

MINUTES
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, JANUARY 21, 2015
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Finance was called to order by Wayne Donaldson, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Wayne Donaldson, Jim McCloud, Thomas Wakely, (Vacancy)
Franks Burzycki, Alternate

MEMBERS ABSENT: Robert Dufort, Dennis Duplice; Michael Zelasky, Alternate (Alternate Vacancy)

OTHERS PRESENT: Thomas Sparkman, First Selectman; Haylie Burgess, Student Ambassador

A motion was made by T. Wakely, seconded by J. McCloud, to seat Frank Burzycki for the vacancy.

2. Reading of Previous Minutes (12/17/14 Reg., 12/22/14 Sp.)

A motion was made by F. Burzycki, seconded by J. McCloud, to approve the minutes of 12/17/14 as presented.

VOTE: UNANIMOUS MOTION CARRIED

A motion was made by T. Wakely, seconded by F. Burzycki, to approve the minutes of 12/22/14, as presented.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence (not covered in the agenda items below)

1. Mr. Donaldson noted a letter from the Shooting Stars to be taken up under Old Business.

2. C: Memo to Thomas Sparkman, First Selectman, from Wayne Donaldson, Chair., Board of Finance, 12/18/14, Re: BoF Actions 12/17/14

4. Bills and action there on

1. \$7,155, (\$3,750-BoE ED001 Procedure Review), O'Connor Davies, LLP, Inv. #214380, 12/31/14, Re: Completion of Audited Financial Statements

A motion was made by J. McCloud, seconded by T. Wakely, to pay O'Connor Davies (Town Auditor) \$3,405.

VOTE: UNANIMOUS MOTION CARRIED

5. Chairman's Report

Mr. Donaldson advised the Board that Sally Keating, LCS Superintendent, has asked to be given until the February meeting to present the draft policy regarding the child care program.

6. Student Ambassadors - No Questions Comments

7. Monthly Statements

1. Treasurer's Report - As of November 30, 2014

2. Board of Education December 2014 Financial Statement

3. General Government Through December 2014

The monthly statements were distributed and reviewed.

8. Public Comment - None

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9. Old Business

a. Shooting Stars Special Revenue Account

Letter, Carol Gagliardo, Secretary, Shooting Stars, and Leonora Szruba, Chair., Commission on Aging, 1/14/15, Re: Request for Reconsideration of Establishing an Ordinance Regarding the Shooting Stars Fund Raising Proceeds

A motion was made by F. Burzycki, seconded by T. Wakely, to table.

VOTE: UNANIMOUS MOTION CARRIED

b. Financial Plan

Mr. Donaldson noted receipt of responses from three Cost Centers, then advised that the “plan” should be ready for the February meeting.

c. After School Child Care Program Policy

Per Mr. Donaldson, the draft from the school will be delayed until next month.

d. Annual Report

Mr. Donaldson presented a quote from Minuteman Press of \$943.64 for 175 reports.

10. New Business

a. Selectmen’s Request(s)

1. Letter, Thomas W. Sparkman, First Selectman, 1/16/15, Re: Plan of Conservation and Development Funds - Special Town Meeting

A motion was made by T. Wakely, seconded by J. McCloud, to recommend for approval at a special town meeting, the transfer of \$45,000 from the Capital Nonrecurring Fund, designated “Plan of Conservation and Development” to the General Fund to be used for the update of the 2004 Plan of Conservation and Development.

VOTE: UNANIMOUS MOTION CARRIED

2. \$6,000 line item transfer from Line Item #60135, Road Repair, to Line Item #60142, Town Garage Maintenance needed due to unbudgeted expenditures regarding the new town garage facilities.

A motion was made by F. Burzycki, seconded by T. Wakely, to approve a \$6,000 line item transfer from Line Item #60135, Road Repair, to Line Item #60142, Town Garage Maintenance.

VOTE: UNANIMOUS MOTION CARRIED

3. \$3,000 line item transfer from Line Item #60135, Road Repair, to Line Item #60151, Highway Department Supplies & Expenses needed due to unbudgeted costs associated with the purchase of stop signs that meet new DOT requirements and radio work at the new town garage facilities.

A motion was made by J. McCloud, seconded by T. Wakely, to approve a \$3,000 line item transfer from Line Item #60135, Road Repair, to Line Item, #60150, Highway Department Supplies & Expenses.

VOTE: UNANIMOUS MOTION CARRIED

4. \$5,000 line item transfer from Line Item #60135, Road Repair, to Line Item #52735, Town Engineer needed due to several, unbudgeted expenditures regarding the track repair, town hall HVAC, dam inspection, DOT garage and fire station.

A motion was made by f. Burzycki, seconded by T. Wakely, to approve a \$5,000 line item transfer from Line Item #60135, Road Repair, to Line Item #52732, Town Engineer.

VOTE: UNANIMOUS MOTION CARRIED

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11. Agenda Planning - No Discussion

12. Other Business - None

13. Public Comment - None

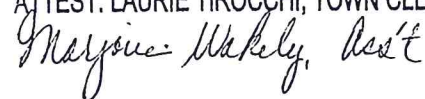
14. Adjournment

A motion was made by F. Burzycki, seconded by T. Wakely, to adjourn at 7:45 p.m.

VOTE: UNANIMOUS MOTION CARRIED


Marlene Lefine, clerk

APPROVED: _____
Wayne Donaldson, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 1/22/2015 AT 11:53am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
 Mary Jane Wakely, Asst