



REQUEST FOR CHANGE OF MAILING ADDRESS ON REAL ESTATE RECORDS

DATE: \_\_\_\_\_

Property Location: \_\_\_\_\_

Please change mailing address for tax billing and correspondence to the following address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Owner's Name(s):

\_\_\_\_\_

Signature of Owner(s) or Agent\*:

\_\_\_\_\_

\*If Agent, must attached copy of document that grants authorization to act on the owner's behalf.

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A NOTE ON MOTOR VEHICLES

Motor Vehicle bills are addressed based on the registration for each vehicle using the mailing address on file with the Department of Motor Vehicles each October 1st. If you are moving within the state, please submit a change of address form to DMV promptly to ensure bills are addressed and have the tax town coded properly.

If you are moving just prior to October of any given year, please ask the Tax Assessor what proof of residency is required to forward your Motor Vehicles bills to the new jurisdiction.

DMV will NOT notify us until approximately 6-12 months AFTER you change your address!

If moving OUT OF STATE, please ask Assessor for the list of the documentation required to have motor vehicle bills adjusted once vehicles are registered in the new state.