

MINUTES
REGULAR MEETING
BOARD OF SELECCTMEN
LISBON TOWN HALL
MONDAY, JANUARY 8, 2018
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman, at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, Sr.

ABSENT: William D. Surfus

2. Previous Minutes

a. 12/11/17 Cancellation

b. 12/18/17 Spec. Mtg.

R. Brown moved to approve the previous minutes as presented. T. Sparkman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

R. Browne moved to go to item e., New Business. T. Sparkman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. C: Letter to Robert Adams, Chair., Planning and Zoning Commission, from Elaine Joseph, Secretary, Farmers Market Committee, 12/28/17, Re: Proposed Text Amendments
2. C: Letter-of-Resignation to Laurie Tirocchi, Town Clerk, from Miles LaFemina (BoF Alternate), 12/22/17
3. Memo, Karen Washington, Senior Coordinator, December 13, 2017, Re: Accident Report (Trip Participant)
4. Letter/Rpt./Billing, Winston Averill, Waste Management Services, 12/09/17, Re: 11/18/17 HHW & E-Waste Collection
5. E-mail, Shawn T. Johnston, Eversource, 12/7/17, Re: Notification – Line Upgrade Project
6. Notification of Appointment, Laurie Tirocchi, Town Clerk 12/6/17, Re: Assistant Town Clerk (Marjorie Wakely)
7. C: Letter-of-Resignation, Robert DuFort, M.D., 12/3/17, Re: Board of Finance
8. Memo, Laurie Tirocchi, Town Clerk, 12/5/17, Re: Board Vacancies
9. E-mail, Michael A. Zizka, 1/5/18, Notice of Association with New Firm, Halloran & Sage

4. Public Comment - None

5. Old Business

a. 486 River Road – State DOT Facility

Mr. Sparkman advised that he has been working with Senator Osten and counsel on the particulars relative to the transfer of the property to the town.

b. 1 South Burnham Highway

Mr. Sparkman reported that he is working with the Town Engineer and environmental consultant to prepare a grant application for brownfields remediation.

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- c. Request, Conservation Commission – Open Space Recommendation – No Update
- d. Request, Recreation Committee – Sand Volleyball Courts
Mr. Sparkman advised that a second proposal has been submitted to the Recreation Committee for volleyball courts behind the school, near the softball field.
- e. Strawberry Fields Sidewalk – Phase 1
Mr. Sparkman advised, that due to weather delays, the project has been extended by 108 days.
- f. Trail Committee – Recommendation – No Update
- g. Board of Finance – Purchasing Ordinance
Selectman Browne suggested taking no action to await comments to the Board of Finance from the Board of Education.
- h. Public Act 17-65 – No Update
- i. Farmers Market – Appointment(s) Correction
Mr. Sparkman reported that he has been advised that the motion regarding appointments made at the Selectmen's October meeting concerning staggered terms was found by some to be confusing. R. Browne moved to correct and clarify terms for the Farmers Market Committee with the terms for reappointment as follows: John Algiere, Elaine Joseph and Adeline Jernstrom 11/20/17 to 11/19/21; Terry Joseph, Sharon Gabiga and the vacant Alternate 11/20/17 to 11/19/19, with the term being a four (4) year term. T. Sparkman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

6. Public Comment - None

7. New Business

- a. Town-Wide Recycling
E-mail, Victoria Lindsey, Sales Manager, Willimantic Waste Paper Co., Inc., 1/3/18, Re: Proposal Town of Lisbon Town-Wide Curbside Collection Recycling Options (2)
Mr. Sparkman advised that the proposal has been forwarded to Winston Averiall, Waste Management Services, Town of Lisbon Recycling Coordinator, for his review/comments.
- b. Resolution, Town of Lisbon – Hazard Mitigation Plan Update 2017
Mr. Sparkman noted that the "Plan" has been approved by FEMA and the Council of Governments. R. Browne moved to approve "A Resolution Adopting the Hazard Mitigation Plan Update 2017". T. Sparkman seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- c. Request, Senior Center – Backup Bus/Security System
Letter, Leonora J. Szruba, Chairperson, 12/4/17, Re: Backup Bus and Senior Center Security System
Mr. Sparkman advised that while he doesn't have an answer at this time regarding the backup bus issue, he is researching costs and funding for a surety system at the senior center.
- d. Request, Senior Center – Meals on Wheels
Mr. Sparkman discussed town council's recommendations which he said have been forwarded to the Commission on Aging.

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e. Lisbon Fire Department – Station

Mark Robinson, Chief, Lisbon Fire Department, presented and reviewed a proposal for a new fire station entitled “Proposed New Fire Headquarters for the Lisbon Fire Department, Lisbon, CT, Jacunski Humes Architects, LLC”.

R. Browne moved to forward to planning and zoning for CGS S 8-24 approval, and the Board of Finance regarding funding options. T. Sparkman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

R. Browne moved to return to the agenda. T. Sparkman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

8. Public Comment - None

9. Any other business which may properly come before the Board

R. Browne moved to add “Tax Collector’s Request – Tax Refund” to the agenda. T. Sparkman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

a. Tax Collector’s Request – Tax Refund

\$1,372.28, Refund of Property Taxes to Bloor, Nancy M. by Gail Izbicki, Tax Collector

R. Browne moved to approve the \$1,372.28 tax refund to Nancy Bloor.

VOTE: UNANIMOUS MOTION CARRIED

10. Public Comment - None

11. Adjournment

R. Browne moved to adjourn at 7:32 p.m. T. Sparkman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED


Marlene Lettme, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON
CT ON 1/9/2018 AT 11:45am
ATTEST. LAURIE TIROGCHI, TOWN CLERK
