

MINUTES
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, MARCH 18, 2015
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Finance was called to order by Thomas Wakely, Vice Chairman, at 7:02 p.m.

MEMBERS PRESENT: Robert Dufort, Dennis Duplice, Miles LaFemina, Jim McCloud,
Thomas Wakely, Frank Burzycki, Alternate

MEMBERS ABSENT: Wayne Donaldson, Michael Zelasky, Alternate

A motion was made by D. Duplice, seconded by M. LaFemina, to seat Frank Burzycki for Wayne Donaldson.

VOTE: UNANIMOUS MOTION CARRIED

2. Reading of Previous Minutes:

A motion was made by J. McCloud, seconded by R. Dufort, to approve the minutes of the 2/25/15 special meeting.

VOTE: UNANIMOUS MOTION CARRIED

A motion was made by F. Burzycki, seconded by J. McCloud, to approve the minutes of the regular meeting on 2/18/15.

VOTE: UNANIMOUS MOTION CARRIED

A motion was made by M. LaFemina, seconded by F. Burzycki, to approve the minutes of the special meeting on 2/26/15.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence (not covered in the agenda items below)

1. Memo, Deborah Copp Johnson, Assessor, 2/27/15, Re: Grand List (\$371,049,512)
2. Memo, Benjamin Barnes, Secretary, ST CT Office of Policy and Management (OPM), 3/9/15, Re: Uniform Chart of Accounts and Reporting
3. C: Appointment Letter, Thomas Sparkman, First Selectman, 2/24/15, Re: Miles LaFemina
4. Letter, David Thompson, CEO, Phoenix Advisors, Inc., Advertisement - Municipal Advisors
5. C: Memo, Board of Finance Actions 2/18/15

4. Bills and action there on

1. \$3,405, O'Connor Davies, 1/31/15, Re: Audit

A motion was made by D. Duplice, seconded by M. LaFemina, to pay the Auditor's bill.

VOTE: UNANIMOUS MOTION CARRIED

5. Chairman's Report

Email, Wayne Donaldson, Chair., 3/18/15, Re: Meeting Items

6. Student Ambassadors - N/A

7. Monthly Statements

The following monthly statements were distributed for review: General Government through February 2015; Treasurer's Report as of January 31, 2015; Board of Education - February 2015 Financial Statements. There were no questions or comments.

MINUTES
REGULAR MEETING
BOARD OF FINANCE
WEDNESDAY, MARCH 18, 2015
Page 2

8. Public Comment - None

9. Old Business

a. Financial Plan

The following corrections/additions were noted: correct the spelling of Wakely, add Miles LaFemina's name, add a comma to the numbers on page 16 which should read \$213,150.

A motion was made by D. Duplice, seconded by F. Burzycki, to table.

VOTE: UNANIMOUS MOTION CARRIED

b. After School Child Care Program Policy

After the Town Auditor's comments (Chairman's email) were noted, a motion was made by R. Dufort, seconded by F. Burzycki, to keep the old one in place until such time as someone has a meaningful correction.

VOTE: UNANIMOUS MOTION CARRIED

c. Budget discussion and possible action

General Government Budget - \$2,608,111

Mr. Wakely distributed Revenue Sheets noting a correction to the Selectmen's budget (\$2,611,111.00) which should read \$2,608.111 changing the Total Current Expenditures to \$12,149,489. He then distributed a letter from Nancy Smigiel, Program Dir., Women's Volleyball League, March 2014, Re: Expenses Woman's Volleyball League.

After reviewing the Auditor's billing (contract), a motion was made by D. Duplice, seconded by M. LaFemina, to amend Line Item #51630, Auditor (\$14,000) to \$15,700 and approve the General Government budget in the amount of \$2,609,811.

VOTE: UNANIMOUS MOTION CARRIED

Board of Education Budget - \$9,541,378

A motion was made by M. LaFemina, seconded by F. Burzycki, to drop the Board of Education budget by \$175,000.

VOTE: IN FAVOR F. Burzycki, M. LaFemina, T. Wakely,
OPPOSED D. Duplice, R. Dufort, J. McCloud

MOTIONED FAILED

A motion was made by J. McCloud, seconded by D. Duplice, to invite the Board of Education down to discuss the MBR cut that we are proposing.

VOTE: IN FAVOR D. Duplice, R. Dufort, J. McCloud

OPPOSED F. Burzycki, M. LaFemina, T. Wakely

MOTIONED FAILED

A motion to cut the Board of Education Budget by \$150,000 was made then withdrawn.

A motion was made by R. Dufort, seconded by M. LaFemina, to reduce it by \$190,000.

VOTE: IN FAVOR F. Burzycki, R. Dufort, M. LaFemina, T. Wakely

OPPOSED D. Duplice, J. McCloud

MOTION CARRIED

A motion was made by M. LaFemina, seconded by F. Burzycki, to schedule the budget Public Hearing during the week of April 6th through the 10th, preferably the 7th or 8th if available.

VOTE: UNANIMOUS MOTION CARRIED

10. New Business

a. Selectmen's Request(s)

1. \$1,000 additional appropriation to LI #52776, Auditor's Contracted Services, which will allow the auditor to work with the new Treasurer with any questions or procedural issues as well as updating Quick Books

MINUTES
REGULAR MEETING
BOARD OF FINANCE
WEDNESDAY, MARCH 18, 2015
Page 3 New Business a.1. contd

A motion was made by D. Duplice, seconded by F. Burzycki, to approve a \$1,000 additional appropriation to LI #52776, Auditor's Contracted Services.

VOTE: UNANIMOUS MOTION CARRIED

2. \$350 additional appropriation to Line Item #52650, Supplies and Expenses - Clerk to the Boards.

A motion was made by D. Duplice, seconded by M. LaFemina, to approve a \$350 additional appropriation to Line Item #52650, Supplies and Expenses.

VOTE: UNANIMOUS MOTION CARRIED

3. \$200, additional appropriation, Line Item I #55352, Supplies & Expenses - Fire Marshall for National Fire Codes NFC Subscription

A motion was made by D. Duplice, seconded by R. Dufort, to approve a \$200, additional appropriation, Line Item I #55352, Supplies & Expenses - Fire Marshall.

VOTE: UNANIMOUS MOTION CARRIED

4. \$10,000 additional appropriation, Line Item # 60141, Town Garage Utilities - Highway & Streets, needed due to unbudgeted costs associated with the second facility

A motion was made by D. Duplice, seconded by F. Burzycki, to approve a \$10,000 additional appropriation, Line Item # 60141, Town Garage Utilities - Highway & Streets.

VOTE: UNANIMOUS MOTION CARRIED

5. \$10,000 additional appropriation, Line Item #60142, Town Garage Maintenance - Highway & Streets needed due to additional unbudgeted costs associated with the new facility.

A motion was made by D. Duplice, seconded by J. McCloud, to approve a \$10,000 additional appropriation, Line Item #60142, Town Garage Maintenance - Highway & Streets.

VOTE: UNANIMOUS MOTION CARRIED

6. \$10,000 additional appropriation to Line Item #60143, Town Equipment & Trucks - Highway & Streets, needed due to unbudgeted additional costs for fuel and vehicle repairs.

A motion was made by D. Duplice, seconded by F. Burzycki.

VOTE: UNANIMOUS MOTION CARRIED

11. Agenda Planning - None

12. Other Business - None

13. Public Comment - None

14. Adjournment

A motion was made by D. Duplice, seconded by J. McCloud, to adjourn at 8:35 p.m.

VOTE: UNANIMOUS MOTION CARRIED


Marilyne LaFemina, clerk

APPROVED: _____
RECEIVED FOR RECORD AT LISBON
CT ON 03/19/15 AT 1:35pm Thomas Wakely, Vice Chairman
ATTEST. LAURIE TIROCCHI, TOWN CLERK
