

MINUTES
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, MAY 15, 2019
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Finance was called to order by Michael Zelasky, Chairman, at 7:02 p.m.

MEMBERS PRESENT: Michael Zelasky, Frank Burzycki, Randy Baah, Dennis Duplice,
Thomas Wakely (ALT), Gail Gwiazdowski (ALT)

MEMBERS ABSENT: Wayne Donaldson, Miles LaFemina, Philip Kiley (ALT)

OTHERS PRESENT: Thomas Sparkman, First Selectman
Daniel Derjue, LCS Student Ambassador

Motion by F. Burzycki second by R. Baah to seat Thomas Wakely for Wayne Donaldson and Gail Gwiazdowski for Dennis Duplice.

VOTE: UNANIMOUS, MOTION CARRIED

2. Reading of Previous Minutes - Motion by F. Burzycki second by T. Wakely to approve the previous minutes of 4/17/2019 as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Memo: from Chairman Zelasky to Thomas Sparkman, First Selectman dated 4/18/2019 re: MERS Pension Obligations / Budget Approvals
- b. Copy, Memo: from Chairman Zelasky to Thomas Sparkman, First Selectman dated 4/18/2019 re: Actions of the last meeting
- c. Emails, between Chairman Zelasky and King, King & Associates re: Auditor engagement contract
- d. Email, from Chris King of King, King & Associates to Chairman Zelasky re: Initial meeting
- e. Copy, letter, from CT Education Association to Thomas Sparkman, First Selectman dated 5/3/2019 re: State teacher pension costs
- f. Copy, Email, from Ian Rogers, Chairman, BoE to Thomas Sparkman, First Selectman re: Financial software currently in use and research for new software

Dennis Duplice entered at 7:08 p.m. Motion by R. Baah second by T. Wakely to seat Gail Gwiazdowski for Miles LaFemina.

VOTE: UNANIMOUS, MOTION CARRIED

- g. Copy, Email, from CCM to Thomas Sparkman, First Selectman re: 2020 State Budget impact on Town of Lisbon

4. Bills and action thereon

- a. The Bulletin, \$181.05, inv#00260455, dated 4/5/2019 re: Budget Hearing. Motion to approve by D. Duplice second by R. Baah.

VOTE: UNANIMOUS, MOTION CARRIED

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5. Monthly Statements

- a. Treasurer's Report – Review (as of April 30, 2019)
- b. General Government – Review (July 2018 - April 2019) – R. Baah questioned amount in line item #90437
- c. Board of Education – Review (April 2019)
- d. CNR Report – NONE

6. Reports

- a. Chairman's Report – Chairman Zelasky reported on his meeting with the Commission on Aging on May 13, 2019, which included a review of the updated Purchase Policies and Procedures and their request for credit card acceptance.

7. Public Comment – NONE

8. Old Business

- a. FY 2019/2020 Budgets – A Special Meeting was scheduled for Wednesday, May 22, 2019 at 7:15 p.m. Topic: Set Mill Rate

9. New Business

- b. Suspense List - NONE
- a. Selectmen's Requests
 - i. Line item transfer in the amount of \$500.00 to Line Item #70113, Nutrition Site Servers Wages, from Line Item # 70114, Senior Center Coverage Wages. Motion by R. Baah second by D. Duplice to approve. VOTE: UNANIMOUS, MOTION CARRIED
 - ii. Line item transfer in the amount of \$500.00 to Line Item #60150, Highway Department Supplies & Expenses, from Line Item # 60132, Road Repair. Motion by F. Burzycki second by D. Duplice to approve. VOTE: UNANIMOUS, MOTION CARRIED
 - iii. Line item transfer in the amount of \$5643.00 to Line Item #51115, Administrative Assistant, with \$4000.00 from Line Item # 52751, Advertising & Communications, and \$1643.00 from Line Item #60132, Road Repair. Motion by D. Duplice second by G. Gwiazdowski to approve. VOTE: UNANIMOUS, MOTION CARRIED

10. Any other business which may properly come before the Board - NONE

11. Public Comment – NONE

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12. Adjournment – Motion by F. Burzycki to adjourn at 7:29 P.M.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Michael Zelasky, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 05/21/2019 AT 9:00am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
Mayou Wakely, Asst