

Estuary Council of Seniors, Inc.
December 2nd, 2013 Board of Directors Meeting
M. Monica Eggert Senior Center

Board Members Present: Betsy Astarita, Susan Carpenter, Bud Ford, Donna Henry, Sharon Howell, Gerri Lewis, Mike Neville, John O'Grady, Pat Schneider, Cheryl Sittnick, Jim Walton, Ruth Yakaitis.

Staff: Paul Doyle, Stan Mingione

President Lewis called the meeting to order at 9:00 am.

Pledge of Allegiance led by Gerri Lewis.

Attendance/Communications: John O'Grady took attendance. A quorum was present.

Approval of past meeting minutes:

Mike Neville made a motion to accept the minutes of October 28th, 2013. It was seconded by Cheryl Sittnick and approved.

Public Forum:

President Lewis reminded everyone to sign in at the computer and also the sign-in sheet is available at the meeting.

Report of Executive Director: Paula was not present, but provided a copy of the report for Board members. She discussed town budget deadlines, the Subaru Meals on Wheels campaign and that new gym equipment was delivered. Ruth Yakaitis requested more information on criteria for Subaru/MOWAA awards.

Jim Walton made a motion to approve the report, seconded by Cheryl Sittnick, motion was approved.

Treasurer Report: Bud Ford reviewed the budget narrative that was provided to all Board members. He reported that revenues are slightly ahead of last year and expenses are down. Motion to approve was made by Bud Ford, seconded by Betsy Astarita. Motion approved.

Fundraising & Outreach Report:

Stan reported that Caryl Moran's book author tea event was scheduled for December 2nd at the Estuary and a few board members would be helping out.

Mike Neville reported that the Estuary made over \$500 with the bake sale at the Craft Fair.

Susan Carpenter reported that she was close to getting Centerbrook Architects to agree to donate a model of the Estuary building to use for the Capital Campaign. She also reported that the Essex Rotary Club, joined by the Old Saybrook Rotary Club and possibly others

would be holding their January dinner meeting at the Estuary to raise funds for the Estuary.

Jim Walton made an inquiry as to how grants are identified. Gerri noted that was one of the functions of the Executive Director. After some discussion it was determined that a separate meeting to discuss grants could be had with the Executive Director.

Several board members will be working the Saybrook Stroll. It was determined that we would give out cookies and sell Wheels.

Report of Nominating Committee No report.

Report of Personnel Committee: No report.

Report of Policy & Bylaws Committee: Susan Carpenter reported that Stan Mingione and Bud Ford had requested changes to the bylaws. She requested copies of the requested changes in writing so that she could present it to the Policy & By-laws committee at their next meeting.

New Business:

Christmas lunch December 20th.

Sharon Howell thanked the members of the Executive Director search committee for their work.

There was discussion on determining the methodology for getting additional sponsors. It was proposed that this be a separate meeting.

Mike Neville reminded everyone that the next Artist Reception was December 13th from 5 pm to 7 pm.

Bud Ford noted that being Treasurer of the Board and Chairman of the Finance committee was not good practice. He noted that he would choose one. He also told the board that they should start looking for another Treasurer for next year.

Closing Remarks:

Gerri thanked everyone for their input and reports. She encouraged the board to attend as many functions as they were able to show support for the Estuary. She noted that at the Christmas luncheon, the quilt would be presented to Paula. She also reminded the board that the dinner for Connie was January 9th at The Hideaway Restaurant in O.L.

Meeting Adjourned: 9:57 am. Motion by Betsy Astarita, seconded by Jim Walton

Submitted:

John O'Grady, Secretary