

LISBON BOARD OF EDUCATION
Lisbon, Connecticut

Board of Education Minutes
Monday, June 24, 2013
Regular Board Meeting – 6:30 p.m.

Board Members Present: R. Baah (Chair), M. Krauss, I. Rogers, J. Lewerk, J. Marshall,
M. Burelle, J. Jencks

Board Members Absent: J. Danburg, R. Rogers

Administrators Present: S. Keating (Superintendent), B. Austin (Principal), D. Cormier (Business
Manager), L. Slocum (Special Education Director), K. Graves (CCHS Acting
Director)

Administrators Absent: None

Student Ambassadors Present: S. Way

Student Ambassadors Absent: B. Cormier, L. LePage

Others: J. McCloud

1. **CALL TO ORDER** – Chair R. Baah called the meeting to order at 6:30 p.m.

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE** – Led by the Student Ambassadors

4. **PUBLIC COMMENT**

J. McCloud asked a question regarding Internships. Mrs. Keating will get back to him.

5. **CORRESPONDENCE**

A thank you note was read from June Trainor with regards to LCS Graduation and remembering J. Trainor.

R. Baah gave a plaque to B. Austin from the Board of Education commemorating his 26 years at LCS.

6. **LISBON CENTRAL SCHOOL STUDENT AMBASSADORS REPORT** – None

7. **APPROVAL OF MINUTES**

MOTION: I. Rogers moved to approve the minutes of the May 20, 2013 Regular Board of Education Meeting as presented. J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

8. **ADMINISTRATORS' / SUPERINTENDENT'S REPORT**

a) B. Austin reported that the end of the school year went very smoothly. The 6th grade students went to New York City. They were tested on their knowledge at the UN and they answered every

question the guide asked. The guide asked afterwards if LCS was a private school and B. Austin said no, just a well-informed public school. J. Fontaine-Higgins, T. Wheeler, and B. Apperson can be very proud of their students. The 8th grade trip to Boston went off without a hitch. L. Gallagher did a wonderful job planning the two day event. The students actually saw old Iron Sides go out into the Sound; this is done maybe twice a year. The first responders from the Boston Marathon were on board. Graduation was very moving. A tribute to James Trainor who passed away and would have graduated with this class was done. The staff wore orange and also carried orange carnations and presented them to the family. S. Keating also gave B. Austin the honor of being the key note speaker and he thanked her for that.

- b) K. Graves discussed the recent graduation ceremony. There were 8 graduates and 3 of those students graduated a year early.
- c) L. Slocum discussed the Child Find process that was recently conducted for the Lisbon community.
- d) D. Cormier discussed the 2012 – 2013 budget projections.
- e) S. Keating read a report from Mr. Brian McGlew with regards to maintenance. Associated Electronics was here last week to replace the backup batteries on the fire alarm panel. During their last inspection, the batteries were found to be below the allowable limit. The cost for the battery replacement was \$653.00. On June 18th, the furniture from CCHS was brought back to LCS. The Sterling moving company out of Cranston, RI was hired for this move. It took the movers two truckloads and the cost for this move was \$1,317.25. Steve Klobukowski from Aqua Compliance Company has been working on a date to do the tank repairs. At this time they are looking at Friday, August 2nd to start the repairs. The Board will be kept informed. S. Keating stated that since CCHS has closed, the Board needs to look at some policies that need to be removed and / or amended. Approximately two weeks ago LCS held a lockdown drill. Three State Troopers were present and offered to help revise the “Crisis and Emergency Management Manual”. S. Keating thanked Dr. Graves for doing a great job as Acting Director of CCHS. S. Keating thanked B. Austin for his many years of service as teacher and principal and stated that he will be missed greatly.

9. CONSENT AGENDA

MOTION: M. Krauss moved to approve the monthly expenditures for May 2013, Fiscal Year 2012-2013 in the amount of \$761,876.00; I. Rogers seconded.

VOTE: UNANIMOUS

MOTION CARRIED

MOTION: M. Krauss moved to approve the financial statement for May 2013, Fiscal Year 2012-2013 as presented by the Administration; I. Rogers seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Discussion was held regarding the format of the Cafeteria Financial Statement

10. NEW BUSINESS / OLD BUSINESS

- a) Acceptance of Retirement Letter – R. Baah read Mrs. Donna Bingaman’s letter regarding her retirement.

MOTION: I. Rogers moved to accept Mrs. Donna Bingaman’s letter regarding her retirement with regret and to wish her much success in the future. Seconded by J. Lewerk.

VOTE: UNANIMOUS

MOTION CARRIED

- b) Second Read of Policy #4118.5/4218.5 – Personnel – Certified and Non-Certified – Rights, Responsibilities and Duties – Acceptable Technology Network Use – Discussion was held.

MOTION: M. Krauss moved to table the Second Read of Policy #4118.5/4218.5 – Personnel – Certified and Non-Certified – Rights, Responsibilities and Duties – Acceptable Technology Network Use to the July 2013 meeting. J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- c) First Read of Policy #4140.2/4240.2 – Personnel – Certified and Non-Certified – Compensation and Related Benefits for Non-Bargaining Unit Employees (excluding Superintendent) – The Board reviewed the policy.

MOTION: I. Rogers moved to waive the First Read of Policy #4140.2/4240.2 – Personnel – Certified and Non-Certified – Compensation and Related Benefits for Non-Bargaining Unit Employees (excluding Superintendent) as written. J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

MOTION: I. Rogers moved to approve Policy #4140.2/4240.2 – Personnel – Certified and Non-Certified – Compensation and Related Benefits for Non-Bargaining Unit Employees (excluding Superintendent) as written. J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

- d) Review of Policy #5141.25 – Students – Students with Special Health Care Needs – The Board reviewed the policy. The policy committee is waiting for guidelines from the review of the Crisis and Emergency Management Manual which is scheduled to occur this summer.

- e) Review of Childcare/School Readiness Chart and Funding – The Board reviewed a chart showing logistics of the program, including funding sources. Discussion was held.

MOTION: J. Marshall moved to move Agenda Items #9(f) Discussion re: Students' Issues of a Confidential Nature and #9(g) Discussion re: Negotiations of Individual Contracts to be held at the end of the Board meeting after Agenda Item #14: J. Lewerk seconded.

VOTE: UNANIMOUS

MOTION CARRIED

11. COMMITTEE REPORTS

J. Marshall & M. Krauss went to a Workshop at the Legislative Office Building.

12. ADDITIONS TO THE AGENDA – None

R. Baah stated that the Board of Finance has formed a Committee for Security which will include 3 Board of Education members (J. Jencks, J. Lewerk and J. Danburg) as representatives.

13. NEXT AGENDA PLANNING – 2nd Read of Policy #4118.5/4218.5 – Personnel – Certified and Non-Certified – Rights, Responsibilities and Duties – Acceptable Technology Network Use Tuition Policy Cafeteria Financial Statement

14. PUBLIC COMMENT

J. McCloud commended Dr. Graves for her work at CCHS and also B. Austin for his leadership at LCS.

MOTION: J. Lewerk moved to enter into Executive Session and to invite Mr. Bob Austin, Mrs. Lynn Slocum, Mrs. Diana Cormier and Mrs. Sally Keating to discuss Agenda Item #9(f) Discussion re: Students' Issues of a Confidential Nature and to invite Mr. Bob Austin, Mrs. Diana Cormier and Sally Keating to discuss #9(g) Discussion re: Negotiations of Individual Contracts. J. Marshall seconded.

VOTE: UNANIMOUS

MOTION CARRIED

The Board entered into executive session at 7:50 pm.

The Board ended Executive session at 8:50 pm.

No motions were made and no votes were taken during executive session.

15. ADJOURNMENT

MOTION: J. Jencks moved to adjourn the meeting at 8:57 p.m.: R. Baah seconded.

VOTE: UNANIMOUS

MOTION CARRIED

Respectfully Submitted,



Recording Secretary

Approved

RECEIVED FOR RECORD AT LISBON
CT ON 06/26/13 AT 9:20 am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
L Tirocchi