

Computer Request

Date: _____

Organization (if applicable) _____

Contact/Recipient Name: _____

Title: _____ Email: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Cost: \$20 Licensing Fee – A new operating system is put on each computer and the licensing fee helps to cover the cost.
The fee should be submitted with the application.

Eligible Recipients fall into 3 categories. Please select the category which pertains to you.

- _____ Public, private nonprofit K-12 school or community college
- _____ 501(c) (3) public charity (requires non-profit ID number) _____
- _____ Individuals with financial hardship or disability for home use (*requires a non profit or agency sponsor. Sponsor must include letter of verification of financial hardship or disability need on agency letterhead. The letter must include information on how the computer will be used to improve the individual's current situation. The Sponsor must also list the ID number above as requested.*)

Number of Computers Requested: _____

Technical Support:

If there is a hardware problem with the computer you receive you can call within 90 days to request a swap. While we can not guarantee availability, if we have the equipment available we will provide you with a similar replacement as soon as possible.

Volunteers have provided the technical expertise to GreenShare Technology needed to reclaim and refurbish this equipment to get it in working order for you. Unfortunately at this time, we can not provide follow-up technical support beyond similar equipment replacement. While we understand you may not be familiar all the software and programs on the computer, GreenShare has loaded computer training and anti-virus programs for your convenience; please use this software to as a learning tool if needed. GreenShare is not responsible for the training or operation of this software or programs and files loaded by the end user. If an error occurs with the hardware and the computer is returned to GreenShare, the computer will be wiped and reload to the computers original state or a new computer may be given to the end user. Other options may be available; however they should be discussed with a technician prior to any action taken with the computer. Additional fees may occur if the problem is not hardware related or if you decide to take other action than direct replacement.

By signing this form I agree to the terms of this program. I also understand that I/my organization will accept all responsibility for transportation of this equipment. Further, I agree to return this equipment to GreenShare Technology for proper disposal or I/my organization will dispose of this equipment in an environmentally responsible manner.

Recipient Signature

Date

Please mail this request and the license fee to: GreenShare Technology, at the address listed below you may also fax a copy to (860) 678-3531 attention Brenda Stiegman. NOTE: Your application is not complete until we receive, application, license fee and sponsor letter if needed. We'll contact you if you are selected to receive a donated computer and to schedule your pickup.



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