

MINUTES
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, DECEMBER 21, 2016
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Finance was called to order by Michael Zelasky, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Michael Zelasky, Thomas Wakely, Robert Dufort, Frank Burzycki, Jim McCloud
Alternates: Miles LaFemina, Wayne Donaldson, Leo MacDonald

MEMBERS ABSENT: Denice Duplice

OTHERS PRESENT: Thomas W. Sparkman, First Selectman
Gage Weber, Jamal Joinvil – LCS Student Ambassadors

Motion by T. Wakely second by F. Burzycki to seat Miles LaFemina for Denise Duplice.

VOTE: UNANIMOUS, MOTION CARRIED

2. Reading of Previous Minutes

Motion by F. Burzycki second by T. Wakely to accept the previous minutes.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence -

- a. Email, from Ian Rogers to M. Zelasky re: November Financials and Additional Appropriation Request
- b. Letter, from Ian Rogers, Chairman, Board of Education to M. Zelasky, dated 12/20/2016 re: request of an additional appropriation of \$236,047.00. Motion by T. Wakely second by J. McCloud to move the request to item 10.a. "Any Other Business". VOTE: UNANIMOUS, MOTION CARRIED
Motion by R. Dufort second by J. McCloud to go to agenda item 10.a. under "Any Other Business".
VOTE: UNANIMOUS, MOTION CARRIED
- c. Email from M. Zelasky to Ian Rogers, Chairman, BoE re: request for list of Special-Ed students, schools, and grade levels.
- d. Email, from Ian Roger, Chairman, BoE to M. Zelasky re: response to above email.
- e. Letter, from CT Department of Education (Kathy Dempsey) re: numbers available for 16/17 FY
- f. Email, from M. Zelasky to O'Connor Davies re: budget audit
- g. Copy, Email, from D. Duplice to W. Donaldson re: MD&A
- h. Email, from M. Zelasky to Board re: meeting with the Superintendent of Schools
- i. Submission, from Fire Chief Mark Robinson re: details regarding new fire truck request
- j. Email, from M. Zelasky to Board re: fire department
- k. Letter, from PTO re: air conditioners were purchased with Fun Run money
- l. CCM training 1/7/17 re: municipal budgets
- m. Memo, from First Selectman re: Dec 23 Christmas Party
- n. Memo, from First Selectman re: Budget is due by December 31
- o. Copy, application, re: Extension for Filing of Audit

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4. Bills and action thereon - NONE
5. Monthly Statements
 - a. Treasurer's Report – Review (as of November 2016)
 - b. General Government – Review (July 2016 through December 2016)
 - c. Board of Education – Review (November 2016)
6. Reports
 - a. Chairman's Report – Brief report on meeting with Kevin Skulczyk, legislative representative
7. Public Comment – NONE
8. Old Business
 - a. FY2015-2016 Audit – Waiting on MD&A
 - b. Annual Report – brief update by W. Donaldson
 - c. MD & A – W. Donaldson gave brief update – should be ready by January meeting
9. New Business
 - a. BoF FY2017-18 Budget Line Items – Motion by M. LaFemina second T. Wakely to keep \$17, 200.00 budget amount for "Auditor". VOTE: UNANIMOUS, MOTION CARRIED
Motion by M. LaFemina second by F. Burzycki to keep \$1500.00 budget amount for supplies and expenses. VOTE: UNANIMOUS, MOTION CARRIED
 - b. Selectmen's Requests -
 1. Line item transfer request in the amount of \$17,000.00 to line item #85001 (Capital Improvements) from line item #60132 (Road Repair & Maintenance). Motion by M. LaFemina second by R. DuFort to approve. VOTE: UNANIMOUS, MOTION CARRIED
 2. Additional Appropriation request in the amount of \$2600.00 to line item #52733 (Insurance and Bonding). Motion by M. LaFemina second F. Burzycki to approve. VOTE: UNANIMOUS, MOTION CARRIED
10. Any other business which may properly come before the Board
 - a. Letter of Request for Additional Appropriation by BOE – Discussion
Motion by T. Wakely second by F. Burzycki to add "Request from Fire Department" under 10.b. "Any Other Business". VOTE: UNANIMOUS, MOTION CARRIED

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b. Request from Fire Department – Mark Robinson, Chief of the Lisbon Fire Department, was present to formally request \$160,000.00 for the purchase of a 1999 Suphen Tower Ladder. Motion by T. Wakely second by F. Burzycki to approve the purchase of the Tower Ladder and send to Town Meeting, with \$160,000.00 to come from "Salt Shed" line item #30500, in the Capital Non- Recurring Fund.

VOTE: M. LaFAMINA ABSTAINED, MOTION CARRIED

11. Public Comment – NONE

12. Adjournment – A motion was made by F. Burzycki to adjourn at 7:45 p.m.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Michael Zelasky, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 12/22/16 AT 12:20pm
ATTEST. LAURIE TIROCCHI, TOWN CLERK
