

Covenant Shelter of New London, Inc.



Application for Employment

Covenant Shelter of New London, Inc. considers all applicants without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation or any other legally protected status.

Please Print

Position: _____ Date: _____

How did you learn about the position at Covenant Shelter of New London, Inc.?

☐ Advertisement ☐ Craig's List ☐ Friend / Family ☐ Staff Member ☐ Other: _____

Last Name: _____ First Name: _____

Address: _____

City: _____ State: _____ Zip _____

Telephone: (_____) _____ Mobile: (_____) _____

Email: _____

If you are under 18 years of age, please provide proof of eligibility to work. _____

Have you previously filed an application at Covenant Shelter? ☐ Yes ☐ No

If yes, please provide date: _____

Are you currently employed? ☐ Yes ☐ No

May we contact your previous employer? ☐ Yes ☐ No

Are you prevented from lawfully becoming employed
in this country because of Visa or Immigration Status? ☐ Yes ☐ No

(Proof of citizenship or immigration status required upon employment.)

On what date would you be available to work? _____

Please check the schedule for which you are available to work. ☐ Full time ☐ Part time ☐ Weekends
☐ 1st Shift ☐ 2nd Shift ☐ 2nd Shift ☐ 3rd Shift
7AM-3PM 3PM-11PM 6 PM-11PM 11PM-7AM

Have you been convicted of a felony? ☐ Yes ☐ No

If yes, please explain _____

Employment Experience

Employer: _____

Job Title: _____ Employment Dates: _____ to _____

Supervisor/Contact: _____ Title: _____

Telephone: _____ Email: _____

Duties Performed: _____

Reason for Leaving: _____



Employer: _____

Job Title: _____ Employment Dates: _____ to _____

Supervisor/Contact: _____ Title: _____

Telephone: _____ Email: _____

Duties Performed: _____

Reason for Leaving: _____



Employer: _____

Job Title: _____ Employment Dates: _____ to _____

Supervisor/Contact: _____ Title: _____

Telephone: _____ Email: _____

Duties Performed: _____

Reason for Leaving: _____

Education & Training

	School Name & Address	Course of Study	Years Completed	Diploma Degree
High School				
Trade School				
Undergraduate				
Post Graduate				
Other (Specify)				
Other (Specify)				
Other (Specify)				
Other (Specify)				

Foreign Languages

Please indicate and rate any foreign languages you can speak, read and/or write.

	Fluent	Good	Fair
Speak			
Read			
Write			

Specialized Training

Describe any specialized training, apprenticeship, skills and extra-curricular activities.

Additional Information

Professional / Trade / Business / Civic Activities

List organizations and any offices held.

Other Qualifications

Summarize special job-related skills and qualifications.

Additional Information

State any additional information that you believe to be helpful to us in considering your application.

References

Please provide a minimum of three (3) references.

Name: _____

Organizations: _____

Telephone: _____

Email: _____

Name: _____

Organizations: _____

Telephone: _____

Email: _____

Name: _____

Organizations: _____

Telephone: _____

Email: _____

Please read and sign below:

1. I hereby authorize the Covenant Shelter of New London, Inc. to investigate these statements or references without liability arising therefrom.
2. I understand that any false statements in this application will be sufficient cause for discharge if employed.

Signature of Applicant: _____ Date: _____