

MINUTES
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, APRIL 20, 2016
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Finance was called to order by Michael Zelazsky, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Michael Zelasky, Thomas Wakely, Jim McCloud, Frank Burzycki
Alternates: Miles LaFemina, Wayne Donaldson
MEMBERS ABSENT: Dennis Duplice, Robert Dufort, Leo MacDonald (Alternate)
OTHERS PRESENT: Thomas W. Sparkman, First Selectman

Motion by T. Wakely second J. McCloud to seat Miles Lafemina for Robert Dufort and Wayne Donaldson for Dennis Duplice. VOTE: UNANIMOUS, MOTION CARRIED

2. Reading of Previous Minutes

4/13/2016 – Motion by M. LaFemina second Wayne Donaldson to accept with the following correction: item “f” should not have two “\$” signs. VOTE: UNANIMOUS, MOTION CARRIED

3/30/2016 – Motion by W. Donaldson second J. McCloud to approve. VOTE: UNANIMOUS, MOTION CARRIED

3/24/2016 – Motion by F. Burzycki second W. Donaldson to accept. VOTE: UNANIMOUS, MOTION CARRIED

3/16/2016 – Motion by W. Donaldson second F. Burzycki to accept. VOTE: UNANIMOUS, MOTION CARRIED

3/10/2016 – Motion by F. Burzycki second W. Donaldson to accept. VOTE: UNANIMOUS, MOTION CARRIED

3/9/2016 – Motion by F. Burzycki second W. Donaldson to accept. VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence (not covered in an agenda item below) -

- a. Memo, from M. Zelasky to Board of Selectmen re: line item transfers from last meeting.
- b. Copy: Letter, from Board of Selectmen to Wayne Donaldson re: 2017 Vacancy appointment
- c. Memo, Lisbon Quarterly Submission due May 10.
- d. Memo, from Lisbon Central School re: invitation to Steam Fair March 30
- e. Email, from Ian Rogers, Chairman BoE, dated 3/17 re: budget changes from March meeting
- f. Email, from Jim McCloud to Board re: questioning if budgets are the same
- g. Memo, from M. Zelasky to First Selectman re: insurance
- h. Memo, from Miles LaFemina to T. Wakely and M. Zelasky re: information request, Board of Ed and Teachers
- i. Email, from Ian Rogers to M. Zelasky re: capital budget plan (includes replies back)
- j. Memo, from M. Zelasky to Marcia Marion re: BoE capital items, attachment with state statutes, educational capital projects fund
- k. Memo, from F. Burzycki to T. Wakely and M. Zelasky re: capital projects

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- l. Memo, from T. Sparkman, forward communication from Doug Dubisky re: reduction of BoE by 35%
 - m. Memo, from T. Sparkman to M. Zelasky, forward memo from CCM re: reductions, Governor's Second Budget
 - n. Memo, Auditor Appointment
 - o. Memo, from Marcia Marion to M. Zelasky re: Educational Capital Projects Fund
 - p. Memo, from M. Lepine re: Dr. DuFort will not attend April meeting
 - q. Memo, from Ian Rogers to M. Zelasky re: asking how they get access to additional appropriations.
4. Bills and action thereon
- a. The Bulletin, \$268.79, inv#00211266 dated 3/21/2016, re: Public Hearing notice. Motion by W. Donaldson second T. Wakely to approve. VOTE: UNANIMOUS, MOTION CARRIED
 - b. Minuteman Press, \$1063.70, inv#96844 dated 3/28/2016 re: Annual Reports. Motion by M. LaFemina second W. Donaldson to pay. VOTE: UNANIMOUS, MOTION CARRIED
5. Monthly Statements
- a. Treasurer's Report – Review (as of March 31, 2016)
 - b. General Government – Review (July 2015 through March 2016)
 - c. Board of Education – Review (March 2016)
6. Reports
- a. Chairman's Report – NONE
7. Public Comment – NONE
8. Old Business
- a. Additional Appropriation for Auditor Line Item – Motion by W. Donaldson second F. Burzycki to approve an additional appropriation of \$880.00 to line item # 51730 to pay bill of O'Connor Davies. VOTE: UNANIMOUS, MOTION CARRIED
 - b. Capital Improvement Plan – Motion by F. Burzycki second W. Donaldson to table. VOTE: UNANIMOUS, MOTION CARRIED
9. New Business
- a. Appointment of Auditor – Motion by T. Wakely second F. Burzycki to appoint O'Connor Davies as Auditor. VOTE: UNANIMOUS, MOTION CARRIED
 - b. Selectman's Requests
 - 1. Motion to approve a line item transfer in the amount of \$149.00 from Line Item #52767 (Probate Court) to Line Item #52751 (Advertising & Communications) by W. Donaldson second J. McCloud. VOTE: UNANIMOUS, MOTION CARRIED
 - 2. Motion by W. Doanldson second M. LaFemina to approve a request for \$216,222.00 from Town Aid Road fund (TAR) and \$198,394.00 from General Fund, which will be reimbursed by grant (State of CT DOT Local Bridge Program), for replacing bridge #072004 (Bundy Hill Road over Blissville Brook). VOTE: UNANIMOUS, MOTION CARRIED

MINUTES
SPECIAL MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, APRIL 13, 2016
7:00 P.M.

Call to Order

The special meeting of the Board of Finance was called to order by Michael Zelazsky, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Michael Zelasky, Jim McCloud, Frank Burzycki, Robert Dufort

MEMBERS ABSENT: Thomas Wakely, Dennis Duplice

Alternates: Leo MacDonald, Miles LaFemina

OTHERS PRESENT: Thomas W. Sparkman, First Selectman

1. FY2016/17 BoE and General Government Budgets and Educational Capital Projects Fund – Review of “Town of Lisbon Statements of Proposed Expenditures and Projected Revenues and Changes in the General Fund Balance” and the proposed “Lisbon Board of Finance Educational Capital Fund Policy”.
 - a. Motion by J. McCloud second R. Dufort to leave budgets as is (General Government Budget - \$2,709,831.00 and BoE \$9,483,998.00) and send to Town Meeting.

VOTE: UNANIMOUS, MOTION CARRIED
 - b. Motion by J. McCloud second F. Burzycki to approve the Educational Capital Projects Fund Policy as written (see attached).

VOTE: UNANIMOUS, MOTION CARRIED
 - c. Motion by F. Burzycki second R. Dufort to transfer \$44,450.00 from General Fund into the Educational Capital Projects Fund Account.

VOTE: UNANIMOUS, MOTION CARRIED
 - d. Motion by F. Burzycki second J. McCloud to approve the air conditioning units of \$30,000.00.

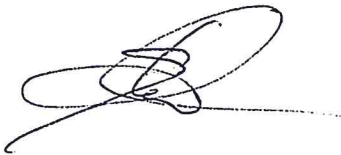
VOTE: UNANIMOUS, MOTION CARRIED
 - e. Motion by F. Burzycki second J. McCloud to approve the air conditioning roof unit of \$7250.00.

VOTE: UNANIMOUS, MOTION CARRIED
 - f. Motion by F. Burzycki second J. McCloud to approve the refrigerator of \$7200.00.

VOTE: UNANIMOUS, MOTION CARRIED

Adjournment – A motion was made by F. Burzycki second J. McCloud to adjourn at 7:33 p.m.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Michael Zelasky, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 4/18/16 AT 10:00 a.m.
ATTEST. LAURIE TIROCCHI, TOWN CLERK,
Laurie Tiocchi

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3. Motion by W. Donaldson second M. LaFemina to move into negotiations for Town to purchase property at 1 South Burnham Highway (listed at \$99,900.00).

VOTE: UNANIMOUS, MOTION CARRIED

Motion to add "Educational Capital Fund" to agenda item #10 by W. Donaldson second M. LaFemina.

VOTE: UNANIMOUS, MOTION CARRIED

10. Any other business which may properly come before the Board

a. Educational Capital Fund – (see attached 4/13/2016 Special Meeting minutes as they correspond to the motions)

Motion by F. Burzycki second T. Wakely to reconsider the Educational Capital Funds Policy and bring up for a new vote.

VOTE: M. Zelasky, M. LaFemina, T. Wakely YES;

W. Donaldson, J. McCloud NO; MOTION PASSES 4-2

Motion by F. Burzycki second T. Wakely to reconsider motion of 4/13/2016 #1.c. for \$44,450.00.

VOTE: UNANIMOUS, MOTION CARRIED

Motion by F. Burzycki second M. LaFemina to reconsider motion of 4/13/2016 #1.d. for \$30,000.00.

VOTE: UNANIMOUS, MOTION CARRIED

Motion by F. Burzycki second M. LaFemina to reconsider motion of 4/13/2016 #1.e. for \$7250.00.

VOTE: UNANIMOUS, MOTION CARRIED

Motion by F. Burzycki second M. LaFemina to reconsider motion of 4/13/2016 #1.f. for \$7200.00.

VOTE: UNANIMOUS, MOTION CARRIED

11. Public Comment – NONE

12. Adjournment – A motion was made by F. Burzycki second W. Donaldson to adjourn at 8:36 p.m.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____

Michael Zelasky, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 4/27/16 AT 12:30pm
ATTEST, LAURIE TIROCCHI, TOWN CLERK
Maryanne Wakely Asst