Gail Izbicki, Tax Collector, Tax Refund in the amount of \$1,698.19 to Yu Qian.  
W. Surfus moved to approve a tax refund in the amount of \$1,698.19 to Yu Qian. R. Browne seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
  - c. Request, Tax Collector, Tax Refund, Linda I. Boldt Estate  
Request, Gail Izbicki, Tax Collector, for a tax refund in the amount of \$1,270.35 to Linda I. Boldt Estate  
R. Browne moved to approve a tax refund in the amount of \$1,270.35 to Linda I. Boldt Estate. W. Surfus seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
  - d. Request, Tax Collector, Tax Refund, Christopher R. Mattson  
Request, Gail Izbicki, Tax Collector for a tax refund in the amount of \$16.87 to Christopher R. Mattson

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R. Browne moved to approve a tax refund in the amount of \$16.87 to Christopher R. Mattson. W. Surfus seconded the motion. VOTE: UNANIMOUS MOTION CARRIED

- e. Letter, Leonora J. Szruba, Chair, Commission on Aging, 2/8/18, Re: Use of a Shooting Stars Square Account. R. Browne moved to table this item. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

- f. Request, Additional Appropriation – Tax Refunds

Request for an additional appropriation of \$3,700, to Line Item #51351, Tax Refunds

R. Browne moved to approve an additional appropriation of \$3,700, to Line Item #51351, Tax Refunds.

The motion was seconded by W. Surfus.

VOTE: UNANIMOUS MOTION CARRIED

- g. Request, Tax Collector, Tax Refund, Enterprise FM Trust

Request, Gail Izbicki, Tax Collector, for a tax refund in the amount of \$245.92 to Enterprise FM Trust.

W. Surfus moved to approve a a tax refund in the amount of \$245.92 to Enterprise FM Trust. R. Browne seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

10. Public Comment - None

11. Adjournment

R. Browne moved to adjourn at 7:15 p.m. W. Surfus seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

  
Madeline LePine, Clerk

APPROVED: \_\_\_\_\_  
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON  
CT ON 02/13/2018 AT 11:05am  
ATTEST. LAURIE TIROCOHI, TOWN CLERK  
