

MINUTES
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, APRIL 17, 2019
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Finance was called to order by Michael Zelasky, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Michael Zelasky, Frank Burzycki, Randy Baah, Dennis Duplice, Wayne Donaldson, Miles LaFemina, Philip Kiley (ALT), Thomas Wakely (ALT)

MEMBERS ABSENT: Gail Gwiazdowski (ALT)

OTHERS PRESENT: Thomas Sparkman, First Selectman
Lara Carroll, LCS Student Ambassador

Motion by F. Burzycki second by W. Donaldson to seat Thomas Wakely for Dennis Duplice.

VOTE: UNANIMOUS, MOTION CARRIED

2. Reading of Previous Minutes

- a. 4/3/2019 SP - Motion by W. Donaldson second by F. Burzycki to approve the previous minutes of 4/3/2019 Special Meeting as presented. VOTE: UNANIMOUS, MOTION CARRIED
- b. 3/27/2019 SP - Motion by W. Donaldson second by F. Burzycki to approve the previous minutes of 3/27/2019 Special Meeting as presented. VOTE: UNANIMOUS, MOTION CARRIED
- c. 3/20/2019 - Motion by W. Donaldson second by F. Burzycki to approve the previous minutes of 3/20/2019 Regular Meeting as presented. VOTE: UNANIMOUS, MOTION CARRIED
- d. 4/10/2019 PH - Motion by W. Donaldson second by T. Wakely to approve the previous minutes of 4/10/2019 Public Hearing as presented. VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Memo: from Board of Selectmen dated 3/26/2019 re: Proposal, ECCRA/Wheelabrator Technologies
- b. Copy, Memo: from Chairman Zelasky to First Selectman dated 3/21/2019 re: Actions of the last meeting
- c. Memo, from Chairman Zelasky to First Selectman re: MERS Pension Obligations (it was noted for the record that the Board would vote to amend the amount at this meeting)
- d. Email, from Bookkeeper to Chairman Zelasky re: the correct MERS payoff amount is \$396,358.00 and is valid until July 1, 2019
- e. Email, from Chairman Zelasky to Chris King of King, King & Associates re: Auditor engagement contract
- f. Email, from Town Clerk to Chairman Zelasky and First Selectman re: approximately \$7000.00 in revenue received annually from land record copies

4. Bills and action thereon

- a. Minuteman Press, \$1033.58, inv#107625, dated 3/25/2019 re: annual reports. Motion to approve by M. LaFemina second by W. Donaldson. VOTE: UNANIMOUS, MOTION CARRIED

MINUTES
REGULAR MEETING
BOARD OF FINANCE
WEDNESDAY, APRIL 17, 2019
Page 2 (cont)

5. Monthly Statements

- a. Treasurer's Report – Review (as of March 31, 2019)
- b. General Government – Review (July 2018 - March 2019)
- c. Board of Education – Review (March 2019)
- d. CNR Report – Review

6. Reports

- a. Chairman's Report – NONE

7. Public Comment – NONE

8. Old Business

- a. Pension Obligations – Motion by W. Donaldson second by R. Baah to amend the approval amount of the outstanding pension balance to MERS of \$360,000.00 (agenda item 8.a. 3/20/2019 Regular Meeting minutes), to the amount of \$396,358.00 to come out of the General Fund.

VOTE: UNANIMOUS, MOTION CARRIED

Dennis Duplice entered at 7:18 p.m. Thomas Wakely stepped down from his seat.

- b. Capital Plan – R. Baah volunteered to work on it.
- c. FY 2019/2020 Budgets – Motion was made by W. Donaldson second by M. LaFemina to forward the following to Town Meeting: the proposed General Government Budget of \$2,848,786.00; the proposed Education Budget of \$9,598,391.00; the Capital Nonrecurring Fund of \$110,000.00; and the Pension Obligation Transfer of \$396,358.00 from the General Fund to LI#30100, Assigned Unspecified Projects in Capital Nonrecurring Fund account.

VOTE: UNANIMOUS, MOTION CARRIED

9. New Business

- a. Selectmen's Requests
 - i. Line Item Transfer in the amount of \$3000.00 to Line item # 60151, Sanitation, from Line Item #60132, Road Repair. Motion by W. Donaldson second by F. Burzycki to approve.

VOTE: UNANIMOUS, MOTION CARRIED

Motion by Chairman Zelasky second by M. LaFemina to add "Mill Rate Discussion" to agenda item 10.a.

VOTE: UNANIMOUS, MOTION CARRIED

10. Any other business which may properly come before the Board

- a. Mill Rate Discussion – Chairman Zelasky reported to the Board that the Bulletin had erroneously reported that there would be no increase in the mill rate this year. Upon questioning the reporter, the reporter stated it was the way he interpreted the proposed budget copies he got from the Town Clerk's office.

MINUTES
REGULAR MEETING
BOARD OF FINANCE
WEDNESDAY, APRIL 17, 2019
Page 2 (cont)

11. Public Comment – NONE

12. Adjournment – Motion by W. Donaldson to adjourn at 7:25 P.M.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Michael Zelasky, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 04/22/2019 AT 1:20pm
ATTEST. LAURIE TIROCCHI, TOWN CLERK

