

LISBON

May 21, 2012

The regular meeting of the Lisbon Board of Education was held on Monday, May 21, 2012 and was called to order by Vice-Chairman, J. Marshall at 6:30 pm.

Members Present: M. Krauss, R. Rogers, J. Marshall, J. Lewerk, M. Burelle, P. Allyn, I. Rogers, J. Jencks

Members Absent: R. Baah

Administrators Present: S. Keating, B. Austin, K. Graves, D. Cormier

Administrators Absent: L. Slocum

Student Ambassadors Present: K. Hong, B. Cormier, S. Way

Student Ambassadors Absent: None

Others: G. Bugbee, M. Davidson, M. Jenkins, K. Lang

The Student Ambassadors led everyone in the Pledge of Allegiance.

Public Comments: None

Lisbon Central School Ambassadors Report:

K. Hong reported they are working on their bottle rocket projects. In Spanish, they started learning the vocabulary for Chapter 6. In Language Arts they finished all their Wordly Wise words, and are about to finish handbook lessons, and are currently reading short stories. In History, they are learning about World War I. In Algebra the students are taking the NFA test on Wednesday. In Environmental, they are going to have the annual Box Tops Survivor Challenge tomorrow. Regarding NJHS, the new 7th and 8th grade members were recently inducted. In Health, they are continuing to learn about the harmful effects of drug use, and finished a lesson on marijuana.

S. Way reported that in Science they are learning the functions of the nervous system. In Social Studies they are working on the Middle Hangar project. In Language Arts they are working on contractions and negatives. In Math they are learning how to convert numbers – customary system. Bandi Day is showing the effects segregation can have on people.

B. Cormier reported that in Math they are beginning the Marshmallow Blaster activity where the students shoot marshmallows and measure the distance they go. In Spanish, they have started the Telarovela Project where we make a play in Spanish. In Science, they are dissecting frogs and in Geography they are preparing to go on our field trip to Medieval Times on June 1, 2012. The Track team is getting ready for the league championship at NFA on Wednesday.

Approval of Minutes:

Motion by I. Rogers to approve the minutes of the April 16, 2012 Regular Board of Education meeting with the correction under e) vacation not vocation. Seconded by J. Jencks. Unanimously voted. Motion carried.

Motion by M. Krauss to approve the minutes of the meeting of April 23, 2012 as written. Seconded by J. Jencks. Unanimously voted. Motion carried.

Motion by M. Krauss to approve the minutes of May 1, 2012 Special Board of Education Meeting as written. Seconded by P. Allyn. Unanimously voted. Motion carried.

Administrators' / Superintendent's Report:

- a) Bob Austin reported on the SSP (Student Success Plan) and Kim Lang and Kathy Snyder also reported on what is involved in this program, and how it is being implemented. This plan includes three domains: Academic, Career and Social/Emotional. Beginning on July 1, 2012, students in grades 6 – 12 are required to work on a portfolio that helps keep students focused on the future, keep them interested in school/learning/and preparations for post-secondary learning or working. We have a program called Naviance, which will help accomplish this. Kathy Snyder wrote a grant and received that grant for \$5,000, which will help purchase this program and implement it. Kim explained to the Board that there will be time needed for the Advisory Committee to work with up to 12 kids for ½ hour per week until they graduate. Training will need to take place in August (back to school PD days). All staff should hear the overview, Jr. High teachers need more details. Naviance training time is needed, also. This program has family components in addition to ways to assign tasks to students. It's a great organizational tool for our students as they move through their educational career. Bob Austin also reported that this past week and a half he has gone on three field trips: one to Sturbridge Village with 5th grade, Project O with Mr. Brown. He also went to the Roger Williams Zoo with the kindergarten students. The trips were good learning experiences and a lot of fun. A Storyteller visited LCS on Friday. She had three sessions with the kids in grades PK through 7. There will be a Code of Conduct assembly on May 24th. 1st and 5th grade students will do the presentation. In regards to PTO, Tom Brodeur is no longer president of the PTO and thanked him for all the years of service he has given. Pam Zelasky is now the new PTO president.
- b) KellyAnn Graves reported on how the SSP already relates to CCHS's structure, including a scheduled advisory. She reviewed key components at the high school level and its relationship to high school.
- c) Lynn Slocum was absent, so Sally Keating and Diana Cormier reported on the IDEA Grant that Lynn is working on. Copies were available and she is requesting \$120,062. The breakdown was available as to what the monies would be used for.
- d) Business Office – Diana Cormier reviewed the cafeteria's financial report with the Board. It is difficult for Mike Rossi to predict exact figures. Presently he uses QuickBooks and this seems to be best for the Auditors.
- e) Sally Keating read a report from Brian McGlew giving a maintenance update. Last week in the mechanical room, transfer pump number two failed. This is one of two pumps that transfers the water from the storage tank into the atmospheric pressurized tank. The pump has acquired a hole at the discharge side of the pump. The pump is not repairable and is also no longer available from the manufacturer. The Aqua Compliance Company was called in, and they are looking for an alternative pump. Sally Keating also read two letters from the Environmental Club. One was written by Taylor Smith and one by Alyssa Lanphear. Both letters thanked the Board of Education and the Administration for the opportunity to go to Florida.

Consent Agenda:

Motion by I. Rogers to approve monthly expenditures for April 2012, Fiscal Year 2011-2012 in the amount of \$573,410.66. Seconded by M. Krauss. Unanimously voted.

Motion by I. Rogers to approve the financial statement for April, 2012, Fiscal Year 2011-12 as presented by the Administration. Unanimously voted.

New Business / Old Business:

- a) Technology Plan – Greg Bugbee, from C-CAT and Michael Davidson were present to give a presentation on the new Technology Plan for LCS. Each school district must submit a plan to the CSDE. This plan was developed by a committee of administrators, teachers and parents. As part of the process, the plan was sent to EastConn for review and approval. This plan needs to be approved by the Board of Education before it can be sent to the state. They reviewed the entire plan with the Board. Discussion was held on how many teachers are technology literate and it was decided that every teacher should be computer literate. There is an intense training piece in the plan and this would be concentrated on during PD days throughout the school year.

Motion by M. Krauss to approve the Technology Plan as presented at the May 21, 2012 Board of Education Meeting. Seconded by J.Lewerk. Yes – M. Krauss, J. Marshall, R. Rogers, M. Burelle, J. Lewerk, J. Jencks, P. Allyn. No – I. Rogers. Motion carried.

- b) Data Team Process – Megan Jenkins, Bob Austin and Sally Keating discussed the data team process which is used by the teachers to analyze test/assessment results and how they make instructional decisions accordingly.
- c) Full Day Kindergarten Discussion and Action – The Administration is recommending that the Board approve that full day kindergarten be implemented at Lisbon School starting with the school year 2012-13.

Motion by M. Krauss that the Board implement full day kindergarten at Lisbon Central School starting in the 2012-2013 school year. Seconded by J. Jencks. Yes – M. Krauss, J. Marshall, I. Rogers, P. Allyn, J. Jencks, J. Lewerk. No – R. Rogers, M. Burelle. Motion carried.

- d) Acceptance of Letter of Resignation – Sally Keating read a letter of resignation from Mrs. Maggie Williams, LA Teacher at CCHS.

Motion by I. Rogers to accept the resignation of Mrs. Maggie Williams, effective at the end of the school year with regret and wish her much success in the future. Seconded by J. Lewerk. Unanimously voted. Motion carried.

- e) Policy Draft – 4152.6/4252.6 Personnel – Family Medical Leave Act – has been developed and the Board was asked to review this first draft. Presently, we do not have a family medical leave policy.

Motion by J. Lewerk to approve the first read of Policy Draft 4152.6/4252.6 Personnel – Family Medical Leave Act as presented. Seconded by P. Allyn. Unanimously voted. Motion carried.

- f) Legislative Wrap Up Discussion – Missy Krauss and Joan Marshall attended the Legislative Wrap Up Discussion in Hartford. They said it was very informative and interesting. Tom Mooney was a guest speaker. A number of changes are coming up in the future. Missy will provide a copy for anyone who wants a copy.

Motion by J. Jencks to move Agenda Items #9(g) and #9(h) to Executive Session. Seconded by I. Rogers. Unanimously voted. Motion carried.

Committee Report: None

Additions to the Agenda:

Motion by R. Rogers to add Attorney's fees to the agenda (11a). Seconded by M. Krauss. Unanimously voted. Motion carried.

Motion by J. Lewerk to add Recognition of the Spanish Teacher to agenda (11b). Seconded by R. Rogers. Unanimously voted. Motion carried.

(a) Discussion was held on the Attorney's fees for the CCHS matter. R. Rogers wondered why money was taken out of LCS funds. It was explained that it was a District matter not just CCHS.

(b) J. Lewerk explained that at the NFA Spanish Honors presentation this evening at NFA, 9 of the 46 students were from Lisbon Central School. He would like a letter sent to our Spanish teacher, Heidi Vincent, commending her for the good job that she is doing.

Motion by J. Lewerk to send a letter of recognition to Heidi Vincent for her great job in the Spanish classes. Seconded by R. Rogers. Unanimously voted.

Next Agenda Planning: FMLA Policy
 Smart Boards
 Budget Projections

Public Comments: None

Motion by I. Rogers to enter into Executive Session and to invite B. Austin, D. Cormier, K. Graves and S. Keating to discuss Agenda Item 9(g) Student Issue of a Confidential Nature and 9(h) Approval of Contracts 2012-2013. Seconded by J. Lewerk. Unanimously voted. Motion carried.

The Board entered into executive session at 8:25pm.

The Board ended Executive session at 9:33 pm.

No motions were made and no votes were taken during executive session.

Motion by J. Lewerk to approve The Cooperative Arrangement Agreement by and between the Plainfield Board of Education and the Lisbon Board of Education. Second by I. Rogers. Unanimously voted. Motion carried.

Motion by M. Krauss to approve an additional year leave of absence for Dr. KellyAnn Graves. Seconded by R. Rogers. Unanimously voted. Motion carried.

Motion by J. Lewerk to approve Dr. KellyAnn Graves as acting director of CCHS for the 2012-2013 school year. Seconded by R. Rogers. Unanimously voted. Motion carried.

Motion by J. Lewerk to approve contracts with modifications for 2012-2013 for the following:

- 1) Special Education/Early Childhood Director
- 2) Director of Buildings and Grounds
- 3) Food Service Director
- 4) CCHS Acting Director
- 5) Part-Time Permanent Superintendent

- 6) Principal
- 7) Business Manager
- 8) Administrative Assistant to the Superintendent
- 9) School Nurse

Seconded by J. Jencks. Yes – P. Allyn, J. Marshall, M. Krauss, J. Jencks, J. Lewerk, I. Rogers. No – R. Rogers and M. Burelle. Motion carried.

Motion by J. Jencks to purchase an insurance rider for the upcoming Boston field trip. Seconded by M. Krauss. Motion withdrawn by J. Jencks. No vote taken.

Motion by I. Rogers to adjourn. Seconded by P. Allyn. Unanimously voted. Motion passed.

The Board adjourned at 9:40 pm.

Respectfully Submitted,


Recording Secretary

Approved

RECEIVED FOR RECORD AT LISBON
CT ON 05/25/2012 AT 11:00 am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
Maryanne D. Wakely, asst.