MINUTES
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, FEBRUARY 20, 2013
7:00 P.M.

### 1. Call to order

The regular meeting of the Board of Finance was called to order by Wayne Donaldson, Chairman, at 7:03 p.m.

MEMBERS PRESENT:

Wayne Donaldson, Eric Lotreck, Kenneth Mahler, Jim McCloud,

Lauren Sylvestre, Thomas Wakely

MEMBERS ABSENT: OTHERS PRESENT:

Alternate Frank Burzycki, Dennis Duplice

Lauren Zelasky, Student Ambassador

## 2. Reading of Previous Minutes

a. 01/16/13 Reg.

A motion was made by K. Mahler, seconded by E. Lotreck, to accept the minutes of 1/16/13.

**VOTE: UNANIMOUS MOTION CARRIED** 

b 02/06/13 Spec.

A motion was made by E. Lotreck, seconded by L. Sylvestre, to accept the minutes of 2/6/13.

VOTE: UNANIMOUS MOTION CARRIED

c. 02/13/13 Spec.

A motion was made by E. Lotreck, seconded by L. Sylvestre, to accept the minutes of 2/13/13.

<u>VOTE: UNANIMOUS MOTION CARRIED</u>

- 3. Correspondence (not covered in an agenda item below)
  - 1. Town Newsletter Deadline Notice (2/22/13)
  - 2. Bulletin, Connecticut Conference of Municipalities (CCM), 2/6/13, Re: FY2014 Governor's Proposed Budget Impact on: Lisbon
  - 3. Copy, BoF Memo to Thomas Sparkman, First Selectman, Re: Board of Finance Actions 1/16/13
- 4. Bills and action there on

Monthly Expenditure Report through January 2013, BAL.: LI #51630, Auditor-\$8,189; LI #51650, Supplies & Expenses-\$1,165.86

Quote-Minuteman Press, 1/14/13, Re: Imprinted Business Envelopes

A motion was made by T. Wakely, seconded by L. Sylvestre, to approve the quote for 1,000 envelopes (\$117.78).

VOTE: UNANIMOUS MOTION CARRIED

- 5. Chairman's Report None
- 6. Student Ambassadors None
- 7. Monthly Statements

The following monthly statements were distributed for review/comments: General Government through January 2013; Treasurer's Report as of January 31, 2013, Board of Education December 2012 Financial Statement.

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#### 8. Public Comment - None

## 9. Old Business

a. Shooting Stars Special Revenue Account Review and Approval
A draft for the "Shooting Stars Special Revenue Account" was distributed for review/comment.
A motion was made by T. Wakely, seconded by L. Sylvestre, to approve the special revenue account for the Shooting Stars.

VOTE:

OPPOSED

K. Mahler

IN FAVOR

All Others

**MOTION CARRIED** 

b. Audit RFP Discussion and Selection

A motion was made by T. Wakely, seconded by J. McCloud, to appoint O'Connor Davies as Town Auditor.

VOTE:

IN FAVOR

Wayne Donaldson, Kenneth Mahler, Jim McCloud,

Thomas Wakely

**OPPOSED** 

Eric Lotreck, Lauren Sylvestre

**MOTION CARRIED** 

c. Audit Review and Approval

A motion was made by L. Sylvestre, seconded by J. McCloud, to approve the Audit.

**VOTE: UNANIMOUS MOTION CARRIED** 

d. MD & A Review and Approval

A motion was made by L. Sylvestre, seconded by J. McCloud, to approve the MD & A (Management Discussion & Analysis).

K. Mahler made an amendment to change the wording "profit" to "favorable balance". L. Sylvestre seconded.

VOTE: UNANIMOUS MOTION CARRIED

(MOTION)

VOTE: UNANIMOUS MOTION CARRIED

### 10. New Business

a. Selectmen's Requests

-\$5,000 additional appropriation to Line Item #51252, Document Preservation, from the restricted reserved fund balance for historic document preservation.

A motion was made by K. Mahler, seconded by E. Lotreck, to approve the \$5,000 additional appropriation to Line Item #51252.

VOTE: UNANIMOUS MOTION CARRIED

# 11. Agenda Planning - No discussion.

## 12. Other Business

A motion was made by E. Lotreck, seconded by T. Wakely, to add "Governor's Proposal Regarding Car Taxes."

VOTE: UNANIMOUS MOTION CARRIED

a. Governor's Proposal Regarding Car Taxes
 A motion was made by L. Sylvestre, seconded by J. McCloud, to authorize the Chairman to write a letter in opposition to the proposal.

VOTE: UNANIMOUS MOTION CARRIED

## 13. Public Comment - None

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14. Adjournment

A motion was made by E. Lotreck, seconded by T. Wakely to adjourn at 8:16 p.m.

**VOTE: UNANIMOUS MOTION CARRIED** 

Market Heritage

APPROVED: Wayne Donaldson, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 02/22/20/3 AT 9:15am
ATTEST. LAURIE TIROCCHI, TOWN CLERK