

MINUTES
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, JANUARY 16, 2019
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Finance was called to order by Michael Zelasky, Chairman, at 7:01 p.m.

MEMBERS PRESENT: Michael Zelasky, Frank Burzycki, Randy Baah, Wayne Donaldson,
Gail Gwiazdowski (ALT), Thomas Wakely (ALT)

MEMBERS ABSENT: Miles LaFemina, Dennis Duplice, Philip Kiley (ALT)

OTHERS PRESENT: Thomas Sparkman, First Selectman
Daniel Derjue, Lara Carroll, Gage Weber, Emily Hong, LCS Student Ambassadors

Motion by F. Burzycki second by W. Donaldson to seat Gail Gwiazdowski for Dennis Duplice.

VOTE: UNANIMOUS, MOTION CARRIED

Motion by F. Burzycki second by W. Donaldson to seat Tom Wakely for Miles LaFemina.

VOTE: UNANIMOUS, MOTION CARRIED

2. Reading of Previous Minutes

Motion by W. Donaldson second by F. Burzycki to approve the previous minutes of 12/19/2018 as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Copy, Memo: from Chairman Zelasky to First Selectman re: actions of last meeting
- b. 2019 Holiday Schedule
- c. Memo: CT Office of Policy & Management re: extended deadline to March 31, 2019 for Annual Reports
- d. Email: from between Chairman Zelasky and O'Connor Davies re: Audit (should be presented at February meeting)
- e. Email: from Chairman Zelasky to Ian Rogers, Chairman, BoE re: question regarding Special Ed line item \$260,000.00 deficit
- f. Letter: from Lee Szruba, Chairman, CoA to the Board re: questions about the new Purchase Policy & Procedures. Chairman Zelasky and Mr. Donaldson to attend 2/4/19 or 3/4/19 CoA meeting for clarification
- g. Email: from Ian Rogers, Chairman, BoE to Chairman Zelasky re: questions about the new Purchase Policy & Procedures

4. Bills and action thereon - NONE

5. Monthly Statements

- a. Treasurer's Report – Review (as of December 31, 2018)
- b. General Government – Review (July 2018 - December 2018)
- c. Board of Education – Review (December 2018)
- d. CNR Report – NONE

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6. Reports
 - a. Chairman's Report – Chairman Zelasky gave a brief update on the Waste to Energy Appraisal
7. Public Comment – NONE
8. Old Business
 - a. Auditor Contract / RFP – Submitted RFP's to be reviewed by Board to be voted on at next meeting. Auditors to be invited to the February meeting for a Q&A.
 - b. Pension Obligation – NONE
 - c. Annual Report – Deadline is January 31, 2019
 - d. Incinerator – Brief update. Meeting to be held January 18.
9. New Business
 - a. Management Discussion Analysis – Mr. Donaldson to undertake the analysis
 - b. BoF Line Item Budget – Will wait to establish until an audit firm is selected
 - c. Selectmen's Requests
 - i. Additional Appropriation – \$1845.00 to LI# 55134 Hydrant Rental. Motion by W. Donaldson second by F. Burzycki to approve an additional appropriation of \$1845.00 to LI#55134.
10. Any other business which may properly come before the Board - NONE
11. Public Comment – NONE
12. Adjournment – Motion by W. Donaldson to adjourn the meeting at 7:25 P.M

VOTE: UNANIMOUS, MOTION CARRIED

VOTE: UNANIMOUS, MOTION CARRIED


Elaine Joseph, clerk

APPROVED: _____
Michael Zelasky, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 1/18/19 AT 9:50am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
