

MINUTES  
REGULAR MEETING  
BOARD OF FINANCE  
LISBON TOWN HALL  
WEDNESDAY, MARCH 20, 2019  
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Finance was called to order by Michael Zelasky, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Michael Zelasky, Frank Burzycki, Randy Baah,  
Gail Gwiazdowski (ALT), Thomas Wakely (ALT)

MEMBERS ABSENT: Dennis Duplice, Wayne Donaldson, Miles LaFemina, Philip Kiley (ALT)

OTHERS PRESENT: Thomas Sparkman, First Selectman  
Lara Carroll, Gage Weber, LCS Student Ambassadors

Motion by F. Burzycki second by R. Baah to seat Thomas Wakely for Miles LaFemina and Gail Gwiazdowski for Wayne Donaldson.

VOTE: UNANIMOUS, MOTION CARRIED

2. Reading of Previous Minutes

Motion by R. Baah second by F. Burzycki to approve the previous minutes of 2/20/2019 as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Copy, Memo: from Chairman Zelasky to First Selectman dated 2/26/2019 re: Appointment of King, King & Assoc. as Town Auditor
- b. Copy, Memo: from Chairman Zelasky to First Selectman dated 2/21/209 re: Actions of the last meeting
- c. Email, between Mr. Sparkman, Chairman Zelasky and the Bookkeeper re: Annual Reporting to the State in Accordance with Uniform System of Accounting
- d. Email, from Mr. Sparkman to Chairman Zelasky re: OPM Spending Cap Report as sent to the State
- e. Email, from Ian Rogers, Chairman, Board of Education to Chairman Zelasky, dated 3/8/2019 re: Audit Report fund balance was not accurate
- f. Copy, Email: from Bookkeeper to the State, dated 3/20/2019 re: MERS payoff of liability audit numbers did not look correct
- g. Memo, from Board of Selectmen re: ADA Statement and Grievance Procedure

4. Bills and action thereon – NONE

5. Monthly Statements

- a. Treasurer's Report – Review (as of February 28, 2019)
- b. General Government – Review (July 2018 - February 2019)
- c. Board of Education – Review (February 2019)
- d. CNR Report – NONE

MINUTES  
REGULAR MEETING  
BOARD OF FINANCE  
WEDNESDAY, MARCH 20, 2019  
Page 2 (cont)

6. Reports

- a. Chairman's Report – NONE

7. Public Comment – NONE

8. Old Business

- a. Pension Obligations – Motion by R. Baah second by F. Burzycki to pay off the outstanding pension balance to MERS in an amount up to \$360,000.00. VOTE: UNANIMOUS, MOTION CARRIED
- b. Annual Report – Chairman Zelasky reported that it is at the printers.
- c. Incinerator – Mr. Sparkman gave a brief update of current negotiations.
- d. Purchase Policy – Motion by R. Baah second by G. Gwiazdowski to approve the Purchase Policy, with an effective date of March 31, 2019. VOTE: T. WAKELY, NO; MOTION PASSES 4-1

9. New Business

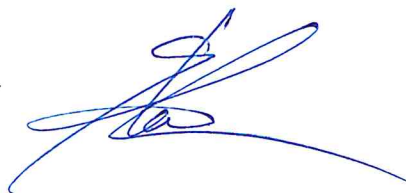
- a. Capital Plan
- b. FY 2019/2020 Budget – Copies of proposed General Government and Education Budgets were provided to members present. A Special Meeting has been scheduled for Wednesday, March 27, 2019 at 7:00 PM to review and potentially act on the budgets.
- c. Selectmen's Requests
- i. Line Item Transfer in the amount of \$3000.00 to Line item # 60142, Town Garage Maintenance, from Line Item #85001, Capital Improvements. Motion by R. Baah second by F. Burzycki to approve. VOTE: UNANIMOUS, MOTION CARRIED

10. Any other business which may properly come before the Board – NONE

11. Public Comment – NONE

12. Adjournment – Motion by F. Burzycki to adjourn at 7:42 P.M.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: \_\_\_\_\_  
Michael Zelasky, Chairman

RECEIVED FOR RECORD AT LISBON  
CT ON 3/22/2019 AT 10:20am  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
