

MINUTES  
REGULAR MEETING  
BOARD OF FINANCE  
LISBON TOWN HALL  
WEDNESDAY, JUNE 17, 2015  
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Finance was called to order by Wayne Donaldson, Chairman, at 7:04 p.m.

MEMBERS PRESENT: Wayne Donaldson, Thomas Wakely, Jim McCloud,  
Michael Zelasky, Frank Burzycki (Alternates)

MEMBERS ABSENT: Dennis Duplice, Robert Dufort, Miles LaFemina

OTHERS PRESENT: Thomas Sparkman

Motion was made by T. Wakely second by J. McCloud to seat Frank Burzycki for Robert Dufort and Michael Zelasky for Dennis Duplice.

VOTE: UNANIMOUS, MOTION CARRIED

2. Reading of Previous Minutes

Motion by F. Burzycki second T. Wakely to approve previous minutes of May 20, 2015.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence (not covered in an agenda item below)

- a. Contract, from Norwich Free Academy
- b. Memo, CCM Public Policy & Advocacy, dated 6/3/2015 re: State Budget
- c. Copy, letter: from W. Donaldson to Randy Baah
- d. Memo, from W. Donaldson to T. Sparkman re: last month's transfers
- e. Letter, from Randy Baah, to W. Donaldson date 5/26/2015 re: reduction of expenditures

4. Bills and action thereon – NONE

5. Chairman's Report – Verbal update by Chairman Donaldson

6. Student Ambassadors – NONE

7. Monthly Statements - Statements were distributed for review.

8. Public Comment – Ian Rogers from Board of Education, submitted "Lisbon School District History of Budget Increases 1997-2016". Mr. Rogers clarified information about the Board of Education and School Staff for the Board of Finance.

Randy Baah, Chairman of Board of Education, read a letter from Gerri S. Rowell, Education Consultant, Office of Early Childhood in Hartford re: school readiness administrative funds to be used for implementing the SR grant.

9. Old Business

- a. Financial Plan – Recreation Committee has not given them a dollar amount for the plan.

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Motion by J. McCloud second M. Zelasky to add "Letter from Randy Baah, Reduce Excess Cost Expenditures for Month of May by \$72,546.00" to the agenda under "New Business".

VOTE: UNANIMOUS, MOTION CARRIED

10. New Business

- a. Letter from Randy Baah (Chairman, Board of Education), Reduce Excess Cost Expenditures for Month of May by \$72,546.00 - Motion by M. Zelasky second J. McCloud to approve reducing the Excess Cost Expenditures by \$72,546.00.

VOTE: UNANIMOUS, MOTION CARRIED

b. Selectman's Requests –

1. Motion by T. Wakely second F. Burzycki to approve \$50 line item transfer from Line Item #70130, Senior Citizen's Services, to Line Item #70150, Senior Coordinator's Supplies & Expense.

VOTE: UNANIMOUS, MOTION CARRIED

2. Motion by F. Burzycki second T. Wakely to approve \$800 line item transfer from Line Item #70130, Senior Citizen's Services, and \$800 from Line Item #70141, Senior Center Utilities totaling \$1,600 to be transferred to Line Item #70142, Senior Center Maintenance.

VOTE: UNANIMOUS, MOTION CARRIED

3. Motion by F. Burzycki second T. Wakely to approve \$374 line item transfer from Line Item #51114, Bookkeeper's Wages to Line Item # 51113, Third Selectman's salary.

VOTE: UNANIMOUS, MOTION CARRIED

4. Motion by M. Zelasky second J. McCloud to approve \$250, line item transfer from Line Item #55311, Building Inspector's Wages, to Line Item #55351, Building Inspector's Supplies & Expenses.

VOTE: UNANIMOUS, MOTION CARRIED

5. Motion by F. Burzycki second T. Wakely to approve \$2,800 line item transfer from Line Item #60111, Highway Department Wages, to Line Item #60130, Street Lighting.

VOTE: UNANIMOUS, MOTION CARRIED

6. Motion by F. Burzycki second T. Wakely to approve \$6,850 line item transfer from Line Item #52741, Town Hall Utilities, to Line Item #52735, Consulting Fees/Contracted Services.

VOTE: UNANIMOUS, MOTION CARRIED

7. Motion by M. Zelasky second F. Burzycki to approve \$500 line item transfer from Line Item #70141, Senior Center Utilities, to Line Item #70111, Senior Coordinator's Wages.

VOTE: UNANIMOUS, MOTION CARRIED

8. Motion by F. Burzycki second T. Wakely to approve \$225, line item transfer from Line Item #70130, Senior Citizen's Services, to Line Item #70113, Nutrition Site Server Wages.

VOTE: UNANIMOUS, MOTION CARRIED

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11. Agenda Planning – NONE

12. Other Business - NONE

12. Public Comment – NONE

14. Adjournment – A motion was made by F. Burzycki second by T. Wakely to adjourn at 7:50 p.m.

VOTE: UNANIMOUS, MOTION CARRIED

APPROVED: \_\_\_\_\_  
Wayne Donaldson, Chairman

Elaine Joseph, clerk

RECEIVED FOR RECORD AT LISBON  
CT ON 06/24/2015 AT 12:55 pm  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
*Laurie Tirocchi*