

**LISBON BOARD OF EDUCATION**  
**Lisbon, Connecticut**

**Board of Education Minutes**  
**Monday, March 18, 2013**  
**Regular Board Meeting – 6:30 p.m.**

Board Members Present: R. Baah (Chair), M. Krauss, J. Danburg, I. Rogers, J. Lewerk, J. Marshall, M. Burelle, J. Jencks

Board Members Absent: R. Rogers

Administrators Present: S. Keating (Superintendent), B. Austin (Principal), D. Cormier (Business Manager), K. Graves (CCHS Acting Director)

Administrators Absent: L. Slocum (Special Education Director)

Student Ambassadors Present: B. Cormier, S. Way

Student Ambassadors Absent: L. LePage

Others: M. Jenkins, T. Lerro, J. Fontaine-Higgins

1. **CALL TO ORDER** – Chair R. Baah called the meeting to order at 6:32 p.m.
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE** – Led by the Student Ambassadors
4. **PUBLIC COMMENT** – None
5. **LISBON CENTRAL SCHOOL STUDENT AMBASSADORS REPORT:**

B. Cormier reported that the CMTs are over and classes have returned to their regular schedule. All winter sports have ended and the spring sports are starting which include track, baseball and softball. There will be a 3:3 basketball tournament on Wednesday, March 20<sup>th</sup> and is a fundraiser for Unicef.

S. Way reported a group of 7<sup>th</sup> grade students are scheduled to go on Project O on Tuesday, March 19<sup>th</sup>. In social studies, the “Bag a Country” project is done.

6. **APPROVAL OF MINUTES**

**MOTION:** J. Lewerk moved to approve the minutes of the February 25, 2013 Regular Board of Education Meeting as presented. M. Burelle seconded.

**VOTE:** UNANIMOUS **MOTION CARRIED**

**MOTION:** J. Marshall moved to approve the minutes of the March 5, 2013 Special Board of Education Meeting as presented. J. Lewerk seconded.

**VOTE:** UNANIMOUS **MOTION CARRIED**

## **7. ADMINISTRATORS' / SUPERINTENDENT'S REPORT**

- a) B. Austin reported on behalf of Acting Principal M. Jenkins. On March 6<sup>th</sup> there was a charity basketball game between the Lisbon boys' and girls' basketball teams. Donations were accepted at the door and the winning team chose which charity would get the proceeds. The boy's team won the game and \$158.00 was donated to the Joe Kelly Foundation. The Connecticut Mastery Tests were completed on Friday. All make-up assessments are completed and the boxes are ready to be shipped out for scoring. The staff and students did a great job completing the assessment process. LCS signed up with the State Department of Education to take part in a memorandum of collaboration. A common Core District Team and Common Core District Coaches were established. Members of these groups include: S. Keating, B. Austin, M. Jenkins, S. Apperson, J. Tillinghast, T. Maynard, L. Gallagher, T. Wheeler and M. Mlyniec. This memorandum of collaboration is a new way to work with districts regarding the Common Core State Standards and the new assessment that will take place in 2015. Some key aspects include: professional learning opportunities, practice assessment with feedback, communication with the State Department of Education and other support measures. Mrs. Judy Fontaine-Higgins was inducted into the CONN College Athletic Hall of Fame earlier this month. Mrs. Fontaine-Higgins was a world-renowned pent-athlete who won a silver medal at the 1978 U.S. Track and Field National Championships. She currently teaches 6<sup>th</sup> grade and is our cross country and track & field coach at LCS. On behalf of the administration, congratulations Judy, we are proud of you! As part of the SPDG (State Personnel Development Grant) we are taking part in the CT Welcoming Schools Initiative. The goal of this initiative is to examine how inviting the school appears, implement strategies to make it more inviting to families and the community, increase parent involvement, and increase community involvement. Our school will be conducting a walk-through on April 2<sup>nd</sup> and we are looking for parents and community members to be on the walk-through committee. Anyone interested should contact Mrs. Jenkins. Lastly, the PTO Basketball Raffle will be this Friday, March 22<sup>nd</sup>. B. Austin will be the auctioneer along with hopefully another volunteer.
- b) K. Graves discussed with the Board the CAPT testing at Community Connections High School.
- c) D. Cormier gave an overview of the E-Rate application process.
- d) S. Keating read a report from Mr. Brian McGlew with regards to maintenance. The security report received from the CT State Troopers indicated that we need more cameras on the parking lot. B. McGlew will be meeting with a representative from Security Technologies tomorrow to discuss this. S. Keating also informed the Board of a teacher/administrator evaluation workshop that was held for Administrators this afternoon at LCS. It was provided by Craig Powers, Assistant Superintendent of Waterford Public Schools. Lisbon's Teacher Evaluation Committee seems to be on the right track.

## **8. CONSENT AGENDA**

**MOTION:** M. Krauss moved to approve the monthly expenditures for February 2013, Fiscal Year 2012-2013 in the amount of \$1,681,045.17; J. Lewerk seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**MOTION:** I. Rogers moved to approve the financial statement for February 2013, Fiscal Year 2012-2013 as presented by the Administration; M. Burelle seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

**9. NEW BUSINESS / OLD BUSINESS**

- a) Overview of Positive Behavior Support and Instruction (PBIS) – Mrs. Judy Fontaine-Higgins, Mrs. Tammy Lerro and Mrs. Megan Jenkins provided an overview of PBIS at Lisbon Central School.
- b) National Association for the Education of Young Children (NAEYC) Re-Accreditation and Preschool Updates – Mrs. Sally Keating provided an overview of the NAEYC re-accreditation process on behalf of Mrs. Lynn Slocum. S. Keating reported that L. Slocum did a great job getting the required information together and M. Herrmann worked very hard to help organize the documents. B. Austin acknowledged those that helped with the process: L. Slocum, S. Keating, M. Herrmann, B. Overholt, C. Conway, A. Vallandingham, M. Krauss, D. Gozzo, B. McGlew and D. Cormier.
- c) Discussion re: High School Graduation Dates and LCS Graduation Date – S. Keating shared with the Board graduation dates from the high schools that Lisbon students attend and also discussed the tentative graduation dates for CCHS and LCS.
- d) Discussion re: 2013 – 2014 School Calendar – A regional calendar was given to the Board prior to the Board of Education meeting. Once NFA provides us with an official calendar, we can finalize the calendar for Lisbon Central School.
- e) Discussion re: Students’ Accident Insurance and Possible Action – I. Rogers stated that he would like to see the Board adopt a policy in regards to field trips and requiring students to have accident insurance. Discussion was held.

**MOTION:** J. Lewerk moved to move Agenda Items #9(d) Discussion re: Student Issue of a Confidential Nature to Executive Session to be held at the end of the Board meeting after Agenda Item #13: J. Marshall seconded.

**VOTE: UNANIMOUS** **MOTION CARRIED**

**11. COMMITTEE REPORTS** – None

**12. ADDITIONS TO THE AGENDA** – None

**13. NEXT AGENDA PLANNING** – Student Accident Insurance Policy  
2013 – 2014 Academic Calendar

**14. PUBLIC COMMENT** – None

**MOTION:** I. Rogers moved to enter into Executive Session and to discuss Agenda Item #9(d) Discussion re: Student Issue of a Confidential Nature and to invite S. Keating and D. Cormier.

**VOTE: UNANIMOUS** **MOTION CARRIED**

The Board entered into executive session at 8:13 pm.

The Board ended Executive session at 8:24 pm.

No motions were made and no votes were taken during executive session.

Two corrections to the Special Meeting minutes of January 22, 2013 should be recorded as follows:

#1 Motion by M. Krauss to enter into executive session at 5:40 pm to discuss pending claims (recorded in error as: personnel issue) and to invite Sally Keating and Diana Cormier into executive session.

#2 Discussion was held on the LCS Principal position. No action was taken. (omitted in error)

**15. ADJOURNMENT**

**MOTION:** M. Burelle moved to adjourn the meeting at 8:30 p.m.; J. Marshall seconded.

**VOTE:** UNANIMOUS

**MOTION CARRIED**

Respectfully Submitted,

  
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Recording Secretary

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Approved

RECEIVED FOR RECORD AT LISBON  
CT ON 03/20/13 AT 2:10 pm  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
