

MINUTES  
REGULAR MEETING  
BOARD OF FINANCE  
LISBON TOWN HALL  
WEDNESDAY, JUNE 19, 2019  
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Finance was called to order by Michael Zelasky, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Michael Zelasky, Frank Burzycki, Randy Baah, Wayne Donaldson, Miles LaFemina, Thomas Wakely (ALT)

MEMBERS ABSENT: Dennis Duplice, Philip Kiley (ALT)

OTHERS PRESENT: Thomas Sparkman, First Selectman

Motion by W. Donaldson second by F. Burzycki to seat Thomas Wakely for Dennis Duplice.

VOTE: UNANIMOUS, MOTION CARRIED

2. Reading of Previous Minutes

a. 5/15/2019 - Motion by W. Donaldson second by F. Burzycki to approve the previous minutes of 5/15/2019 Regular Meeting as presented. VOTE: UNANIMOUS, MOTION CARRIED

b. 5/22/2019 SP - Motion by W. Donaldson second by F. Burzycki to approve the previous minutes of 5/22/2019 Special Meeting to set the mill rate as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Copy, Memo: from Chairman Zelasky to G. Izbicki dated 5/22/2019 re: Mill Rate set at 23.23 mills
- b. Email, from T. Sparkman, First Selectman to Chairman Zelasky dated 6/4/2019 re: State Budget impact on Lisbon
- c. Memo, from CCMC to Chairman Zelasky re: credit card reader policy in other towns
- d. Copy, Appointment of Auditor Annual Notification
- e. Copy, Municipal Budget Database FY 2019-2020
- f. Letter, from Gail Gwizdowsky to Chairman Zelasky, dated June 19, 2019 re: resignation from Board, effective immediately.

4. Bills and action thereon - NONE

5. Monthly Statements –

- a. Treasurer's Report - As of May 31, 2019
- b. General Government - July 2018-2019
- c. Board of Education - May 2019
- d. CNR Report - NONE

6. Reports

- a. Chairman's Report – NONE

7. Public Comment – NONE

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8. Old Business

- a. Suspense List – Motion by W. Donaldson second by M. LaFemina to accept suspense list of 6/18/19  
VOTE: UNANIMOUS, MOTION CARRIED

9. New Business

a. Selectmen's Requests -

1. Request, Commission on Aging – Line Item Transfer, Senior Center Maintenance – Motion to approve a line item transfer of \$200.00 from LI#70141 (Senior Center Utilities) to LI#70142 (Senior Center Maintenance). Motion by W. Donaldson second by F. Burzycki to approve line item transfer.  
VOTE: UNANIMOUS, MOTION CARRIED

2. Request, Planning and Zoning Commission – Additional Appropriation, Supplies & Expenses – Motion to approve an additional appropriation of \$1000.00 to LI#51750 (Supplies & Expenses). Motion by W. Donaldson second by F. Burzycki to approve additional appropriations.

VOTE: UNANIMOUS, MOTION CARRIED

3. Request, Selectmen – Line Item Transfer, Assistant Town Clerk's Wages – Motion to approve line item transfer of \$140.00 to LI#51212 (Assistant Town Clerk's Wages) from LI#52726 (Deferred Compensation). Motion by W. Donaldson second by F. Burzycki to approve line item transfer. T. Wakely recused himself from voting.  
VOTE: UNANIMOUS, MOTION CARRIED

4. Request, Highway & Streets – Line Item Transfer, Street Lighting – Motion to approve a line item transfer of \$400.00 to LI#60130 (Street Lighting) with \$350.00 from LI#52726 (Deferred Compensation) and \$50 from LI#52724 (Unemployment Compensation). Motion by W. Donaldson second by M LaFemina to approve line item transfer.

VOTE: UNANIMOUS, MOTION CARRIED

5. Request, Selectmen – Line Item Transfer, Copier Maintenance – Motion to approve a line item transfer of \$465.00 to LI#52745 (Copier Maintenance) from LI#52724 (Unemployment Compensation). Motion by W. Donaldson second by M. LaFemina to approve line item transfer.

VOTE: UNANIMOUS, MOTION CARRIED

6. Request, Selectmen, Line Item Transfer, Social Security/Medicare Town Share – Motion to approve a line item transfer of \$654.00 to LI#52722 (Social Security/Medicare Town Share) from LI#52724 (Unemployment Compensation). Motion by W. Donaldson second by M. LaFemina to approve line item transfer.

VOTE: UNANIMOUS, MOTION CARRIED

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7. Request, Selectmen – Line Item Transfer, Town Share Retirement Compensation – Motion to approve Line Item Transfer in the amount of \$3674.00 to LI#52727 (Town Share Retirement Compensation) from LI#65131 (Public Health Nursing). Motion by W. Donaldson second by M. LaFemina to approve line item transfer. VOTE: UNANIMOUS, MOTION CARRIED

8. Request, Highway & Streets – Line Item Transfer, Town Garage Utilities – Motion to approve a line item transfer of \$5000.00 to LI#60141 (Town Garage Utilities) from LI#55230 (Resident Trooper Contract). Motion by W. Donaldson second by T. Wakely to approve line item transfer. VOTE: UNANIMOUS, MOTION CARRIED

9. Request, Selectmen – Line Item Transfer, Town Counsel – Motion to approve a line item transfer of \$5000.00 to LI#52731 (Town Counsel) with \$2500.00 from LI#52130 (Purchased Services) and \$2500.00 from LI#52724 (Unemployment Compensation). Motion by W. Donaldson second by M. LaFemina to approve line item transfer. VOTE: UNANIMOUS, MOTION CARRIED

10. Request, Selectmen – Line Item Transfer, Employee Insurance – Motion to approve a line item transfer of \$38,650.00 to LI#52727 (s/b #52721) (Employee Insurance) with \$33,000.00 from LI#60132 (Road Repair & Maintenance) and \$5000.00 from LI#65134 (Sewer Line Fees) and \$650.00 from LI#60135 (Road Repair). Note for the record that the LI# was incorrectly listed as #52727 on the Selectmen's Request Form. Motion by W. Donaldson second by M. LaFemina to approve line item transfer. VOTE: UNANIMOUS, MOTION CARRIED

11. Request, Selectmen – Additional Appropriation – Motion to approve a line item transfer to Line Item #55130 (Lisbon Volunteer Fire Department) in the amount of \$19,999.00. Motion by W. Donaldson second by T. Wakely to approve line item transfer. VOTE: UNANIMOUS, MOTION CARRIED

10. Any other business which may properly come before the Board - NONE

11. Public Comment – NONE

12. Adjournment – Motion by W. Donaldson second by M. LaFemina to adjourn at 7:31 P.M.

VOTE: UNANIMOUS, MOTION CARRIED

*Renee Williams*

Renee Williams, clerk

APPROVED: \_\_\_\_\_  
Michael Zelasky, Chairman

RECEIVED FOR RECORD AT LISBON  
CT ON 06/21/19 AT 12:30pm  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
*Laurie Tirocchi*